

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers at
707 SE Quincy

Members

Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

REVISED AGENDA

November 30, 2023 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PRESENTATIONS

- A. Check presentation to United Way

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Wayne Miller — Coroner.
- B. Consider acceptance of the October 2023 Bank Reconciliation Report — Treasurer
- C. Consider approval of sidewalk repair at the Department of Corrections in the amount of \$6,041.75. Funding will be through 2023 Contingency Funds. — Department of Corrections
- D. Acknowledge receipt of Public Notice from KDHE regarding a Kansas Water Pollution Control Permit for Shawnee County, 1515 NW Saline Street, Topeka.
- E. Acknowledge receipt of Public Notices from KDHE regarding Kansas Water Pollution Control Permits for Shawnee County (Kansas Dept of Transportation and City of Topeka).
- F. Consider approval to donate old servers to Washburn Tech – Information Technology
- G. Consider authorization and execution of **Contract C377-2023** with Fidlar Technologies for a scanning project of certain military discharge documents into our digital database at a cost of approximately \$38,341.00 to be paid from the Register of Deeds Technology fund. — Register of Deeds
- H. Consider authorization and execution of **Contract C376-2023** with KONA for the service of concessions sales at the aquatic facilities, sports facilities or Parks + Recreation special events through December 2026. — Parks + Recreation
- I. Acknowledge receipt and approval of Board of County Commission meeting minutes for August 24, 2023 and the amended minutes for the August 21, 2023 budget hearing. — County Clerk
- J. Consider authorization and approval of **Contract C378-2023** with BriefCatch for the renewal of a 12-month subscription for advanced legal editing software. This renewal will run from December 15, 2023, through December 14, 2024, at a cost of \$1,800.00 with funding from the 2023 Court Administration budget - Court Administration.

- K. Consider authorization and approval of **Contract C379-2023** with Qoppa Software, LLC for the renewal of a 12-month subscription for pdf functionality software. This renewal will run from January 26, 2024, through January 25, 2025, at a cost of \$561.35 with funding from the 2023 Court Administration budget - Court Administration.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.
2. Consider correction orders.
3. Consider **Resolution No. 2023-82** authorizing a 2024 Cereal Malt Beverage license to Dillons #37 located at 6829 SW 29th Street, Topeka, Kansas and **Resolution No. 2023-83** authorizing a 2024 Cereal Malt Beverage license to The Shack Inc. located at 2842 SE 29th Street, Topeka, Kansas.
4. Consider **Resolution No. 2023-85** authorizing a 2024 cereal malt beverage license to Croco Store LLC dba GasTrip located at 550 SE Croco Road, Topeka, Kansas.

B. SOLID WASTE -Bill Sutton

1. Consider approval of request to award bid to Elliot Equipment Company for the purchase of one single axle container truck in the amount of \$139,358.00, including trade-in allowance, utilizing the user-fee supported Solid Waste Fund.
2. Consider approval of request to award bid to Shawnee Mission Ford for the purchase of two 1/2 ton pickup trucks in the amount of \$78,904.00, including trade-in allowance, utilizing the user-fee supported Solid Waste Fund.
3. Consider approval of request to award bid to Cable Dahmer of Topeka for the purchase of one 3/4 ton pickup truck in the amount of \$45,613.00, including trade-in allowance, utilizing the user-fee supported Solid Waste Fund.

C. PUBLIC WORKS - Curt Niehaus

1. Consider approval of a TIPS compliant proposal from Midwest Coating, Inc., for the installation of a roofing membrane system on a District 2 equipment storage building at a cost of \$48,750.00, utilizing 2023 Roof and Parking Lot Funds, and authorization and execution of **Contract C372-2023** for such work.
2. In relation to traffic signal project S-690001.00 on South Topeka Boulevard: (1) Consider authorization and execution of Supplemental Agreement No. 2 (**Contract C373-2023**) to original KDOT / SN Co. Agreement 77-20 (Contract C137-2020), and approval of related **Resolution No. 2023-81**. This supplemental increases the project's combined shared costs limit to \$2,023,171.00, of which Shawnee County's 10% share will be paid for using Special Highway Funds. (2) Consider approval of an updated project budget.
3. Consider awarding a bid to American Equipment Co. of Kansas City, KS for a hook, lift and load compatible water tank, with the \$36,455.04 price being paid for in 2024 using Public Works Special Machinery Funds.

4. Consider a request to REJECT BID relating to the 2024 purchase of 6,000 cubic yards of expanded shale, lightweight aggregate (Haydite).
5. Consider awarding a bid to Potters Industries, LLC of Malvern, PA for 44,000 pounds of glass beads (retroreflective spheres). Dependent upon the specific location of use, funding will come from the 2024 Public Works Operating Budget and the 2024 Monmouth Township Road Maintenance Fund.

D. FACILITIES MANAGEMENT - Nelda Henning

1. Request approval to transfer \$26,374.78 from the departmental budget to the Courthouse Renovation project to cover the remaining balance for the cost of the West Patio replacement.
2. Request approval to transfer the remaining 2023 departmental budget to a special project fund for a restroom refresh at the North Annex.

E. HUMAN RESOURCES - Angela Lewis

1. Consider authorization and execution of **Contract C374-2023** with Blue Cross and Blue Shield of Kansas, Inc. to include an increase to the stop loss deductible.

F. PARKS + RECREATION - Tim L Laurent

1. Consider awarding a bid to Wildcat Painting Inc for the pool basin prep and painting at Shawnee North Aquatic Center utilizing \$96,000.00 from Capital Maintenance (3R) Funds, and authorization and execution of **Contract C375-2023** for same.

G. INFORMATION TECHNOLOGY - Marc Price

1. Consider authorization and execution of **Contract C380-2023**, with Software House International for the renewal of Microsoft Exchange Online and Azure Prepayment Renewal for Microsoft Azure Platform services at a cost of \$185,686.20 with funding from the 2023 Information Technology budget.

H. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider and approve the 2024 Contract (**C382-2023**) and 2024-2025 Agreement with Court Appointed Special Advocates (CASA) at an annual rate of \$54,900.00, with payments of \$13,725.00 made quarterly. This is a pass through from Shawnee County to CASA through the 2024 Court Administration budget.
2. Consider and approve a request to pay 2024 supplemental compensation to the Office of Judicial Administration for two (2) District Magistrate Judge positions in Shawnee County with 2023 budget funds. The 2024 reimbursement amount is \$20,972.00 with funding through the 2023 Court Administration budget.

I. SHERIFF'S OFFICE - Brian Hill

1. Acknowledge receipt of correspondence from Sheriff Hill regarding payment to Axon for the Fleet Cameras and Services. This payment is \$701,780.35 and will be paid for from the 2023 COPS Grant.
2. Acknowledge receipt of correspondence from Sheriff Hill regarding a sole source purchase from the Kansas Highway Patrol for a 2020 Explorer and a 2020 Durango. Cost of this purchase will be approximately \$57,800.00 and will be paid for out of budgeted funds.

J. DEPARTMENT OF CORRECTIONS – Brian Cole

1. Consider approval of request to utilize existing staff for department reorganization.

K. COMMISSION

1. Consider approval of **Resolution No. 2023-84** appointing Jennifer Sauer as the Shawnee County Financial Administrator at a rate of \$5,000.00 per pay period.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS