

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

January 9, 2023 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

I. ORGANIZATIONAL

- A. Elect Chair of the Shawnee County Commission
- B. Elect Vice-Chair of the Shawnee County Commission
- C. Consider appointments of Commissioners as recommended by staff to the following Boards/ Committees/Councils:
 - 1. Stormont Vail Events Center Advisory Board - **Cook**
 - 2. Ambulance Advisory Board - **Mays**
 - 3. Health Access Board - **Cook**
 - 4. Metropolitan Topeka Planning Organization - **Mays**
 - 5. Go Topeka Board - **Mays**
 - 6. Chamber Board - **Cook**
 - 7. Shawnee County Security Council - **Mays**
 - 8. State of Kansas Labor Workforce Development Committee - **Riphahn**
 - 9. Greater Topeka Leadership Chairs Council - **Cook**
 - 10. Stormont Vail Advisory Board - **Mays**
 - 11. Intergovernmental Council - **Riphahn**
 - 12. Momentum 2027 - **Cook**
 - 13. Visit Topeka - **Riphahn**
 - 14. COT Riverfront Advisory Board - **Riphahn**
- D. Consider approval of **Resolution No. 2023-1** setting the days and hours the courthouse and administrative building will be open, setting dates and time of Commission meetings and setting agenda procedures.
- E. Consider approval of **Resolution No. 2023-2** designating the official County newspaper.

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Approval and execution of the attached Maad Man Enterprises agreement (**Contract C7-2023**), LLC d/b/a Say Cheez Photo Booth is requested. This service vendor provides a photo booth during programs or events upon request. Expenses are covered by the Park Services Division operating budget. – Parks + Recreation
- B. Consider approval of request for two employees to attend the International Association of Government Officials Mid-Winter Conference from January 28 to February 1 in Glendale, AZ, utilizing the 2023 departmental budget (approximately \$2,345.28) - Election Office.

- C. Consider approval to move \$16,387.00 from the Elections Budget and \$51,015.00 from the Health Department Budget to the 2023 budget of Facilities Management for building maintenance and service — Audit-Finance.
- D. Consider authorization and execution of **Contract C8-2023** with the Community Resources Council / Administration, allocating \$40,000.00 to provide certain specified social services to the residents of Shawnee County in 2023 — Audit-Finance.
- E. Consider authorization and execution of contracts for Social Service and Service Programs for the Elderly allocations as previously approved by Resolution No. 2022-113 — Audit-Finance:
 SOCIAL SERVICE AGENCIES
 - 1. **Contract C9-2023** with Catholic Charities of NE Kansas for \$7,000.00.
 - 2. **Contract C10-2023** with YWCA Center for Safety & Empowerment for \$22,500.00.
 SERVICE PROGRAMS FOR THE ELDERLY
 - 1. **Contract C11-2023** with Community Resources Council-SPE/SCACA Administration for \$40,000.00
 - 2. **Contract C12-2023** East Topeka Senior Center for \$80,000.00.
 - 3. **Contract C13-2023** with Papan's Landing - Services for the Elderly for \$69,000.00.

IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
- B. PUBLIC WORKS - Curt Niehaus
 - 1. Consider approval to issue "Requests for Qualifications" for engineering design services relating to a 2023 road improvement project on SW Nottingham Road from near the intersection with SW 33rd Street to the intersection with SW 37th Street. Project will be funded using 2023 Public Works Operating Funds (10PW126).
- C. PARKS + RECREATION - Tim L Laurent
 - 1. Approval is requested for Shawnee County Parks + Recreation to lease a 2023 Ford Police Interceptor Utility at a rate higher than previously approved. This results in an annual increase of no more than \$3,500 to the operating budget.
 - 2. Informing the Board of County Commissioners of the cancelation of twenty-five 2023 model Ford Truck orders through Enterprise Leasing due to re-evaluation of the current fleet and economic environment.
 - 3. Approval is requested to award the bid for RFP #066-22 and execute **Contract C14-2023** with Meri-Crete LLC for a trade service vendor on contract for general concrete work on county parklands.
 - 4. Approval is requested to award the bid for RFP#059-22 and execute **Contract C15-2023** with Taylormade Co. DBA Ecoturf Surfacing for a trade service vendor on contract to provide playground safety surfacing on county parklands.

5. Consider authorization and execution of **Contract C16-2023**, Amendment #2 to Contract C189-2022 with KBS Constructors to proceed with design and implementation of Areas B,C, D and E of the Design-Build at the Lake Shawnee Campground. Adjusted ARPA funds totaling \$2,400,000.00 are requested as provided by the American Rescue Plan Act of 2021- State and Local Fiscal Recovery Funds (ARPA Project #2021-33). Additional funding of \$319,239.00 is being provided by the Departments Campground Revolving Fund.

D. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider authorization and execution of **Contract C17-2023** with Court Appointed Special Advocates (CASA) to provide services to children of Shawnee County from birth to age 18 who are identified as beneficiaries of CASA services through Child in Need of Care cases for calendar year 2023 at a cost of \$54,900.00 with payments made quarterly in the amount of \$13,725.00.

E. COUNTY COUNSELOR - Jim Crawl

1. Consider the request for a motion that will continue the term of any member of the Stormont Vail Events Center Advisory Board whose term expired on December 31, 2022.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS