

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers at
707 SE Quincy

Members

Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

AGENDA

February 16, 2023 9:00 AM

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- I. PROCLAMATIONS/PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Reflect Commissioners Proclamation, February 14, 2023 as "Haus Janitorial Services Day".
 - B. Acknowledge receipt and approval of Board of County Commission meeting minutes for November 3, 7, 14, 17, 28, 2022, December 1, 5, 8, 15, 19, 22, 29, 2022, January 5, 9, 12, 2023 and Public Building Commission meeting minutes for November 14, 2022.— County Clerk
 - C. Approval is requested on **Contract C49-2023**, amendment to Contract C59-2021 with Professional Engineering Consultants, P.A. and **Contract C50-2023**, amendment to Contract C58-2021 with Falk Architects, Inc, which will allow Parks + Recreation to continue with on-call architectural and engineering services for an additional two years through February 28, 2025. The payment terms have been revised to include hourly billing or a lump sum payment for a project based upon both parties being in agreement — Parks + Recreation.
 - D. Reflect the change in the employer rate of contribution for the Kanas Public Employees Retirement Systems, KP&F, and Working after Retirement rates effective January 1, 2024 — Human Resources.
 - E. Acknowledge receipt of correspondence from Sheriff Hill that he will be sending an Officer to Conroe, TX for Basic Hostage/Crisis Negotiations training and 2 Officers to Nashville, TN for Sniper Reponse for Public Venues training.
 - F. Consider authorization and execution of **Contract C51-2023** with Samco to replace a failing compressor at the JP Lewis Building at a cost of \$7,083.00 utilizing the contingency fund — Facilities Maintenance.
 - G. Consider authorization and execution of **Contract C52-2023** with DocuSign, Inc. to renew the court's subscription for eSignature software, which will allow users to electronically prepare and sign documents. This subscription also allows for 1,000 envelopes or 'document packets' along with premier technical support from Feburary 1, 2023 through January 31, 2024. This subscription is billed on an annual basis at \$4,830.00 and will be funded through the 2023 Court Administration budget — Court Administration.

- H. Consider authorization and execution of **Contract C53-2023**, an amendment to Shawnee County Contract C379-2022 with Douglas County and Intech Elections Manager Software Systems, to correct a typographical error on Page 7. The exhibit referenced should have been "C" not "A" for the Candidate Management Module.
- I. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$1,109.42 — District Attorney.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. DEPARTMENT OF CORRECTIONS - Brian Cole

- 1. Request a public hearing be held on an alternative project delivery procurement process for the construction of a mental health module within the Adult Detention Center pursuant to K.S.A. 19-216d(c).
- 2. Request approval to issue a request for qualifications to serve as architect for a design/build project to construct a mental health housing unit at the Adult Detention Center.
- 3. Consider authorization and execution of **Contract C54-2023**, renewal of an agreement between Halley Counseling Services and the Juvenile Detention Center for the Family Peace Initiative program. The cost of this program is \$12,800.00 and will be paid from the inmate wellness account.

C. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider authorization and execution of **Contract C55-2023**, Change Order #1 with Senne Company for \$50,724.00 for asbestos abatement and cost savings on the offender registry office.
- 2. Request approval to reclassify the Building Supervisor position from a range 14 to a range 15.

D. HUMAN RESOURCES - Angela Lewis

- 1. Consider authorization and execution of **Contract C56-2023** with KQRB-FM 96-9 The Beat for advertising from Feb. 17th to March 16th for the Shawnee County Career Expo on March 16th. Funding will come from the 11 participating departments.

E. PARKS + RECREATION - Tim Laurent

- 1. Consider authorization and execution of **Contract C57-2023**, the Solar Plunge agreement with Special Olympics Kansas to set out the conditions for the event to be held at the Crestview Park and Community Center. A \$500.00 special event fee and \$510.00 in expenses will be payable to Parks + Recreation for deposit into the Building Maintenance Fund.
- 2. Consider approval of Design-Build as the project delivery method for possible improvements to Family Park, SW 21st and Urish Road.

F. SOLID WASTE - Bill Sutton

1. Consider approval of request to issue a Request for Quotations for Solid Waste commercial and industrial containers with funding from the Collections Operational Budget
2. Consider approval for Shawnee County Solid Waste to apply for the EPA's Consumer Recycling Education and Outreach Grant Track 2 Program in the amount of \$1,844,711.

G. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C58-2023** with SBB Engineering LLC to provide Professional Design and Construction Engineering services for a road reclamation project (SW Nottingham Road between SW 33rd to SW 37th Streets), at a total lump sum cost of \$96,820.00. This contract will be paid for using 2023 Public Works Operating Funds and Public Works Special Highway Funds.

H. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval to offer a candidate the position of Health Protection Manager at Range 17, Step 13. The annual salary and benefits will be \$96,040.80 and will be paid out of 2023 program funds and tax allocation.

I. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval of request to utilize \$1,100.00 from a project budget for the emergency purchase through Choice Solutions of emergency assistance to decommission servers, and authorization and execution of **Contract C59-2023** for same.

J. COMMISSION

1. Acknowledge resignation of Menoken Township Clerk, Brenda Fund, as of March 1, 2023.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS