

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers
at 707 SE Quincy



Members

Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

AGENDA

March 2, 2023 9:00 AM

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- I. PROCLAMATIONS/PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider authorization and execution of **Contract C72-2023**, acceptance of an adjusted rate sheet with Cascade Health Services to provide qualified staff for SFY23, to be paid for by grant funds — Health Department.
 - B. Consider approval of request to dispose of two vehicles using either Purple Wave or a salvage yard with the proceeds from the sale going to the General Fund — Health Department.
 - C. Approval is requested to add wireless data accounts to the existing government contract pricing arrangement (State of Kansas contract 12344AD) with Verizon Wireless to provide cellular service for two Microsoft Surface tablets and one cellular phone. The monthly cellular service is \$40.01 per device, totaling \$1,440.36 annually from the Parks + Recreation operating budget — Parks + Recreation.
 - D. Acknowledge receipt of report that signifies and certifies that the Shawnee County Ambulance Compliance Officer has found that American Medical Response (AMR) is in compliance with the response parameters and requirements as set forth in Contract C207-2016 for January 2023 and AMR will be penalized in the amount of \$2,870.00 for long responses in the four different zones as outlined in the contract. - Emergency Management
 - E. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$4,180.66 — District Attorney.
 - F. Acknowledge receipt of correspondence from Sheriff Hill regarding the purchasing of equipment from JR Audio to upfit new fleet vehicles. Equipment includes pushbumpers with TVI fender wraps, light bars, and replacement seat systems with cargo barriers. JR Audio was the low bidder on all three equipment bids. The total of all the equipment totals \$38,250.00, will utilize pre-approved 2023 Capital Outlay Funds. Shipping on all three is just an estimated amount and can vary.
 - G. Consider approval of **Resolution No. 2023-15** authorizing the issuance of a Shawnee County credit card for official business for Joelee Charles, Administrative Assistant with a limit of \$1,000.00 — Planning Department.

- H. Consider authorization and approval of **Contract C73-2023** with Splashtop for 120 user licenses of Business Access Pro Version. This software is used to support remote work for judges, staff and employees of the Third Judicial District. The remote services provided will run for 12 months from March 18, 2023 through March 18, 2024. The cost is \$8,316 which includes a 30% discount for paying the full year at once. This expense has been budgeted for and will be funded by the 2023 Court Administration Budget - Court Administration.
- I. Consider authorization and approval of **Contract C74-2023** with SHI for Malwarebytes Endpoint Detection and Response service, Vulnerability and Patch Management, and Standard Support. This subscription is one of many tools used to assist in protecting the Court from cyber-attacks and allows for additional security and isolation of machines in the event they become infected. The cost of this subscription is \$8,522.87 and will run for 12 months from March 11, 2023 through March 10, 2024 and is funded through the 2023 Court Administration Budget — Court Administration.
- J. Consider authorization and approval of **Contract C75-2023** with ConvergeOne for a one-year subscription for TrendMicro. TrendMicro is a security program used to protect court computers, devices, and networks from viruses and online attacks. This subscription includes endpoint detection and response services for a 12-month period ending in February 2024. The annual cost is \$15,577.56, has been budgeted for, and will be funded by the 2023 Court Administration Budget — Court Administration.
- K. Consider authorization and approval of **Contract C76-2023** with Remstar for an annual maintenance contract to provide service and support of the Kardex Lektrier document retrieval system for the Court Services office. This annual agreement includes preventive maintenance inspections every six months. The cost of this contract is \$500.00, has been budgeted for and will be funded by the 2023 Court Administration Budget — Court Administration.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of the annual renewal for a tax exemption-incentive for economic development for Fairview Corn, LLC for year one.

B. PUBLIC WORKS - Curt Niehaus

- 1. Consider awarding bid (RFQ 007-23) to Bettis Asphalt & Construction, Inc. for up to 7,000 tons of BM-2A hot-mix asphalt for purchase in 2023 at a unit cost of \$67.25 per ton (subject to asphalt oil price adjustment) and a potential maximum expenditure of \$470,750.00. Funding will depend on where the material is being used.
- 2. Consider awarding bid (RFQ 008-23) to Vance Brothers, Inc. for up to 260,000 gallons of RS-1HM road oil for purchase in 2023 at a unit cost of \$2.54 per gallon and a potential maximum expenditure of \$660,400.00. Funding will depend on where the material is being used.
- 3. Consider awarding bid (RFQ 009-23) to Vance Brothers, Inc. for up to 12,000 gallons of CRS-1H road oil for purchase in 2023 at a unit cost of \$2.64 per gallon and a potential maximum expenditure of \$31,680.00. Funding will depend on where the material is being used.

C. PARKS + RECREATION - Tim Laurent

1. Consider authorization and execution of **Contract C80-2023**, Exhibit C-1 and Certificate of Incumbency and Authority with National Cooperative Leasing (NCL) Government Capital. This allows for the lease of a Groundskeeper 3500-D at a cost of \$49,296.27, which is accounted for in the Golf Earned Income Fund.

D. HEALTH DEPARTMENT - Teresa Fisher

1. Consider authorization and execution of **Contract C77-2023** regarding Local Health Department Mosquito Surveillance with funding from the KDHE Bureau of Epidemiology and Public Health Informatics to support mosquito surveillance in Shawnee County from June 1, 2023 through October 28, 2023 for a total of \$6,000.00.

E. INFORMATION TECHNOLOGY - Marc Price

1. Consider authorization and execution of **Contract C78-2023** with Choice Solutions for 40 hours of prepaid service for support of Shawnee County's current infrastructure and applications at a cost of \$10,200.00.
2. Consider authorization and execution of **Contract C79-2023**, renewal of three additional years of Contract C317-2020 with Windstream, for provisioning of telecommunications circuits and services for approximately \$5,000.00 per month with funding supported by all the Shawnee County departments and District Courts.

F. ELECTION OFFICE - Andrew Howell

1. Consider the request to create and post for the new position of Assistant Election Manager - Administration & Board Workers, at an hourly rate of \$19.60, with an annual salary and benefits of \$58,830.16.

G. COMMISSION

1. Consider canceling the April 27th Commission Meeting.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS