

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

September 19, 2022 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

- I. PROCLAMATIONS/PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider approval of **Resolution No. 2022-77** to update the County's change drawer funds — Audit Finance.
 - B. Consider a request to dispose of two tractors using Purple Wave, and to deposit the proceeds from the auction into the Public Works Special Equipment Fund (203000000) — Public Works.
 - C. Consider authorization and execution of **Contract C264-2022** with Flint Hills Fairies LLC for costumed entertainment services at the Station 9 3/4 Event held at Great Overland Station on October 22 and 23 at a cost of \$500.00, to be funded by the Park Services Division operations budget — Parks + Recreation.
 - D. Consider authorization and execution of **Contract C265-2022** with Wizard Ware Wands for costumed entertainment services at the Station 9 3/4 event held at Great Overland Station on October 22 and 23 at a cost of \$500.00, to be funded by the Park Services Division operations budget — Parks + Recreation.
 - E. Consider authorization and execution of **Contract C266-2022** with Brian Alderson for costumed entertainment services at the Station 9 3/4 event held at Great Overland Station on October 22 and 23 at a cost of \$500.00 to be funded by the Park Services Division operations budget — Parks + Recreation.
 - F. Acknowledge receipt of correspondence from Sheriff Hill that he is sending an employee to Troy, MI to attend the Tyler Technology Data Analytics Advisory Board meeting and also to Springfield, MO to attend the Tyler Technology Regional User Groups Conference.
 - G. Consider acceptance of the July 2022 Bank Reconciliation report — Treasurer
 - H. Consider the request for payment of invoice for the annual maintenance of the Apex Sketching software used for the digital sketching of buildings in the amount of \$1,760.00 — Appraiser's Office.
 - I. Consider approval for payment of the invoice for Price Digest online guides for personal property valuation in the amount of \$1,649.70. These guides are a statutory requirement for the appraisal of personal property — Appraiser's Office.

- J. Consider approval of a request for a subscription to SaneBox at a cost not to exceed \$340.00 annually to be funded through the 2022 Information Technology budget.
- K. Consider approval of a request for a subscription to RescueTime at a cost not to exceed \$100.00 annually to be funded through the 2022 Information Technology budget.
- L. Consider authorization and execution of **Contract C274-2022**, amendment to Contract C93-2021 with Cox Business Services, to add additional service locations, at the Public Works District 1 Shop and at the Public Works District 2 Shop at a monthly cost of approximately \$250.00 (plus regulatory fees) to be paid by the Public Works department.
- M. Consider authorization and execution of **Contract C275-2022**, amendment to Contract C93-2021 with Cox Business Services, to add additional service at the Kossover Tennis Center at a monthly cost of approximately \$21.00 (plus regulatory fees) to be paid by Parks + Recreation.
- N. Consider authorization and execution of Amendment 1 with Otocast LLC (**Contract C277-2022**) for the extension of Shawnee County Contract C405-2020 which utilizes a mobile platform to facilitate visitor engagement in Ward Meade Park, including Old Prairie Town. The Parks For All Foundation will fund the project for three years at an annual cost of \$1,140.00 — Parks + Recreation.
- O. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$2,848.65 — District Attorney.
- P. Consider approval of a request from Washburn Law School to host Moot Court Tryouts Thursday, September 22, 2022 between 6:00 p.m. and 9:00 p.m. Up to four courtrooms on the fourth floor have been approved to be used for this event - Court Administration.
- Q. Consider authorization and execution of **Contract C273-2022** with CDW-G for the renewal of the court's enterprise license for Splunk software. Splunk is a software platform used to search, analyze, and visualize machine-generated data gathered from websites, applications, sensors, devices, etc. which make up the Courts IT infrastructure and business. Cost of the annual renewal is \$18,655.00 for the period November 2, 2022 through November 1, 2023 with funding from the 2022 Court Administration budget — Court Administration.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. DEPARTMENT OF CORRECTIONS - Brian Cole

- 1. Consider authorization and execution of **Contract C267-2022**, 3rd Amendment to the Food Service Agreement with Aramark Correctional to provide meals for inmates and juveniles, from October 1, 2022 through September 30, 2023.
- 2. Consider authorization and execution of **Contract C284-2022** for Tuition Reimbursement for one Department of Corrections employee in the amount of \$5,071.00.

C. PLANNING DEPARTMENT - Joni Thadani

1. Consider approval of the request to create and fill a Deputy Director of Planning position with funding allocated in the 2022 Planning Department budget.

D. PARKS + RECREATION - Tim L. Laurent

1. Consider authorization and execution of Amendment #1 (**C269-2022**) to Shawnee County Contract C189-2022 with KBS Constructors for the design and implementation of Area B of the Design-Build at the Lake Shawnee Campground. Funding in the amount of \$844,083.00 is provided by the American Rescue Plan Act of 2021 - State and Local Fiscal Recovery Funds (ARPA Project #2021-33).
2. Consider authorization and execution of **Contract C270-2022** with Midwest Coating Inc. to utilize the Interlocal Purchasing System Program (TIPS) for repairs to the Hillcrest Community Center roof. Funding in the amount of \$128,170.00 plus bonding \$1,576.48 is available from the Building Maintenance (3R) Fund.
3. Consider authorization and execution of **Contract C271-2022** with Midwest Coating Inc. to utilize the Interlocal Purchasing System Program (TIPS) for repairs to the Lake Shawnee maintenance shop roof. Funding in the amount of \$29,565.00 is available from the Building Maintenance (3R) Fund.

E. ELECTION OFFICE - Andrew Howell

1. Consider authorization and execution of **Contract C291-2022** with Midwest Coating Inc. utilizing approximately \$53,475.00 in Contingency Funding for building guttering replacement, Heartland Tree Service utilizing \$1,750.00 in Contingency Funding for the trimming of two trees and removal of one tree and CDW-G for the purchase of a server cabinet, KVM 8-port switch and two cables through the Information Technology Department utilizing Contingency Funding in the amount of \$1,327.14.

F. SOLID WASTE - Bill Sutton

1. Consider authorization and execution of **Contract C272-2022**, a 3 year agreement with Municipal Media Corp dba Recycle Coach for online notifications and text messaging communication services beginning January 1, 2023. The first year cost of \$5,000.00 is funded from the Solid Waste operational budget, which is user-fee funded and not tax-payer supported.

G. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval for the Health Department to apply for the National Association of County & City Health Officials (NACCHO) Medical Reserve Corps (MRC) Respond, Innovate, Sustain, and Equip (RISE) Award - Tier 1 (Round 2 Funding) in the amount of \$25,000.00.

H. COUNSELOR - James M. Crowl

1. Consider approval of request to issue an RFQ for Grant Writing Services.

I. WEED DEPARTMENT - John Landon

1. Consider approval of a request to utilize the Government Services Agreement contract with Hyster-Yale Group Inc. (**Contract C283-2022**) to place an order for the purchase of a forklift.

J. FACILITIES MANAGEMENT – Nelda Henning

1. Consider authorization and execution of **Contract C276-2022**, a sole source agreement with Minnesota Elevator Incorporated, to modernize the existing elevator at the new Administrative Services Building to bring the elevator up to current code standards. The cost of \$130,769.00 is to be funded by ARPA-SLFRF funds.

K. SHERIFF'S OFFICE - Brian Hill

1. Acknowledge receipt of correspondence from Sheriff Hill regarding a sole source request to purchase a van for prisoner transport services from Aristocrat Motors at a cost of \$42,899.00 utilizing budgeted funds.
2. Acknowledge receipt of correspondence from Sheriff Hill regarding a request to purchase a five-year Motorola Radio & Device Management Service Contract (**C268-2022**). The Topeka Police Department is to pay the Sheriff's Office for the initial \$107,267.00 and then the Sheriff's Office will pay \$57,600.00 each for years 2 through 5, using budgeted funds.
3. Acknowledge receipt from Sheriff Hill his request to award the bid for the Courthouse Entrance Security (ARPA SLFRF Project 2021-14) to Smith's Detection. Smiths Detection was the only vendor that met all the specifications requested and their price of \$80,752.06 will be paid for with allocated ARPA SLFRF funds.

L. COMMISSION

1. Consider appointment of a voting delegate and alternate for the Annual Kansas Association of Counties Fall Conference to be held October 17, 18, and 19.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS