

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers at
707 SE Quincy

Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

October 27, 2022 9:00 AM

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I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider request to solicit bids for, or waive bidding procedures and direct purchase, various road & culvert maintenance materials for 2023 and winter 2023/2024. Funding for these materials will come from various sources, but most often from the 2023 and 2024 Public Works Operating Accounts — Public Works
- B. Consider acceptance of the Treasurer's Idle Investment quarterly report ending September 30, 2022 — Treasurer
- C. Consider approval of Amendment No. 1, **Contract C310-2022**, to engineering design services Contract C54-2020 for Shawnee County project S-690001.00 (KDOT Project 89 C-5033-01), traffic signal upgrades along S Topeka Boulevard at Gary Ormsby Drive, University Boulevard & 57th Street. This amendment covers the additional work, over the past two years, which was necessary to secure railroad permits. The additional \$2,970.00 will come from the Public Works Special Highway Fund (204000000). It is anticipated that 90% of these additional funds will be reimbursed by KDOT — Public Works
- D. Consider approval of the request to increase the credit limit from \$2,000.00 to \$4,000.00 for the Shawnee County credit card issued to Tanya Biswell for official county business — Appraiser's Office.
- E. Consider approval of the request to increase the credit limit from \$1,000.00 to \$2,000.00 for the Shawnee County credit card issued to Rebecca Roth for official county business — Human Resources.
- F. Acknowledge receipt of a request from Sheriff Hill to purchase a GrayKey annual subscription and dongle (**Contract C311-2022**), a sophisticated encryption code breaker used in computer and cell phone investigations. Cost of this sole source subscription is \$31,420.00 to be paid out of budgeted funds.
- G. Acknowledge receipt of correspondence from Sheriff Hill that representatives of the Sheriff's Office will be attending the 2022 Fusion Conference event being held in San Antonio, TX. All expenses will be paid out of budgeted funds.
- H. Consider the request to renew the material safety data sheet software services

subscription, **Contract C312-2022** with VelocityEHS for the Department of Corrections, with funding through the detention budget — Department of Corrections.

- I. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$3,183.37 — District Attorney.
- J. Commissioners letter supporting a grant application for the East Topeka Senior Center for operating assistance for transportation services for State Fiscal Year 2024.
- K. Commissioners letter supporting a grant application for Family Service & Guidance Center to continue the transportation services needed for children and teens.
- L. Consider approval of **Contract C313-2022** with Southwest Solutions Group for the annual maintenance of two Kardex Lektrievers in the County Clerk's Office in the amount of \$1,439.59 funded by the County Clerk's 2022 budget.
- M. Consider authorization and execution of **Contract C314-2022**, Amendment #1 to Contract C363-2021 with Torgeson Electric, to extend the agreement for two additional years — Facilities Management
- N. Consider authorization and execution of **Contract C315-2022**, Amendment #1 to Contract C364-2021 with Central Mechanical Construction, Inc., to extend the agreement for two additional years — Facilities Management
- O. Consider approval of an Emergency Vehicle Permit for Mission Township Fire Department for Brett Ashwill — Emergency Management.
- P. Consider a claim for reimbursement — Counselor's Office.
- Q. Consider authorization and execution of **Contract C320-2022** with Custom Data Processing (CDP for ezEMRx) Electronic Health Record (EHR) Software in the estimated amount of \$45,840.00 to be paid by program revenue, grants and tax allocation — Health Department.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. HUMAN RESOURCES - Angela Lewis

- 1. Consider approval of Health Savings Account Funding for the 2023 Benefits Plan Year.
- 2. Consider approval of **Contract C316-2022**, Memorandum of Understanding with the Communications Workers of America, Topeka, Kansas, Local 6401 affiliated with AFL-CIO, for Calendar Years 2022, 2023, and 2024.
- 3. Consider authorization and execution of **Contract C317-2022**, addendum with Compliance One, to provide Random Selection Drug Testing, Pre-employment Drug and Alcohol Testing, and Training, with funding from the department's budget.

C. FACILITIES MANAGEMENT - Nelda Henning

1. Consider approval to submit a Request for Pricing for Pest Control Services rates for one year with the option of up to 3 additional years at no price increase.

D. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C318-2022** with White Star Machinery for the 2023 purchase of four skid-steers using NASPO ValuePoint, a government purchasing cooperative. All funding for this purchase will come from the Public Works Special Machinery Fund.

E. PARKS + RECREATION - Tim L. Laurent

1. Consider authorization and execution of **Contract C319-2022** with Gardner Roofing for the scheduled replacement of the Lake Shawnee Shelter #6 roof, fascia boards and guttering. Committed funds increased to \$8,600.00 plus the potential for additional decking costs of \$2,960.00 for a total of \$11,560.00 with funding available in the Building Maintenance (3R) Fund if needed.
2. Approval is requested to fill the vacant Administrative Superintendent, Parks + Recreation Position PR1162, at Step 5, Range 69. The position oversees the Department's finance, contracts, grants, human resources, marketing, and partnership development functions. With approval, the position would be compensated at \$32.74 per hour or \$91,993.40 annually, including benefits. This position is identified in the department's budget with sufficient funding available.

F. COMMISSION

1. Consider request for fence viewing.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS