

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers at
707 SE Quincy

Members

Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

AGENDA

September 21, 2023 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

- A. Board of Commissioners consideration, selection and approval of a selected design is requested to proceed with the Design-Build Contract C238-2023 that was approved on July 28, 2023. The three proposed designs are The Family Pool - pool design, The Blue Lagoon – hybrid design, and The Nautilus Aquatic Playground – splash park design. Deferred from August 31 and September 14. — Parks + Recreation.

III. CONSENT AGENDA

- A. Consider authorization and execution of **Contract C288-2023**, a renewal agreement for 2024 with Delta Dental containing no increase to the current administrative rate of \$3.50. — Human Resources.
- B. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Mary Quick — Coroner.
- C. Acknowledge receipt of correspondence from Sheriff Hill that he is renewing the software subscription with Grayshift LLC for GrayKey License and Artifact IQ Pro. **Contract C289-2023** will be a three-year renewal at a cost of \$86,788.80, which includes a renewal discount of \$9,643.20. This is a sole source purchase and will be paid from 2023 budgeted funds.
- D. Acknowledge that Sheriff Hill is sending a representative to Dallas, TX to attend Cellebrite Advanced Smartphone Analysis training. All expenses will be paid out of 2023 budgeted funds.
- E. Consider approval of **Resolution No. 2023-61** to rename the training rooms located at 2600 SW East Circle Drive as the Quinton Unruh Community Training Rooms. — Health Department
- F. Consider approval of emergency vehicle permit for Sean Swords from Shawnee Heights Fire District—Emergency Management.
- G. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$5,332.34— District Attorney.
- H. District Attorney - Michael Kagay requests approval for out of state training of an investigator in the total amount of \$1,092.09 — District Attorney.

- I. Consider approval of **Contract C290-2023** for the Medical Reserve Corps (MRC) State, Territory and Tribal Nations, Representative Organizations for Next Generation (STTRONG) grant with the Kansas Department of Health and Environment (KDHE) for grant funding in the amount of \$71,403.00 for the grant period of July 1, 2023 through June 30, 2025 — Health Department

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.
2. Consider correction orders.

B. APPRAISER - Steve Bauman

1. Consider authorization and execution of **Contract C291-2023** in conjunction with Douglas County, Jefferson County, City of Topeka, and the City of Lawrence for the purchase of digital color orthophotography provided by the Surdex Corporation at a cost of \$19,385.00 (a 50% split with the City of Topeka) with funding from the Land Records Fund. Additional approval is requested for the funding through the Land Records Fund as approved by the Land Records Committee.
2. Consider authorization and execution of **Contract C292-2023**, a sole source with Keller, Craig & Associates for the performance of a 2024 Capitalization Rate Study to assist in the valuation of commercial and industrial properties at a cost of \$15,000.00 with funding from the Appraiser's Office 2023 budget.

C. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C293-2023** with KanEquip, Inc. of Wamego, KS for the 2024 purchase of a mower tractor and a pull-behind, flex-wing mower deck using Sourcewell, a government purchasing cooperative. Funding will come from the 2024 Capital Outlay Fund (\$100,000.00) and the Public Works Special Machinery Fund (\$38,130.84).

D. HEALTH DEPARTMENT- Teresa Fisher

1. Consider authorization and execution of **Contract C294-2023** with Cox Media to provide a recruitment campaign for the Health Department for three months at a cost of \$20,000.00 from October 1, 2023 - December 31, 2023.

E. COMMISSION

1. Consider cancelling the November 9th Commission Meeting.

F. AUDIT FINANCE - Betty Greiner

1. August 31, 2023 Financial Report

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS