

# BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,  
200 SE 7th Street, Room B-11



## Members

Commissioner Aaron Mays  
Commissioner Bill Riphahn  
Commissioner Kevin Cook

## AGENDA

February 21, 2022 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

### I. PROCLAMATIONS/PRESENTATIONS

### II. UNFINISHED BUSINESS

### III. CONSENT AGENDA

- A. Consider approval of request to adjust the annual fee for the 2022 When to Work subscription from \$1,104.00 to \$1,950.00 to be funded through the operating budget — Parks + Recreation.
- B. Consider authorization and execution of **Contract C64-2021**, annual maintenance with Southwest Solutions Group to provide service and support of the Kardex Lektriever document retrieval system in the Court Services Office at a cost of \$1,087.01 with funding from the 2022 budget — Court Administration.
- C. Consider approval of request to update the Department of Corrections UMBAccounts' Signature Cards — Audit-Finance.
- D. Consider authorization and execution of **Contract C65-2022** with Poppin Squeeze for vendor services at sports facilities and events through 2024, with no cost to Shawnee County — Parks + Recreation.
- E. Consider approval of an out of state travel mileage reimbursement request of \$780.40 for a day trip using four personal vehicles on November 30, 2021 to meet with the election equipment vendor at their headquarters in Omaha, NE, with reimbursement to come from the 2021 Election Office budget as originally requested in Dec. 2021.
- F. Consider approval of an out of state travel request for the Elections Manager- Voter Services, to attend the Election Center Special Workshop from February 23 - 27th in Atlanta, GA , at an approximate cost of \$1,991.61 utilizing the 2022 Election Office Budget.
- G. Consider authorization and execution of **Contract C58-2022** with Smiths Detection for a one year agreement for maintenance services of the courthouse metal detection equipment at a cost of \$11,116.00 to be paid out of the County's General Expenses — AuditFinance.
- H. Consider approval of request to pay an additional \$200.00 for a subscription to the online recreational vehicle appraisal guide - J.D. Power RV Connect Subscription, included in the 2022 budget request under memberships, dues, and subscriptions and originally budgeted for \$95.00 based on the prior year subscription price — Appraiser's Office.

- I. Acknowledge receipt from Sheriff Hill that he will be sending an Officer to Crisis/Hostage Negotiation Level II training in Arnold, MO. Travel arrangements, per diem and other expenses will be paid out of 2022 budgeted funds.
- J. Consider approval of a request to pay an additional \$140 in Kansas Bar Association membership dues for specific 'section benefits' above and beyond the standard \$170 per member per year. The amount listed and approved in the Membership Dues and Subscriptions report was for \$170/judge/attorney or \$2,890.00. The amount due, including additional section benefits, is \$3,030.00 — Court Administration.
- K. Consider acceptance of the January 2022 bank reconciliation report — Treasurer.
- L. Acknowledge receipt of Summons for Case No: 2022-CV-000040 Evergy Kansas Central Inc. vs. Board of Commissioners of Shawnee County, Kansas et. al. — County Clerk.
- M. Consider approval of request to post and fill the Commercial Appraiser position at a minimum annual starting salary, including benefits, of \$60,389.50, and to fill any subsequent positions that may become vacant due to filling this position — Appraiser's Office.
- N. Acknowledge receipt of correspondence from Cox Communications regarding removal of duplicate channels in the 2000-2950 range effective on or after Tuesday, March 15, 2022 — County Clerk.
- O. Consider approval of request to purchase two subscriptions for online access to the Topeka-Capital Journal at a cost of \$99.99/year per subscription — Health Department.
- P. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$14,712.96 — District Attorney.
- Q. Consider an emergency vehicle permit for the Office of the District Attorney for the purpose of identifying a vehicle as law enforcement — Emergency Management.
- R. Consider authorization and execution on the MEI Total Elevator Solutions Addendum, **Contract C59-2022**, which reflects Shawnee County Parks + Recreation adding the Great Overland Station elevator to the current Shawnee County/MEI maintenance service agreement. Monthly expenditures of \$150.25 are being funded from the department's operating budget.

#### IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
  - 1. Consider all voucher payments.
  - 2. Consider correction orders.
  - 3. Consider approval of a renewal of a tax exemption-incentive for economic development for year two for Global Grain LLC.
  - 4. Consider approval of a renewal of a tax exemption-incentive for economic development for year seven for HME, Inc. Expansion #3.

5. Consider approval of a renewal of a tax exemption-incentive for economic development for year eight for Big Heart Pet Brands (Formerly Del Monte Foods Inc.).
6. Consider approval of a renewal of a tax exemption-incentive for economic development for year six for Big Heart Pet Brands (Formerly Del Monte Foods Inc.)
7. Consider approval of a renewal of a tax exemption-incentive for economic development for year three for Reser's Fine Foods, Inc.
8. Consider approval of a renewal of a tax exemption-incentive for economic development for year four for Reser's Fine Foods, Inc.
9. Consider approval of a renewal of a tax exemption-incentive for economic development for year eight for Crosswind Petfoods, Inc.
10. Consider approval of a renewal of a tax exemption-incentive for economic development for year three for Frito-Lay, Inc's. Expansion.
11. Consider approval of a renewal of a tax exemption-incentive for economic development for year eight for Mars Chocolate North America, LLC
12. Consider approval of a renewal of a tax exemption-incentive for economic development for year five for Mars Wrigley Confectionary, US, LLC (fka Mars Chocolate North America, LLC)

B. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider approval of request to accept the amended cost for the emergency repair of the sewer line, an additional cost of \$1,768.00 to be funded through the detention center budget. The total project cost is \$70,568.00 with \$68,800.00 previously approved for 2021 Contingency funds.
2. Consider approval of request to reclassify a Corrections Specialist position in the Shawnee County Department of Corrections Special Services Division to a Lead Corrections Specialist. The cost associated with this request, including salary and benefits, is \$13,750 and will be funded through the detention budget.

C. PARKS + RECREATION - Tim L. Laurent

1. Consider approval of request to solicit bids for the replacement of the Gage Park mini-train with funding provided by the American Rescue Plan Act of 2021.
2. Consider authorization and execution of **Contract C66-2022** with Midwest Coating for the east roof replacement on the Helen Hocker Theater at a projected cost of \$12,565.00, to be funded through the Shuttered Venue Operating Grant.

D. PUBLIC WORKS - Curt Niehaus

1. Consider approval of a project budget (mill and overlay on South Topeka Blvd from approximately Airport Drive to Gary Ormsby Drive - two southbound through lanes only) at an estimated cost of \$270,100.00, utilizing 2022 Public Works Operating Funds.

E. STORMONT VAIL EVENTS CENTER - Kellen Seitz

1. Consider approval of request to allow Spectra to enter into and execute Wireless Distributed Antenna System "DAS" contract with HALO DAS, LLC., and authorization and execution of **Contract C67-2022** for same.

F. COUNSELOR - James Crowl

1. Consider authorization and execution of **Contract C60-2022**, an emergency services agreement with Stormont-Vail Healthcare, Inc., to help expedite the processing of unclaimed decedents and assist the County with its need for additional morgue space.

G. HUMAN RESOURCES - Angela Lewis

1. Consider approval of request to approve the 2022 Administrative Staff Bonus of \$3,500.00 for the Department of Corrections.
2. Consider approval of request to approve the 2022 Teamsters Department of Corrections Differentials, and authorization and execution of **Contract C63-2022**, a Memorandum of Understanding with Teamsters Local Union No. 696, Topeka, KS, affiliated with the International Brotherhood of Teamsters, to amend all current agreements as described.

H. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval of request for out-of-state travel for two Shawnee County Health Department staff, two North Central Regionalization Initiative partners and one Shawnee County Emergency Management staff member to attend the 2022 Public Health Emergency Preparedness Summit in Atlanta, Georgia, with a total cost of \$9,460.00 to be paid by Public Health Emergency Preparedness local and regional grant funds.

I. WEED DEPARTMENT - John Landon

1. Consider approval of a TIPS bid from Meridian Roofing Solutions for the installation of a roofing system on the Weed Department building at a cost of \$30,246.00 utilizing the Weed Department's Capital Outlay Fund, and authorization and execution of **Contract C62-2022** for the same.

J. INFORMATION TECHNOLOGY - Pat Oblander

1. Consider authorization and execution of **Contract C61-2022**, a renewal agreement with The Center for Internet Security, to provide network security monitoring and reporting services for the Shawnee County Internet connections at an annual cost of \$13,800.00 with funding from the Information Technology 2022 budget.
2. Consider approval of request for out-of-state travel for one employee to attend the Tyler Connect 2022 Conference for training at a cost not to exceed \$3,200.00 with funding from the 2019 Information Technology budget.
3. Consider approval of request to purchase Carbonite Migrate software subscriptions at a cost not to exceed \$5,000.00 with funding from the 2022 Information Technology budget.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS