

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members
Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

REVISED AGENDA
December 30, 2021 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of General Warranty Deed Transferring Ownership of County Owned Property at 2025 SE California Ave. to GraceMed Health Clinic, Inc. pursuant to the Terms of Shawnee County Contract C293-2016 — County Counselor.
- B. Consider approval of **Resolution No. 2021-128** to update the Trade Services Policies and Procedures to align with the current Shawnee County Purchasing Policy — County Counselor.
- C. Consider approval of a request for two Election Office employees to attend the International Association of Government Officials Mid-Winter Conference in Indian Wells, California, at an estimated cost of \$2,495.55 to be funded through the 2021 departmental budget — County Election's Office.
- D. Consider correction to Contract C309-2021, an equipment rental agreement with Century Business Technologies for the leasing of multifunction copier units and associated service agreements for all the Shawnee County departments, changed to \$14,170.66 per quarter instead of \$14,747.95 per quarter — Audit Finance.
- E. Consider approval of Equipment Rental Addendums, agreements **C495-2021** through **C497-2021**, to current Contract C309-2021: Community Corrections adding a copier to the 4th floor and the Surveyor Office and Weed Department switching to color copiers — Audit Finance.
- F. Consider approval of request for one employee to attend the All Hazards Incident Management Team annual conference in Denver, Colorado with travel and lodging paid ahead of time by the County and then reimbursed by a grant through the Northeast Kansas Regional Homeland Security Council — Emergency Management.

IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
 - 3. Consider approval of **Resolution No. 2021-129** authorizing a 2022 Cereal Malt Beverage License to Croco Store LLC dba Gastrip located at 550 SE Croco Road, Topeka, Kansas.

B. DEPARTMENT OF FACILITIES MANAGEMENT - Nelda Henning

1. Request authorization to prepare and submit Request for Qualifications for Design-Build Services for 707 SE Quincy and various spaces within the Shawnee County Courthouse (Project 2021-9, 2021-11, 2021-15, 2021-21, 2021-38)
2. Consider approval of request to transfer \$30,000.00 from the SNCO Budget Contingency fund to a project fund to continue the paint refresh throughout the courthouse.
3. Consider approval of request to transfer \$40,000.00 from the SNCO Budget Contingency fund to a project fund for the interior cab finish upgrades/ replacement of the three courthouse elevators.

C. HEALTH DEPARTMENT - Teresa Fisher

1. Consider authorization and execution of **Contract C494-2021** with the Kansas Dept. of Health and Environment to provide \$3,000.00 to help control tuberculosis in Shawnee County for the contract period of July 1, 2021 through June 30, 2022.
2. Consider authorization and execution of **Contract C498-2021** with Dr. Vlad Dimitriu for professional medical and health care services for patients of the Health Department with active Tuberculosis and/or Tuberculosis infection and to serve as back-up for the Local Health Officer from January 1, 2022 through December 31, 2022 at an annual estimated cost of \$3,750.00.

D. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider authorization and execution of **Contract C485-2021** with Court Appointed Special Advocates (CASA) to provide services for the calendar year 2022 to the residents of Shawnee County at a total cost of \$54,900.00 that is allocated through the Court Administration Budget and recognizing an existing three-year agreement, 2021-2023, between CASA of Shawnee County, Inc. and the 3rd Judicial District regarding specific programs.
2. Consider approval of request to set aside up to \$200,000.00 from the remaining 2021 annual budget to a special fund to be used for potential overages in courtroom renovation projects to allow for full ADA bench accessibility and possible installation of a restroom between rooms 300 and 304.

E. PUBLIC WORKS - Curt Niehaus

1. Consider approval of request for an estimated Project Budget of \$580,000.00 for the rehabilitation of a portion of the Sherwood Sanitary Sewer Treatment System's collection system with funding from the KDHE Revolving Loan estimated at \$690,000.00 with loan repayments 100% user fee supported.

F. HUMAN RESOURCES - Angela Lewis

1. Consider authorization and execution of **Contract C493 -2021** with the City of Topeka for use of their fitness center, which includes a minimum quarterly fee of \$250.00 for up to 25 employees.
2. Acknowledge receipt of the 2022 Benefit Cost Unemployment Rate Notice from the Kansas Department of Labor.
3. Presentation of Evergreen Compensation Study and recommendations for implementation.

G. DEPARTMENT OF CORRECTIONS – Brian Cole

1. Consider approval of request to pay \$68,000.00 to Samco for the emergency repair of a sewer line in the Adult Detention Center and approval to utilize the contingency fund for the purchase.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS