

# BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at  
707 SE Quincy



## Members

Commissioner Bill Riphahn  
Commissioner Kevin Cook  
Commissioner Aaron Mays

## AGENDA

October 26, 2023 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

### I. PROCLAMATIONS/PRESENTATIONS

A. United Way Workforce Presentation

### II. UNFINISHED BUSINESS

### III. CONSENT AGENDA

- A. Consider a request to solicit bids for, or to waive bidding procedures and direct purchase, various road & culvert maintenance materials for 2024 and the winter of 2024/2025. Funding for these materials will come from various sources, but most often from the 2024 and 2025 Public Works Operating Budget — Public Works.
- B. Consider approval of a grant award of \$658,468.37 for FY 2023. Regarding an enhanced Collaborative Model Task Force to Combat Human Trafficking in partnership with the YWCA of Northeast Kansas. District Attorney - Michael Kagay
- C. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$4,791.51— District Attorney.
- D. Acknowledge that the Sheriff's Office will be entering into a lease with Canon Solutions to lease 2 printers for the Offender Registration Unit. The monthly cost of the lease will be \$97.63 a month and will be paid for out of the Offender Registration Fund.
- E. Acknowledge receipt of correspondence from Sheriff Hill the sole source purchase of two, 2023 RAM, 4 Wheel Drive, Special Service Vehicles from JR Audio Emergency Vehicle Outfitter. The estimated cost of this purchase will be \$107,436.00 and will be paid for out of budgeted funds.
- F. Acknowledge that the Sheriff's Office is purchasing tires from Performance Tire and Wheel off of Kansas State Contract #39163AG. The cost of this purchase is \$69,861.03 and will be paid for out of 2023 budgeted funds.
- G. Consider approval of the request to purchase panic alarms through Rueschhoff Locksmiths & Security for 707 Quincy at the cost of \$2,158.00. Additionally, consider authorization and execution of **Contract C330-2023** for the ongoing support of the panic alarm system at the Courthouse and 707 Quincy by Rueschhoff Locksmiths & Security at the expense of \$24.95 per month. — Information Technology
- H. Commissioners letter supporting a grant application for East Topeka Senior Center for operating assistance for transportation services for State Fiscal Year 2025.

- I. Commissioners letter supporting a grant application for SLI's request for KDOT operating assistance funds.
- J. Consider authorization and execution of **Contract C331-2023** with CDW-G for the renewal of Splunk enterprise license which allows Court IT to search, analyze, and visualize machine-generated data gathered from websites, applications, sensors, devices, etc. which make up the court infrastructure and business. This license is valid for twelve months from November 2, 2023, through November 1, 2024, at a cost of \$16,865.00 with funding from the 2023 Court Administration budget - Court Administration.
- K. Consider request for the Kansas Bar Association and the National Institute for Trial Advocacy (NITA) to utilize multiple courtrooms on the third floor of the Shawnee County Courthouse Thursday, Friday, and Saturday November 2, 3, and 4, 2023, for trial advocacy training for attorneys and future attorneys. Access to the building has been coordinated through Sgt. Mummey and Courthouse Security. The training event should conclude by mid-day Saturday - Court Administration.

#### IV. NEW BUSINESS

##### A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

##### B. District Attorney - Michael Kagay

- 1. Consider \$125,000.00 in contingency funds to replenish the exhausted Capital and Cold Case Fund. - District Attorney Michael Kagay

##### C. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider authorization and execution of **Contract C320-2023** with Meridian Roofing Solutions for a roof replacement at the Shawnee County Extension Office. Cost of \$69,000.00 to be funded through the Parking Lots and Roof Fund.
- 2. Consider authorization and execution of **Contract C333-2023** with Diamond Roofing for a roof replacement at the Administrative Services Building. Cost of \$69,840.00 to be funded through the Parking Lots and Roof Fund.

##### D. DEPARTMENT OF CORRECTIONS - Brian Cole

- 1. Request approval of application for Behavioral Health Services Funding from the Kansas Department of Corrections to conduct assessments and treatment for behavioral health and substance use disorder needs in the population of the Juvenile Detention Center in the amount of \$155,926.46 to cover the period of January 1, 2024 through June 30, 2024.
- 2. Request approval to prepare specifications and release a request for proposal for provision of Inmate Telecommunication Services for the adult and juvenile populations.
- 3. Consider authorization and execution of an agreement, **Contract C328-2023**, between the Shawnee County Department of Corrections and the City of Topeka to provide one inmate work crew and one correctional officer to work with the Topeka Code Compliance Unit.

4. Consider authorization and execution of **Contract C334-2023** with Tech Electronics, a sole-source purchase and installation of a new fire alarm system for the Adult and Juvenile Detention Centers at a cost of \$457,250.00. The project has been reviewed by the SPARKS Committee and was approved for ARPA-SLFRF funding with a project number 2021-58.
5. Consider authorization and execution of **Contract C335-2023** with Samco Mechanical to purchase and replace HVAC equipment for the Detention Center Annex at a cost of \$368,050.00. The project will replace two boilers, a cooling tower, and a DOAS Unit. The project has been approved by the SPARKS Committee for ARPA-SLFRF funding with a project number of 2021-10.
6. Consider authorization and execution of **Contract C336-2023** with Southern Folger Contracting, Inc. to upgrade the electronic locking systems on security doors at the Adult and Juvenile Detention Centers at a cost of \$1,497,105.00. This is a three-year project due to the number of doors affected. If approved, the funding will come from the DOC Building Maintenance and Equipment Fund.

E. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C329-2023** with Douglas County Rural Water District #3, permitting the relocation and/or adjustment of one or more of the district's water distribution lines to clear road and culvert construction on SW Berryton Road near SE 69th Street (SN Co. project S-171010.00) at an estimated cost of \$46,800.00. These costs are to be paid using Public Works Special Highway Funds.

F. PARKS + RECREATION - Tim Laurent

1. Consider the request to issue "Request for Qualifications" for design services for the construction of an event center in Old Prairie Town.

G. HUMAN RESOURCES - Angela Lewis

1. Consider the request to reject a single bid for Occupational Health Services.

H. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider request of Court Administration to reclassify an existing IT employee from a Court Technology Support Specialist position (Range 13, Step 7 at \$23.42/hour) to an Assistant Network Administrator/PC Technician position (Range 15, Step 7 at \$27.07/hour). This reclassification reflects the change and increase in scope, duties, and responsibilities of the incumbent employee. This position is comparable to the County IT Assistant Network Administrator/PC Technician position. The court has worked with Angela Lewis and Mike Augustine in Human Resources and Betty Greiner in Audit Finance, all of whom have approved the reclassification. The increase in wages will be funded by the 2023 and future years Court Administration budget.

I. INFORMATION TECHNOLOGY - Marc Price

1. Consider authorization and execution of **Contract C332-2023**, with GovBuilt, LLC for implementation and support for one year for Community Development Software, for the Planning Department, Public Works Department, Health Department, and Weeds Department at a total cost of \$101,486.55 for implementation and \$38,235.65 for the annual subscription.

J. AUDIT FINANCE - Betty Greiner

1. Financial Report for September 30, 2023

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS