

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

REVISED AGENDA

December 15, 2022 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of request to authorize payments of \$350.00 each for the final expenses of Christine Nichols, and James Roberson — Coroner.
- B. Acknowledge receipt of correspondence from Sheriff Hill regarding the renewal of both Chaplain John Hansen (**Contract C380-2022**) and Ricky Mills (**Contract C381-2022**) service contracts, beginning January 1, 2023 through December 31, 2024, to be paid out of 2023 budgeted funds.
- C. Acknowledge receipt of Summons for Case No. 2022CV000723 Wells Fargo Bank NA vs. Board of Commissioners of Shawnee County, Kansas et. al.
- D. Acknowledge that Sheriff Hill is renewing software usage with Pactrack for the K9 Handlers at a cost of \$840.00 and will be paid for out of budgeted funds.
- E. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$2,437.78 — District Attorney.
- F. Acknowledge receipt and approval of Shunganunga Drainage District #1 Treasurer's Bond — County Clerk
- G. Acknowledge receipt and approval of Soldier Township Treasurer's Bond — County Clerk
- H. In relation to traffic signal project S-690001.00 on South Topeka Boulevard, consider authorization and execution of Supplemental Agreement No. 1 (**Contract C370-2022**) to original KDOT / SN Co. Agreement 77-20 (Contract C137-2020), and approval of related **Resolution No. 2022-106**. The supplemental increases the project's combined shared costs limit to \$1,500,000.00, of which Shawnee County's 10% share will be paid for using Special Highway Funds — Public Works.
- I. In relation to traffic signal project S-690001.00 on South Topeka Boulevard, consider approval of an updated project budget. Approval of this agenda item will align the project budget with Supplemental No. 1 to original KDOT-SN Co. agreement 77-20 (Contract C137-2020), as detailed in a concurrent agenda item — Public Works.
- J. Consider approval of **Resolution No. 2022-107** authorizing the issuance of a Shawnee County credit card for official business for Amanda Monhollon, BCC Public Information Officer, with a credit limit of \$2,000.00 — Commission Office.

- K. Designate Teresa Fisher, Director, as the "Signatory" to sign the electronic agreement between Shawnee County Health Department (SCHD) and Washington/Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) for use of the Overdose Detection Mapping Application Program (ODMAP) system at no cost to Shawnee County, as well as allow Teresa Fisher to designate an "Agency Administrator" — Health Department.
- L. Consider authorization and execution of **Contract C371-2022**, amendment to Contract C93-2021 with Cox Business Services, to add additional service locations, at Great Overland Station located at 200 NW Railroad St. at a monthly cost of approximately \$120.00 (plus regulatory fees) to be paid by the Parks + Recreation department.
- M. Consider acceptance of the October 2022 Bank Reconciliation report. — Treasurer
- N. Consider authorization and execution of **Contract C372-2022**, renewal of an annual maintenance contract with Tangent for the Datacove Email Archiving Appliance at a cost of \$6,510.00 with funding from the 2022 Information Technology budget — Information Technology.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. HEALTH DEPARTMENT - Teresa Fisher

- 1. Consider authorization and execution of **Contract C373-2022** with Dr. Vlad Dimitriu for professional medical and health care services for patients of the Health Department with active Tuberculosis and/or Tuberculosis infection and to serve as the back-up Local Health Officer for the period of January 1, 2023 to December 31, 2023 at an annual estimated cost of \$3,750.00 per year.
- 2. Consider authorization and execution of **Contract C374-2022** between Shawnee County and Erin Locke, MD, MPH to continue serving in the capacity of Health Officer and Medical Director for the Family Planning Program. The contract period is for January 1, 2023 - December 31, 2023.

C. PARKS + RECREATION - Tim L. Laurent

- 1. Consider authorization and execution of **Contract C375-2022** with Boys and Girls Club Topeka for a three-year lease of the Velma K. Paris Community Center at a rate of \$1,900.00 monthly.
- 2. Consider approval to award the bid and execute the subsequent agreement (**Contract C376-2022**) with Wildcat Landscape, LLC for mowing the sports fields on county parklands. Funding is provided by the Recreation Division operating budget at \$6,885.83 monthly for a total of \$82,629.96 annually. Irrigation repair labor will be invoiced at a rate of \$60.00 per hour.

D. SOLID WASTE - Bill Sutton

1. Consider authorization and execution of **Contract C377-2022** with Waste Management of Kansas, Inc. to continue the recycling services with Waste Management for an additional three months. This will be funded by the 2023 Solid Waste operational fund, which is 100% user fee funded.
2. Consider **Resolution No. 2022-108** establishing the Trash and Recycling Collection Fees of the Shawnee County Solid Waste Department.

E. AUDIT FINANCE - Betty Greiner

1. Discussion and allocation of 2023 Small Item Capital Outlay Requests.

F. FACILITIES MANAGEMENT - Nelda Henning

1. Request approval to transfer funds for the West Patio project from the 2022 Facilities Management budget to the Courthouse Renovations Job Ledger.

G. ELECTION OFFICE - Andrew Howell

1. Consider the request for approximately \$22,065.00 in Contingency Funds for the unanticipated costs for mail ballot envelopes and MIFI service charges for the 2022 Primary and General Elections.
2. Consider approval of sole source contracts with InTech Software Solutions, Inc./ Modus, for election management software (**Contract C378-2022**) and a cooperative agreement between InTech Software Solutions, Inc./ Modus, Shawnee County and Douglas County for the development of a candidate management module (**Contract C379-2022**).

H. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval of request to transfer \$37,090.00 from the 2022 departmental budget to the Courthouse Renovations Job Ledger.

I. COURT ADMINISTRATION - Lea Dawn Welch

1. Request approval to transfer \$20,000.00 from the Court Administration budget to the Courthouse Renovations Job Ledger for a restroom between rooms 300 and 304.
2. Request approval to transfer up to \$120,000.00 from the Court Administration budget to the Special Job Ledger of Chandler Trial Court Expenses. Currently, funds remain in this Job Ledger but we estimate additional funds will be needed to provide for this trial and are requesting permission to transfer money from our budget to this Job Ledger.

J. HUMAN RESOURCES - Angela Lewis

1. Consider approval of request to transfer department funds to 2 Special Project Funds; \$2,500.00 for a Wellness Budget and \$15,500.00 to update the Human Resources vestibule.

K. COMMISSION

1. Consider approval of request to transfer \$12,000.00 from the departmental budget to a Special Project Fund for the modification of a storage area into a multimedia room.
2. Consider appointments to the Gage Park Improvement Authority Board.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS