

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members
Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

December 27, 2021 9:00 AM

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- I. PROCLAMATIONS/PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider approval of **Resolution No. 2021-120** to update the County's Change Drawer Funds — Audit Finance.
 - B. Consider approval to settle a claim — County Counselor.
 - C. Acknowledge receipt and consider approval of Board of County Commission meeting minutes for October 4, 7, 11, 14, 18, 21, 25, 28, 2021 — County Clerk.
 - D. Acknowledge receipt of report indicating that the Ambulance Compliance Officer has found that American Medical Response is in compliance with the response parameters and requirements set forth in Contract C207-2016 for May 2021 but will be penalized in the amount of \$3,030.00 for long responses in four different zones — Emergency Management.
 - E. Acknowledge receipt of report indicating that the Ambulance Compliance Officer has found that American Medical Response is in compliance with the response parameters and requirements set forth in Contract C207-2016 for June 2021 but will be penalized in the amount of \$2,480.00 for long responses in four different zones — Emergency Management.
 - F. Acknowledge receipt of Public Notice from KDHE regarding a Kansas Water Pollution Control Permit for Shawnee County, Topeka Oakland Wastewater Treatment Plant.
 - G. Consider approval of **Resolution No. 2021-121** and **Resolution No. 2021-122** authorizing the issuance of Shawnee County credit cards for official business for Jake Henry (\$1,000.00 credit limit) and Nelson Casteel (\$1,000.00 credit limit) — Emergency Management.
 - H. Consider approval of **Resolution No. 2021-123** to authorize the County Treasurer to cancel the 2017-2018 stale checks — County Treasurer.
 - I. Consider approval of **Resolution No. 2021-124** authorizing the issuance of Shawnee County credit card for official business for Lorelei Logan (\$5,000.00 credit limit) — Health Department.

- J. Acknowledge correction to the awarded amount for the roof mounted AC unit at the Sherwood Treatment Plant, the correct amount is \$19,990.00 instead of \$19,900.00 - Public Works.
- K. Acknowledge receipt of correspondence from Sheriff Hill regarding the purchase of year two maintenance for the Priority Dispatch software (**Contract C491-2021**) which assists dispatchers and emergency call takers receive information in a uniform process, at a cost of \$41,280.00 to be paid out of the department's general fund and to be partially reimbursed by partner agencies — Sheriff's Office.
- L. Acknowledge receipt of correspondence from Sheriff Hill regarding the replacement of the AT&T Primary Rate Interface Service Agreement with a Dedicated Internet & Voice Bundle Agreement (**Contract C492-2021**) providing the Communications Center Administrative telephone service fiber connectivity with no charge for the agreement — Sheriff's Office.
- M. Acknowledge receipt of correspondence from Sheriff Hill regarding the purchase of two dispatch consoles for needed room expansion at a cost of \$34,785.65 through a vendor under HGAC contracting, to be paid out of the 911 Repairs Fund — Sheriff's Office.
- N. Acknowledge receipt of correspondence from Sheriff Hill regarding sending the Communications Director to Daytona, FL to be a key note speaker at the Association of Public Safety Communication Officials Certified Public Safety Executive graduation with all expenses reimbursed to the office by APCO International — Sheriff's Office.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of **Resolution No. 2021-125** authorizing a 2022 Cereal Malt Beverage License to Glory Days Pizza located at 4745 NW Hunters Ridge Circle, Topeka, Kansas and **Resolution No. 2021-126** authorizing 2022 Cereal Malt Beverage Licenses to Sommerset Cafe located at 5701 SW Douglas Road, Topeka, Kansas.

B. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider approval of three change orders to Contract C277-2021 with McElroy's Mechanical Contractors regarding the VAV Box Project for a total cost of \$25,950.00 to be paid as follows: \$5,900.00 from the balance of the original project fund and the remaining \$20,050.00 to come from the 2021 Contingency Fund, and authorization and execution of **Contract C484-2021** for same.

C. AUDIT FINANCE - Betty Greiner

- 1. Consider approval of the request for 2022 memberships, dues and subscriptions in the total amount for all departments of \$296,395.00.
- 2. Consider approval of **Resolution No. 2021-127** committing Shawnee County's net excess 2021 General Fund balance to future wage increases.

D. ELECTION OFFICE - Andrew Howell

1. Consider approval of request to transfer \$25,000.00 from the 2021 Election Office budget to a project fund to construct an interior wall in the lower level of the Election Office for increased security.

E. HEALTH DEPARTMENT-Teresa Fisher

1. Consider authorization and execution of **Contract C490-2021** with Erin Locke, MD, MPH to continue serving in the capacity of Health Officer from January 1, 2022 to December 31, 2022.

F. SOLID WASTE - Bill Sutton

1. Consider authorization and execution of **Contract C486-2021**, an amendment to Contract C116-2019 with The Tire Cutters, Inc., for a rate increase for the transportation and processing of used tires collected in Shawnee County, with no tax dollars used to fund this request.

G. APPRAISER'S OFFICE -Steve Bauman

1. Consider authorization and execution of **Contract C487-2021** in conjunction with Douglas County, Jefferson County, City of Topeka, and the City of Lawrence for the purchase of digital color orthophotography provided by the Surdex Corporation at a cost of \$19,385.00 (a 50% split with the City of Topeka) with funding from the Land Records Fund.
2. Consider approval of request to post and fill a vacant Office Assistant II position at a starting annual salary, including benefits, of \$41,845.59.

H. EMERGENCY MANAGEMENT - Dusty Nichols

1. Consider authorization and execution of **Contract C488-2021**, a fifth amendment to Contract C207-2016 with American Medical Response to include extending the agreement for five years and with new amendments to be decided upon before June 1 each year.

I. PARKS + RECREATION - Tim Laurent

1. Consider approval of request to transfer the balance of the Parks + Recreation 2021 operating budget to the department's Building Maintenance (3R) Fund for the exclusive use for deferred maintenance of Shawnee County buildings and parkland.
2. Consider authorization and execution of **Contract C489-2021**, terms and conditions agreement with GameTime Cunningham Recreation, to allow the department to order replacement playground equipment for Collins Park at a cost of \$4,831.74 with funding from the Excess Reserve Fund.

J. SHAWNEE COUNTY CORONER'S OFFICE

1. Consider approval of request to increase the cremation expense from \$350.00 to \$475.00 for individuals in excess of 375 lbs.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS