

# BOARD OF COUNTY COMMISSIONERS



## Members

Commissioner Bill Riphahn  
Commissioner Kevin Cook  
Commissioner Aaron Mays

In Commission Chambers at  
707 SE Quincy

## AGENDA

October 19, 2023 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

### I. PROCLAMATIONS/PRESENTATIONS

A. Mayor Mike Padilla

### II. UNFINISHED BUSINESS

### III. CONSENT AGENDA

- A. Consider approval of **Resolution No. 2023-70** authorizing the issuance of a Shawnee County credit card for official business to Scott Wanamaker to make purchases on behalf of the Administration Division, with a credit limit of \$10,000.00 — Sheriff's Office.
- B. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$4,962.59 — District Attorney.
- C. Consider approval of **Contract C327-2023** to continue our current franchise fee at 5% with CoxCommunications for cable TV — County Counselor
- D. Consider approval to solicit bids for inmate clothing and equipment for calendar year 2024. Items will consist of but not limited to jumpsuits, socks, soap, board games, basketballs, etc. This practice is performed each year and meets the Shawnee County purchasing requirements. - Department of Corrections
- E. Consider authorization and execution of **Contract C324-2023**, an amendment to Crystal Lake Fisheries Contract C414-2020 extending the agreement for two years and an increase from \$4.10 per pound to \$5.20 per pound for providing rainbow trout to be delivered and stocked in Lake Shawnee - Parks + Recreation
- F. Board of Commissioners approval is requested to solicit bids for the management of Kossover Tennis Center at Felker Park. - Parks + Recreation
- G. Consider authorization and execution of **Contract C325-2023** with Schurle Signs for the replacement of entry signage at Bettis Family Sports Complex at a cost of \$3,885.98 utilizing the Parks + Rec 3R Fund - Parks + Recreation
- H. Consider emergency vehicle permits for First Call of Kansas, Inc. (Robert Freeman, Jr. Owner) for funeral escort services - Emergency Management

### IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval to offer a candidate the position of Finance and Administrative Division Manager in the Shawnee County Health Department (SCHD) at Range 68, Step 7 at an annual salary including benefits of \$92,832.60, to be paid out of the departmental budget.

C. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C318-2023** with SBB Engineering, LLC of Topeka, KS to provide Professional Design and Construction Engineering services for a heavy pavement repair/replacement project on NW 46th Street near US-75 at a total lump sum cost of \$192,624.00. Funding for this project will come from the 2024, 2025 and possibly the 2026 Public Works Operating Budget as well as the Public Works Special Highway Fund.
2. Consider awarding a bid to J. Warren Co., Inc. of Topeka, KS for traffic control signal maintenance services, and authorization & execution of **Contract C319-2023** for these services. Funding will come from the 2024, 2025 & 2026 Public Works Operating Budgets.
3. Consider authorization and execution of KDOT / Shawnee County Agreement 588-23 (**Contract C321-2023**), which provides up to \$1,000,000.00 towards construction of the SW Auburn Road Project (SW 29th to K-4).

D. NOXIOUS WEED DEPARTMENT - John Landon

1. Request for Approval to Solicit Bids for (UAS) Unmanned Aircraft System. (Spray Drone)

E. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C323-2023**, a Memorandum of Understanding to allow the use of a certified therapy dog "Loki" for educational programming with USD 501 Educational Provider and approved by the Kansas Department of Children and Families for the residents of the Juvenile Detention Center, at no cost to Shawnee County.

F. PARKS + RECREATION - Tim Laurent

1. Consider authorization and execution of **Contract C322-2023** with the Special Olympics to set conditions for the 2024 Polar Plunge event to be held at the Adventure Cove and Bettis Event Center on February 17, 2024.

G. ELECTION OFFICE - Andrew Howell

1. Consider approval to apply for the Physical Security Grant Program.

H. SHERIFFS OFFICE

1. Acknowledge from Sheriff Hill the request for approval to create the position of Citizen Advocate Coordinator. This position will serve as a dedicated first point of contact for all victims of crime and witnesses to criminal acts requesting information or assistance concerning the criminal justice system. Compensation for this position will be at Range 13 with an hourly range of \$20.19 to \$20.29. Audit Finance and Human Resources have reviewed this request which will be compensated through agency funds.

2. The Sheriff's Office is renewing contract C292-2016 with Axon - Fleet Cameras. The 5-year plan, **Contract C326-2023**, provides new replacement in-car cameras, new equipment, and evidence documentation storage. The one-time initial renewal cost of \$701,780.35 will be funded from the 2023 COPS Grant. The follow-on 5-year contract will have an annual cost of \$133,126.67 and will be funded from the 2023 COPS Grant (for years 2023 and 2024), then budgeted funds for the remaining 3 years.
3. The Sheriff's Office is providing BCC acknowledgement for the first-year payment to Axon for fleet cameras and services. The annual payment of \$133,126.67 will be funded from the 2023 COPS Grant (for years 2023 and 2024).

I. COMMISSION

1. Consider the appointment of a voting delegate and alternates for the Annual KAC Conference to be held December 5, 6 & 7, 2023.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS