

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
700 SE Quincy Street



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

June 13, 2024 9:00 AM

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I. PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Danny Whiteaker — Coroner.
- B. Consider acceptance of the April 2024 Bank Reconciliation Report — Treasurer
- C. Consider authorization and execution of **Contract C191-2024** extending the CuraLinc agreement through December 31, 2029 for the Employee Assistance Program. Includes price increase from \$1.31/per employee per mo. to \$1.35/per employee per mo. - Human Resources.
- D. Acknowledge that the Sheriff's Office will be sending two representatives, one from the Sheriff's Office and one from the Dept of Corrections, to the 2024 Offender Watch Symposium in New Orleans, LA. All expenses will be paid for out of the Offender Registration Fund.
- E. Acknowledge receipt of correspondence that the Sheriff's Office is purchasing LPR camera system from Turn-Key Mobile. This purchase is associated with all of our camera systems. The cost of this purchase is \$83,698.00 and is to be funded by the 2023 COPS Grant.
- F. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$5,712.36 — District Attorney.
- G. Consider acceptance of a permanent and a temporary right-of-way easement (Tracts 21a & b, respectively) related to the road improvement project on NW 46th Street between Fielding Road and Rochester Road, and authorization to pay the settlement amount of \$8,060.00. Payment will come from the 2017-2031 Countywide Sales Tax Program — Public Works.
- H. Consider authorization and execution of **Contract C192-2024**, a renewal Statement of Work with CivicPlus, LLC to provide the CivicRec recreation management software system at an annual cost of \$66,691.42 funded through the Parks + Recreation operating budget. - Parks + Recreation
- I. Consider authorization and execution of **Contract C193-2024** with It Takes A Village, Inc., Amendment #1 to Contract C212-2023, to extend the current term an additional year for the lease and programming of activities at the Rice Community Center for an annual fee of \$2,500.00 – Parks + Recreation.

- J. Consider authorization and execution of **Contract C194-2024**, an Independent Contractor Agreement for Services with Wizards Ware Wands to provide costumed entertainment services related to the Station 9 3/4 Event scheduled for August 3 and 4, at a cost of \$500.00. - Parks + Recreation
- K. Consider authorization and execution of **Contract C195-2024**, an Independent Contractor Agreement for Services with Flint Hills Fairies LLC to provide costumed entertainment services related to the Station 9 3/4 Event scheduled for August 3 and 4, at a cost of \$700.00. - Parks + Recreation
- L. Consider approval of **Resolution No. 2024-42** for the issuance of a County credit card for Mark Arganbright, Recreation Program Supervisor, with limitations set at \$5,000.00 - Parks + Recreation

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. PLANNING DEPARTMENT - Joni Thadani

- 1. Public Hearing and consider approval of **Home Rule Resolution No. HR 2024-4**, first reading, Solar Energy Conversion System/Project One-Year Moratorium.
- 2. Public Hearing and consider approval of **Home Rule Resolution No. HR 2024-5**, first reading, Wind Energy Conversion System/Project Ban.

C. PUBLIC WORKS - Curt Niehaus

- 1. Consider awarding a bid (RFQ 023-24) to Mid-States Materials for up to 4,000 tons of clean, crushed limestone at a unit cost of \$24.35 per ton for use in chip seal overlays for Monmouth Township and certain Shawnee County roads. This material will ultimately be paid for using the Monmouth Township Road Fund and the 2024 Public Works Operating Budget.
- 2. Consider authorization and execution of **Contract C196-2024** with FreeState Electric Cooperative, Inc. for the relocation of electric power lines that are in conflict with the Shawnee County road improvement project on SW Auburn Road between SW 29th and K-4 Highway.
- 3. Consider authorization and execution of **Contract C197-2024** with One Gas, Inc. for the relocation of 8" gas lines that are in conflict with the Shawnee County road improvement project on SW Auburn Road between SW 29th and K-4 Highway.

D. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider authorization and execution of **Contract C198-2024** for Change Order #6 with Senne Company for the Courthouse Renovation project.

E. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Request approval to create Data Analyst position for the department at a cost for salary and benefits of \$83,267.06, to be paid from the detention and community corrections budgets.
2. Request approval to reinstate eight idle security line staff positions that have been vacant for more than 365 days, per County Resolution No. 2024-19.
3. Consider authorization and execution of **Contract C199-2024**, Memorandum of Understanding with Heartland Regional Alcohol and Drug Assessment Center for Care Coordination and Recovery Coach services for the clients of Adult Community Corrections through FY 2025 for \$191,500.00 to be paid from State grant funds and FY 2024 County funds. This is a continuation from the previous year.

F. HEALTH DEPARTMENT - Teresa Fisher

1. Consider authorization and execution of **Contract C200-2024**, an agreement between the Shawnee County Health Department and TARC which will provide \$23,000.00 to SCHD for providing in-home nursing services for a one-year period from July 1, 2024 through June 30, 2025.

G. AUDIT FINANCE - Jennifer Sauer

1. Consider authorization and execution of **Contract C201-2024** to renew UMBanking Services Contract C224-2021 for a period of two years, with a new expiration date of June 30, 2026.

H. SOLID WASTE - Bill Sutton

1. Consider the request to create and fill a residential container maintenance position within the Solid Waste department. Funding will come from the Solid Waste operational budget, which is user-fee funded and not tax-payer supported.

I. SHERIFF'S OFFICE - Brian Hill

1. Acknowledge a request from the Sheriff's Office to open an Office Manager II position in the Records Unit. This request will fit within the Sheriff's Office's existing 2024 budget.

J. PARKS + RECREATION - Tim Laurent

1. Consider approval of request to solicit bids for goods and services as needed for the City of Topeka CDBG and Dreams grants, of which Parks + Recreation is the sub-recipient responsible for administering activities of the programs.
2. Board of Commissioners approval of the appointment of Farai Harreld to the Advisory/Advocate Board at the recommendation of City Councilman Brett Kell is requested to fill the vacant City District 5 position. Such appointments are per current Advisory/Advocate bylaws.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS