

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

October 10, 2022 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval to use no more than \$10,000.00 in 2022 Contingency Funds to upgrade electrical work at the District 3 fuel pumps — Public Works.
- B. Acknowledge receipt of the June 13, 2022 Shawnee County Planning Commission agenda and minutes of the May 9th meeting — Planning Department.
- C. Acknowledge receipt of the July 11, 2022 Shawnee County Planning Commission agenda and minutes of the June 13th meeting — Planning Department.
- D. Acknowledge receipt of the October 10, 2022 Shawnee County Planning Commission agenda and minutes of the June 27th and July 11th meetings — Planning Department.
- E. Request approval to change the Executive Contact with Waystar Health for Revenue Cycle Management Services —Health Department.
- F. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$4,927.39 — District Attorney.
- G. Consider approval of request to pay an invoice from the Diversion Fund account in the amount of \$143.96 — District Attorney.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. PARKS + RECREATION - Tim L. Laurent

- 1. Consider approval of request to lease a 2023 International MV607 Hook Truck at a higher rate than previously approved. The price increase results in monthly lease rates of no more than \$31,200.00, to be paid out of operating funds.
- 2. Consider approval of request to lease two 2022 Ford F250 vehicles at a higher rate

than previously approved. The difference results in an increase to the annual lease cost of no more than \$9,000.00, to be paid out of the operating budget.

3. Consider approval of a price increase of a previously ordered Kubota U35 Mini-Excavator utilizing the Sourcewell Purchasing Cooperative from McConnell Machinery Co., Inc. The additional \$1,015.02 is to be paid from the operating budget.
4. Consider authorization and execution of **Contract C294-2022**, Amendment #1 to Contract C366-2021 with Torgeson Trenching, to extend the agreement for two additional years and specify additional trenching service requests with costs.

C. FACILITIES MANAGEMENT - Nelda Henning

1. Consider approval to close Electrician position to create a new Office Assistant II position within the Facilities Management department at an annual cost of \$44,331.21 including benefits.
2. Consider approval to reclassify one Maintenance Technician I position to a Maintenance Technician II position within the Facilities Management department at an annual cost of \$55,753.14 including benefits.

D. ELECTION OFFICE - Andrew Howell

1. Consider the request to utilize approximately \$17,593.46 of Contingency Funds for the payroll cost of the county-wide recount of the constitutional question on the August 2022 primary ballot.

E. AUDIT FINANCE - Betty Greiner

1. Consider approval of **Resolution No. 2022-81** to establish the procedures for the use of the Shawnee County Building and Facility Fund.
2. Consider approval to transfer \$718,509.94 to the Shawnee County Building and Facility Fund (JL 389000000) from the Capital Outlay Fund for the use of roof and parking lot repairs and replacements. This amount is available due to projects that were completed under their estimated cost. Additional approval is requested for the annual transfer of approved CIP Project 253 (SNCO Roofs and Parking Lots) to the County Building and Facility Fund for the use of roof and parking lot repairs and replacements.
3. Presentation of the September 30, 2022 financial report.

F. HUMAN RESOURCES - Angela Lewis

1. Consider approval of 2023 Employee Benefit Cost and Change to benefit wait period for new hires.

G. COMMISSION

1. Consider the appointment of Todd Reeves to the Shawnee County Fire District No. 3 Board due to the replacement of Board Member Ken Wichman.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS