

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers at
707 SE Quincy Street

Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

REVISED AGENDA

February 1, 2024 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Tammie Hanson — Coroner.
- B. Consider a request by Court Administration for the Kansas Bar Association (KBA) Young Lawyer Division to use multiple courtrooms in the Shawnee County Courthouse on Saturday, March 23, 2024, between the hours of 6:30 a.m. and 7:00 p.m. for the 2024 KBA Mock Trial State Championship - Court Administration.
- C. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$3,365.97 — District Attorney.
- D. Consider authorization and execution of **Contract C26-2024**, Memorandum of Agreement with Grace Med Health Clinics Inc., for Record Abstraction by the Fetal Infant Mortality Review (FIMR) Program. There is no cost associated with this agreement. - Health Department.
- E. Consider authorization and execution of **Contract C27-2024**, Memorandum of Agreement with Pediatric Associates of Topeka LLC, for Record Abstraction by the Fetal Infant Mortality Review (FIMR) Program. There is no cost associated with this agreement. - Health Department
- F. Acknowledge that Sheriff Hill is requesting approval of submission of the 2023 Equitable Shared Agreement and Certification.
- G. Consider approval to award bid Q#067-23 and execution of **Contract C28-2024**, with US Foods for the purchase of food items and supplies is requested by Shawnee County Parks + Recreation for calendar years 2024-2025. - Parks + Recreation
- H. Consider approval of **Resolution No. 2024-8** authorizing the approval of changes to the County's Change Drawer funds, due to the addition of golf course operations. - Audit Finance
- I. Consider acceptance of the November and December 2023 bank reconciliation reports - Treasurer

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.
2. Consider correction orders.
3. Consider approval of the following renewals for tax exemption incentives for economic development for year 2024:
 1. Torgeson Electric Company Inc. for a tax exemption-incentive for year 1 of 10 years.
 2. Hill's Pet Nutrition Inc. (Small Paws) for a tax exemption-incentive for year 3 of 10 years.
 3. Fairview Grain LLC for a tax exemption-incentive for year 3 of 10 years.
 4. Fairview Corn LLC for a tax exemption-incentive for year 3 of 10 years.
 5. Global Grain LLC for a tax exemption-incentive for year 4 of 10 years.
 6. Frito-Lay, Inc for a tax exemption-incentive for year 5 of 10 years.
 7. Reser's Fine Foods, Inc. (Baked Plant Project) for a tax exemption-incentive for year 5 of 10 years.
 8. Reser's Fine Foods, Inc. (Salad Plant) for a tax exemption-incentive for year 6 of 10 years.
 9. Mars Wrigley Confectionary US, LLC (fka Mars Chocolate North America, LLC) for a tax exemption-incentive for year 7 of 10 years.
 10. Big Heart Pet Brands (fka Del Monte Foods Inc.) for a tax exemption-incentive for year 8 of 10 years.
 11. HME, Inc. Expansion #3 for a tax exemption-incentive for year 9 of 10 years.
 12. Big Heart Pet Brands (fka Del Monte Foods Inc.) for a tax exemption-incentive for year 10 of 10 years.
 13. Mars Wrigley Confectionary US, LLC (fka Mars Chocolate North America, LLC) for a tax exemption-incentive for year 10 of 10 years.
 14. Crosswind Petfoods, Inc. for a tax exemption-incentive for year 10 of 10 years.

B. CORRECTIONS - Brian Cole

1. Request to post and fill the Re-entry Coordinator position approved for the FY2024 budget in the amount of \$71,584.00 for salary and benefits.

C. EMERGENCY MANAGEMENT - Dusty Nichols

1. Consider approval of \$54,891.46 from CIP24 funding to make the purchase from TFM Comm for radios for the EOC Radio Refresh Project.

D. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval for the renewal of a security monitoring platform through State of Kansas Contract pricing at a cost of \$125,765.00 to be funded by the 2024 Information Technology budget.
2. Consider authorization and execution of **Contract C29-2024** (reference Contract C70-2023), renewal with Computer Information Concepts for the Annual Peopleware Agreement which provides support for the hardware and software elements that comprise the Tax Administration Solution platform at a cost of \$63,895.00 with funding from the IT 2024 budget.

E. HEALTH DEPARTMENT - Teresa Fisher

1. Request approval for out-of-state travel to attend the 2024 National Institute of Government Procurement Leadership Summit in Houston, Texas for one Shawnee County Health Department staff member from February 22-25 2024, with an approximate total cost of \$1,225.15 to be paid by the Kansas Department of Health & Environment Workforce Development Grant.

F. ELECTION OFFICE - Andrew Howell

1. Consider approval of **Resolution No. 2024-7** authorizing the destruction of ballots in accordance with statutory requirements.

G. SHERIFF'S OFFICE - Brian Hill

1. Request to purchase from Shawnee Mission Ford, Six 2024 Ford All-Wheel Drive Sport Utility Vehicles off of state contract #53136. The total purchase is \$308,022.00. Request to pay \$301,000.00 out of the 2024 Capital Outlay Fund and the balance of \$7,022.00 out of budgeted funds.

H. COMMISSION

1. Consider the appointment of Fred Patton to the Topeka Shawnee County Public Library Board of Trustees by Commissioner Cook.
2. Consider the appointment of Tracy Hicks to the Third Judicial District Nominating Commission by Commissioner Cook.
3. Consider the appointment of Rosa Cavazos to the Shawnee County Planning Board by Commissioner Cook.
4. Consider the appointment of Chad Gerhardt to "At Large" on the Shawnee County Planning Board.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS