

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

December 29, 2022 9:00 AM

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- I. PROCLAMATIONS/PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Approval is requested to extend our application for the ChildCare Aware Sustainability Grant through May of 2023. The grant provides funds to cover costs of operations and potential revenue losses as award amounts vary per request but estimated recoverable expenses total nearly \$132,000.00. — Parks + Recreation
 - B. Approval is requested to develop and solicit bids for ceiling repair at the Juvenile Detention Center. The project, when approved, would be paid for from the department's Building Maintenance and Equipment Fund created by Resolution 2022-109. — Department of Corrections
 - C. Acknowledge that Sheriff Hill is requesting to transfer funds for the Courthouse Fingerprint Area renovation project from 2022 Budgeted funds into the Couthouse Renovations job ledger.
 - D. Consider authorization and execution of **Contract C390-2022** with Shawnee County Fair Association allocating \$80,000.00 to be used to pay the costs of conducting the County Fair in 2023 — Audit-Finance.
 - E. Consider authorization and execution of **Contract C391-2022** with Helping Hands Humane Society allocating \$145,000.00 to shelter, feed and to the extent necessary, dispose of stray dogs, cats and other small animals as well as dangerous animals at large in Shawnee County for the year 2023 — Audit-Finance.
 - F. Consider authorization and execution of **Contract C392-2022** with TARC, Inc. allocating \$999,130.00 for the provision of certain specified social services to the residents of Shawnee County in 2023 — Audit-Finance.
 - G. Consider authorization and execution of **Contract C389-2022**, a three-year agreement with the Dawn to Dusk Disc Club to allow for club programming and events with Shawnee County Parks + Recreation. Only in-kind services are exchanged between the parties for the implementation of this agreement — Parks + Recreation.
 - H. Consider approval of request to create a Travel Fund and transfer \$10,000.00 from the District Attorney's 2022 budget to the fund for witness travel by the DA's Office.

- I. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$1,444.73 — District Attorney.
- J. Consider authorization and execution of contracts for Social Service and Service Programs for the Elderly allocations as previously approved by Resolution No. 2022-113 — Audit-Finance:

SOCIAL SERVICE AGENCIES

1. **Contract C393-2022** with Community Action - Bilingual Services for \$28,000.00.
2. **Contract C394-2022** with Doorstep - Emergency Assistance for \$20,000.00.
3. **Contract C395-2022** with First Tee - GT Youth Foundation for \$20,000.00.
4. **Contract C396-2022** with Housing Credit Counseling - Avoid Pay Day Loans & Bankruptcy for \$20,000.00.
5. **Contract C397-2022** with Kansas Legal Services - Social Security Advocacy for \$12,000.00.
6. **Contract C398-2022** with Kansas Legal Services - Protection Order Advocacy for \$14,000.00.
7. **Contract C399-2022** with Let's Help - Emergency Services for \$27,000.00.
8. **Contract C400-2022** with Positive Connection - Medical Case Management for \$9,000.00.
9. **Contract C401-2022** with Positive Connection - Prevention Education & Testing for \$22,000.00.

SERVICE PROGRAMS FOR THE ELDERLY

1. **Contract C402-2022** with Community Action - Elderly Services for \$28,000.00
2. **Contract C403-2022** with Habitat for Humanity - Senior Housing Maintenance Program for \$50,000.00.
3. **Contract C404-2022** with Jayhawk Area Agency on Aging - Administration & Match for \$50,000.
4. **Contract C405-2022** with Kansas Legal Services - Jayhawk Legal Services for Seniors for \$60,000.00.
5. **Contract C406-2022** with Let's Help - Senior Emergency Services for \$10,500.00.
6. **Contract C407-2022** with LULAC Senior Center - Consolidated Senior Center Services for \$98,000.00.
7. **Contract C408-2022** with Meals on Wheels - Home Delivered Meals for \$161,000.00.
8. **Contract C409-2022** with Meals on Wheels - Friendship Meals for \$75,000.00.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.
2. Consider correction orders.
3. Consider authorization and execution of **Contract C410-2022** with Willis Towers Watson Midwest, Inc. for Shawnee County's 2023 insurance coverage.

B. PARKS+RECREATION- Tim L Laurent

1. Consider approval of request to reclassify a vacant Recreation Program Supervisor (Athletics) to a Management Support Specialist at a cost of \$68,327.28 annually, including benefits.

C. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval of the request to purchase 2 Cisco Nexus Switches, Licensing and Professional Services through Logicalis, **Contract C411-2022**, at a cost of \$62,122.34 using State of Kansas contract pricing. To be funded using ARPA/SLFRF funds.
2. Consider authorization and execution of **Contract C412-2022**, purchase of annual licensing for Cisco SmartNet support for 11 core network switches through Logicalis utilizing State of Kansas contract pricing at a cost of \$8,681.04 with funding from the 2022 Information Technology budget.
3. Consider approval of request to transfer \$44,000.00 from the departmental budget to a Professional Services Project Budget.
4. Consider approval of request to transfer the remaining unencumbered balance from the departmental budget, approximately \$71,000.00 to an Infrastructure Project Budget.

D. PLANNING DEPARTMENT - Joni Thadani

1. Consider approval of a request to create a Special Project Fund and transfer the remainder of the unencumbered 2022 Planning Department budget to a Special Project Fund for Planning and Zoning Regulation Updates.

E. FACILITIES MANAGEMENT - Nelda Henning

1. Consider authorization and execution of **Contract C413-2022** with Guardian Lawn and Pest LLC, DBA Pestmaster of Topeka, for pest control services per contract and pricing sheet.

F. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C414-2022** with Samco Mechanical for the emergency repair to an air separator for the HVAC system at the Adult Detention Center for a cost of \$18,940.00 utilizing 2022 budget funds.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS