

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers
at 707 SE Quincy

Members

Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

AGENDA

March 9, 2023 9:00 AM

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I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider authorization and execution of **Contract C81-2023**, amendment #2 to Contract C181-2019 with Greencare Lawn & Landscape, for continued maintenance of parklands until December 31, 2023 at a cost of \$7,659.89 monthly or \$61,279.12 for the term of this amendment. Furthermore, the department requests to solicit bids for future maintenance of these packages. — Parks + Recreation
- B. Consider authorization and execution of **Contract C82-2023**, amendment #3 to Contract C123-2015 with Wildcat Landscape, LLC to extend the maintenance of parklands to December 31, 2023 with no change to current fees. Furthermore, the department requests to solicit bids for future maintenance of these packages. — Parks + Recreation
- C. Consider authorization and execution of **Contract C83-2023**, Amendment #2 to Contract C182-2019 with Wildcat Landscape, for the continued maintenance of parklands listed as Packages C, D, and E until December 31, 2023. Fees total annually/monthly as noted: C) \$81,842.76 / \$6,820.23, D) \$67,873.74 / \$5,656.15 and E) \$55,080.00 / \$4,590.00. Furthermore, the department requests to solicit bids for future maintenance of these packages. — Parks + Recreation
- D. Consider authorization and execution of **Contract C84-2023**, an Independent Contractor Agreement for Services with instructor Sierra Hahn, to instruct youth classes and/or workshops. Funded through the Recreation Division operating budget. — Parks + Recreation.
- E. Consider authorization and execution of **Contract C85-2023**, Easy Ice lease agreements (Q37935, Q37936, Q37939, Q38902, Q38905, Q38975, Q39060, Q39065, Q39070, Q39071, Q39082, Q39084, Q39086, Q39088, Q39093, Q39097, Q39108, Q39440, Q39438) through December 31, 2023. — Parks + Recreation.
- F. Consider authorization and execution of **Contract C86-2023**, the annual license fee agreement with the American Society of Composers, Authors and Publishers (ASCAP) to allow Parks + Recreation to publicly play musical compositions by artists that are members of the society. The \$1,808.00 expense is covered by the Parks + Recreation operating budget. — Parks + Recreation
- G. Consider authorization and execution of **Contract C87-2023**, a Lake Shawnee

Campground Host Agreement with Alan Robinson for volunteer service. In exchange for services provided by fulfilling the duties of the camp host, Alan Robinson will fulfill the requirements of his volunteer service. Expenses are covered by the Campground Revolving Fund. — Parks + Recreation

- H. Consider updates to Department of Corrections UMB Juvenile Accounts Signature Cards — Audit Finance.
- I. Consider emergency vehicle permit for Scott A. Hunt for emergency fire and rescue for Shawnee County Fire District #2 — Emergency Management.
- J. Consider emergency vehicle permit for Cason Corley for emergency fire and rescue for Shawnee Heights Fire District — Emergency Management.
- K. Request approval of the following Education & Training Expense Agreements, **Contracts C88-2023** and **C89-2023**, for two security staff to attend the Axon Taser Instructor recertification class on April 24, 2023 in Lake St. Louis, MO. The instructors train and certify other security staff for the agency. Funding will be through the agency's 2023 training budget. — Department of Corrections
- L. Acknowledge correspondence from Sheriff Hill regarding the purchase of a Video Wall and Controller for the Real Time Crime Center from Mid America Regional Council (**Contract C90-2023**), using KCRPC Pricing. \$52,034.24 plus shipping will be paid for out of the Sheriff's Equipment and Technology Fund.
- M. Acknowledge receipt of correspondence from Sheriff Hill that he will be sending a couple of Officers to Oklahoma City, OK, to attend Crime Scene Technician Certification Training. All expenses will be paid for using 2023 budgeted funds.
- N. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Jimmy Winchell — Coroner.
- O. Commissioners' letter of support to the Kanza-Rails-Trail Conservancy in their efforts to complete the Landon Trail in Shawnee County to Overbrook, 8 miles in total.
- P. Commissioners' letter of support to Shawnee County Parks + Recreation submitting applications to obtain a State Park Revitalization and Investment in Notable Tourism (SPRINT) Grant administered by the Kansas Department of Commerce for renovations to the Lake Shawnee Bath House and Lake Shawnee Campground.
- Q. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$3,728.55 — District Attorney.
- R. Consider approval of request for out-of-state travel for one employee to attend the Tyler Connect 2023 Conference for training at a cost not to exceed \$3,500.00 with funding from the 2023 Information Technology budget. - Information Technology

IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
 - 3. Consider **Resolution No. 2023-16** authorizing a 2023 cereal malt beverage license to Sommerset Cafe located at 5701 SW Douglas Road, Topeka, Kansas.

B. PARKS + RECREATION - Tim Laurent

1. Public Hearing and permission to bid pending public hearing results. Parks and Recreation requests permission to utilize Design-Build as the alternative project delivery method for the first phase of improvements to Family Park, SW 21st and Urish Road, including a minimum of 16 pickleball courts, a destination-style playground, public restrooms and an open-air picnic shelter. Revenue bonds designated for Parks and Recreation projects will be used.
2. Consider authorization and execution of **Contract C91-2023**, awarding a bid to Gray and Sons Construction, LLC. for deck removal and replacement at Lake Shawnee Shelter #3 including ADA accessibility. Funding in the amount of \$44,000.00 is available from the Capital Maintenance 3R fund.
3. Consider authorization and execution of **Contract C92-2023**, Memorandum of Understanding with Silverbackks SilverSupper Program for the administration of the SilverSupper Program to youth at Central Park, Garfield and Hillcrest Community Centers, with indirect costs paid by the Park Services operating budget.
4. Consider authorization and execution of **Contract C93-2023**, awarding a bid to Edwards Chemicals for the purchase of aquatic chemicals used by Parks + Recreation during the 2023 season.
5. Board of Commissioners approval is requested to apply online for the Kansas Commerce - SPRINT Grant Program for funding assistance on two future projects at Lake Shawnee, renovations to the Lake Shawnee Bath House and to continue the Lake Shawnee Campground improvements in Area A and D. The total estimate for grant funding is \$6,400,000.00 and there is no match requirement for the program. Completion of the applications does not promise or guarantee any final commitment.
6. Consider authorization and execution of **Contract C94-2023** with the Capital City Christian Chamber of Commerce (C5) setting out the conditions for the 2023 Topeka Family Fun Fest activities to be held at Great Overland Station, parking lot and surrounding parkland. A \$500.00 special event fee and \$1,000.00 in park related expenses are to be paid to Parks + Recreation.

C. FACILITIES MANAGEMENT - Nelda Henning

1. Consider authorization and execution of **Contract C95-2023**, Change Order #2 with Senne Company to decrease the contracted GMP by \$763.00 on the Courthouse renovation project.

D. HUMAN RESOURCES - Angela Lewis

1. Consider authorization and execution of the Solid Waste AFSCME Agreement (**Contract C96-2023**) for a three-year term covering 2023, 2024, and 2025.

E. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C97-2023** with SBB Engineering, LLC to provide Professional Design and Construction Engineering services for a street and storm sewer construction project in Timber Ridge Subdivision at a total lump sum cost of \$41,499.00. This contract will be paid for via a Benefit District.

F. WEED DEPARTMENT-John Landon

1. Consider approval to award a portion of the chemical bid for weed management chemicals to Nutrien Solutions, Missouri Farmers Association and Tarwaters Farm & Home.
2. Consider approval to waive the purchasing policy for 2023 chemical purchases of Gyphosate, Triclopyr and 24-D.
3. Consider approval of the 2022 Annual Noxious Weed Eradication Report and the 2023 Annual Noxious Weed Management Plan.

G. SOLID WASTE - Bill Sutton

1. Consider **Resolution No. 2023-17** adopting the 2023 Annual Update of the Shawnee County Solid Waste Management Plan.

H. HEALTH DEPARTMENT - Teresa Fisher

1. Approval for the Health Department to apply for the Kansas Department of Health and Environment Aid-to-Local grants for the State Fiscal Year 2024.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS