

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy



Members

Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

AGENDA

January 11, 2024 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. ORGANIZATIONAL

- A. Elect Chair of the Shawnee County Commission
- B. Elect Vice-Chair of the Shawnee County Commission
- C. Consider the appointment of Commissioners to the following Boards/ Committees/ Councils:
 - 1. Stormont Vail Events Center Advisory Board - **Mays**
 - 2. Health Access Board - **Cook**
 - 3. Metropolitan Topeka Planning Organization - **Riphahn**
 - 4. Go Topeka Board - **Cook**
 - 5. Chamber Board - **Mays**
 - 6. Shawnee County Security Council - **Mays**
 - 7. State of Kansas Labor Workforce Development Committee - **Riphahn**
 - 8. Greater Topeka Leadership Chairs Council - **Cook**
 - 9. Stormont Vail Advisory Board - **Mays**
 - 10. Intergovernmental Council - **Riphahn**
 - 11. Momentum 2027 - **Cook**
 - 12. Visit Topeka - **Riphahn**
 - 13. COT Riverfront Advisory Board - **Riphahn**
- D. Consider approval of **Resolution No. 2024-1** setting the days and hours the courthouse and administrative building will be open, setting dates and time of Commission meetings and setting agenda procedures.
- E. Consider approval of **Resolution No. 2024-2** designating the official County newspaper.

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. This BCC acknowledgment is an update to our December 21, 2023, approval for the purchase of 10 Elsag Street Sentry LPR Systems and the DOT rated metal poles for mounting, along with purchasing the 3-year warranty. We previously said we were going to purchase these items from Busch and Associates, but instead, we will be purchasing them from the parent company, Leonardo-US (Selex ES, Inc.). Approximately \$96,170.00 will be funded from the 2023 COPS Grant and the 3-year warranty will be paid for out of budgeted funds.

- B. Acknowledge receipt of correspondence from Sheriff Hill that he is renewing the contract with TransUnion, who provides searches and reports. Cost of this renewal is approximately \$3828.00 a year and will be paid for out of budgeted funds.
- C. Consider authorization and execution of **Contract C4-2024**, an amendment extending Memorandum of Understanding C446-2021 with the Topeka Shawnee County Public Library for the purpose of continuing support for programming and services in community centers through December 2024. - Parks + Recreation
- D. Consider authorization and execution of **Contract C5-2024**, an amendment to Wildcat Landscape Contract C361-2023 to add Doran Park to package F for an increased rate of \$300.00 per month. – Parks + Recreation.
- E. Board of Commissioners approval and execution of the attached Sub-Merchant Application & Agreements and corresponding Addendums (**Contracts C9-2024 through C11-2024**) for payment processing by Golf Compete, Inc dba ForeUp is requested by Shawnee County Parks + Recreation (SCP+R). - Parks + Recreation
- F. Consider authorization and execution of **Contract C12-2024**, an Independent Contractor Agreement for Services with instructor Nicole Markey, to teach wellness and fitness programs. - Parks + Recreation
- G. Board of Commissioners approval to apply for and if approved, execution of the attached grant applications is requested by Shawnee County Parks + Recreation (SCP+R) for four Kansas SFY 2024 Waste Tire Grants available to local units of government through an open application process. - Parks + Recreation
- H. Acknowledge receipt of Summons for Case No: 2023CV000642 Envista Credit Union vs. Board of Commissioners of Shawnee County, Kansas et. al. - County Clerk
- I. Consider authorization and execution of **Contract C6-2024** with Minnesota Life Insurance Company for February 1, 2024 to January 31, 2027 at a renewal rate of \$0.12 per \$1,000.00 per month - Human Resources
- J. Consider authorization and execution of **Contract C7-2024** with Foley Power Solutions for updated contract standard terms and conditions to the service agreement for the generators - Facilities Management
- K. Commissioners signature is requested on the Local Emergency Operation Plan Concurrence document to complete approval for the 2024 planning cycle of the Emergency Operations Plan. - Emergency Management
- L. Consider authorization and execution of **Contract C8-2024** with CDW-G on the National IPA Technology Solutions contract for the purchase of 400 annual licenses for McAfee Virus Protection software at a cost of \$9,500.00 with funding from the 2024 Information Technology budget - Information Technology

IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.

B. HUMAN RESOURCES - Angela Lewis

1. Consider authorization and execution of **Contract C3-2024** with Central Square for Fusion software which will allow Central Square to integrate with our current benefits system BenteK, Total cost is not to exceed \$21,920.00. Software subscription fee will be added each year to ongoing One Solution fees.

C. PARKS + RECREATION - Tim L Laurent

1. Request approval on the following personnel and Human Resource actions: The requested action specifically is to reclassify one currently vacant part-time Park Maintenance Worker - Shelter Cleaning Crew (PR1186) position from a part-time 20-29 hrs/week position to a part-time 30-39 hrs/week position; and close one currently vacant 20-29 hrs/week Park Maintenance Worker - Shelters Cleaning Crew (PR1187) position.
The financial impact of the requested action will result in an annual savings to the department of \$8,340.80 annually.

D. SHERIFF'S OFFICE - Brian Hill

1. The Sheriff's Office is providing BCC acknowledgment of our annual payment to be made per our Memorandum of Agreement (C88-2018) to Kansas 9-1-1 Coordinating Council. The 2024 cost for the primary site and the backup site systems is \$298,925.88 and will be paid for out of the 911 Funds.
2. Acknowledge that the Sheriff's Office is renewing the Motorola System Upgrade Agreement. This upgrade provides a wide-range of hardware, software and implementation services required to update the Motorola ASTRO P25 radio system. Cost of the renewal is \$216,390.61 and will be paid for out of 911 funds.

E. COMMISSION

1. Consider appointing Roy Malloy as Trustee for the Tecumseh Township.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS