

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members
Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

December 6, 2021 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

- A. 2021 Community Health Needs Assessment - Craig Barnes, Shawnee County Health Department

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider acceptance of the following permanent and temporary public improvement easement (4137 Eagle Point Rd, Tract No. 2P & 2T) for the Pump Station 28 Replacement Project, and authorization to pay the agreed settlement amount of \$1,000.00 — Public Works.
- B. Consider acceptance of the following permanent and temporary public improvement easement (3648 SW Blue Inn Rd, Tract No. 4T) for the Pump Station 61 Replacement Project, and authorization to pay the agreed settlement amount of \$500.00 — Public Works.
- C. Consider approval of the Kansas Association of Public Information Officers annual membership dues for 2021 at a cost of \$40.00 each for two employees — Commission Office.
- D. Consider approval of the Topeka Capital Journal digital subscription for six months — Commission Office.
- E. Acknowledge receipt of correspondence from Sheriff Hill regarding renewal of an agreement (**Contract C449-2021**) with Chaplain John Hansen for chaplaincy services from January 1, 2022 through December 31, 2022 at a rate of \$500.00 per month with funding from the 2022 budget.
- F. Acknowledge receipt of correspondence from Sheriff Hill regarding renewal of a service contract (**Contract C450-2021**) with Ricky Mills from January 1, 2022 to December 31, 2022 at a rate of \$300 per completed investigation and expenses not to exceed \$100.00, to be paid from 2022 budget funds.
- G. Acknowledge receipt of correspondence from Sheriff Hill regarding the purchase of tactical vests and ballistic plate inserts for the SWAT team members at a cost of \$38,800.50 from ABM Supply, a TIPS Contractor, utilizing the department's 2021 budget.

- H. Acknowledge receipt of correspondence from Sheriff Hill regarding agreement (**Contract C451-2021**) with John Ostenson to provide maintenance and groundskeeping at the Sheriff's Office Training Complex from January 1, 2022 through December 31, 2024 at a rate of \$2,300.00 per month with funding from budget funds.
- I. Acknowledge receipt of correspondence from Sheriff Hill regarding the renewal of a contract with Securitas Security Services, USA, Inc. (**Contract C452-2021**) for after hours security at the Courthouse with the bill rate increasing to \$17.66 per hour and the special rate increased to \$26.50 an hour, effective through December 31, 2024.
- J. Acknowledge receipt of correspondence from Sheriff Hill regarding the renewal of a subscription to Lexipol for the Online Knowledge Management System allowing officers access to policies and procedures at a cost of \$24,179.40 utilizing State Forfeiture funds.
- K. Acknowledge receipt of correspondence from Sheriff Hill regarding a new subscription with Lexipol for PoliceOne Academy, an advanced online training tool, at a cost of \$6,786.00 utilizing funds from the 2021 Budget.
- L. Consider approval from Sheriff Hill requesting to waive the purchasing policy to pay Senne Company \$38,850.00 for a project that started as a single project and grew into multiple projects, utilizing the LEC Building and Repairs Funds.
- M. Consider approval of **Contract C453-2021** with Southwest Solutions Group for the annual maintenance of two Kardex Lektrievers in the County Clerk's Office in the amount of \$1,332.95 funded by the County Clerk's 2021 budget.
- N. Acknowledge receipt of correspondence from Cox Communications regarding contract negotiations with a network to provide signal to Cox's channel lineup — County Clerk.
- O. Acknowledge receipt of the minutes of the 2021 July-October Shawnee County Parks + Recreation Advisory/Advocacy Board meeting minutes.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. REGISTER OF DEEDS - Becky Nioce

- 1. Consider approval of request to create and fill a Records Specialist position at a cost of \$53,626.26, including benefits, with funding allocated in the 2022 departmental budget, and to fill any subsequent position which may become vacant from filling this position.

C. AUDIT FINANCE - Betty Greiner

- 1. Consider the allocation of the 2022 Transient Guest Tax to Stormont Vail Events Center for an amount of approximately \$60,000.

D. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C454-2021** with Community Solutions Inc. for Quality Assurance Technical Assistance with Adult Community Corrections assessments at a cost not to exceed \$10,000.00 to be paid from state grant funds and department FY2022 budget funds.
2. Consider authorization and execution of **Contract C455-2021** with Community Solutions Inc. for Quality Assurance Technical Assistance with Juvenile Community Corrections assessments at a cost not to exceed \$30,000.00 to be paid from state grant funds and no Shawnee County funds will be utilized.

E. APPRAISER'S OFFICE -Steve Bauman

1. Consider authorization and execution of **Contract C456-2021** with Enterprise Fleet Management for the lease of two 2022 Ford F150's, with the equity from the two trucks being replaced used to offset the cost of leasing the new trucks, funding to be paid through the Land Records Fund.

F. PARKS + RECREATION - Tim Laurent

1. Consider approval of request to award bid to CBS Manhattan LLC for the monitoring of intrusion alarm systems, including the optional upgrade of existing hardware for cellular monitoring and remote programming for a total of 42 locations at a cost of \$17,640/ year utilizing the Parks and Receptions Operating Budget, and the one-time system upgrade totaling \$36,292.00 utilizing the Building Maintenance 3R fund and authorization and execution of **Contract C457-2021**, a month-to-month agreement, for the same.
2. Consider approval of request to solicit bids and/or proposals for the purchase of supplies and equipment necessary for the operation of programs and facilities in 2022.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS