

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members
Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

October 4, 2021 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

- A. Presenting 4H King and Queen, Timothy Biggs and Anna Magill

II. UNFINISHED BUSINESS

- A. Consider approval of request of **Resolution No. 2021-65** to adopt the Shawnee County Brand Manual.

III. CONSENT AGENDA

- A. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$1,583.31 — District Attorney.
- B. Consider authorization and execution of **Contract C333-2021** with Apex Software for annual maintenance renewal of the Apex sketching software used for digital sketching of building footprints and calculation of building areas at a cost of \$1,760.00 to be paid from the 2021 Land Records Fund — Appraiser.
- C. Consider approval of **Resolution No. 2021-66** authorizing the issuance of a Shawnee County credit card for official business for Stacy Pletcher, Clerk of the District Court, with a credit limit of \$1,500.00 — Court Administration.
- D. Consider authorization and execution of **Contract C334-2021** with Valeo Behavioral Health Care, Inc. allocating \$2,000,000.00 for the provision of mental health services in Shawnee County in 2022 — Audit-Finance.
- E. Acknowledge receipt of correspondence from Sheriff Hill to send an employee to the Tyler Technologies KAMOUG 2021 Conference in Oklahoma City with expenses to be paid out of 2021 budgeted funds — Sheriff's Office.
- F. Acknowledge receipt of correspondence from Sheriff Hill to send an employee to Quantico, Virginia for DEA Clandestine Laboratory State and Local Certification Training with training expenses to be paid by the DEA and any additional expenses to be paid out of the 2021 budgeted funds — Sheriff's Office.
- G. Acknowledge an increase of \$465.00 for the annual subscription to Vigilant Solutions for the LPR reader on the 2021 membership, dues and subscriptions list, the price is now \$12,165.00, was approved for \$11,700.00 — Sheriff's Office.

- H. Acknowledge receipt of correspondence from Sheriff Hill regarding the purchase of tires for stock off of the state contract for \$40,343.84 utilizing funds from the departmental 2021 Budget — Sheriff's Office.
- I. Acknowledge receipt of correspondence from Sheriff Hill regarding renewal of Memorandum of Agreement (**Contract C335-2021**) with Dr. Deborah Smith to serve as Medical Director for the Tactical Emergency Support Team and NARCAN program at a cost of \$5,100.00 to be paid from budgeted funds — Sheriff's Office.
- J. Acknowledge receipt of correspondence from Sheriff Hill regarding the purchase of NetMotion Mobility Premium Maintenance, 11/09/21 through 11/08/22, from Turn-Key Mobile to cover 152 VPN's at a cost of \$11,189.00 utilizing funds from the departmental 2021 Budget — Sheriff's Office.
- K. Acknowledge receipt of correspondence from Sheriff Hill to pay Faro Technologies for five-day industry-specific scanner training (reconstruction and forensics applications) to be onsite for up to four trainees at a cost of \$11,440.00 — Sheriff's Office.
- L. Consider approval of **Resolution No. 2021-67** through **Resolution No. 2021-69** authorizing the issuance of Shawnee County credit cards for official business purposes for the following Parks + Recreation employees: Kimberly Banks, credit limit \$1,500; Michael Cope, credit limit \$1,500 and Scott Terry with a credit limit of \$2,500 — Parks + Recreation.
- M. Consider acceptance of right-of-way easement, R & J Developments, Inc. to fulfill one of the requirements of CU20/04, Communications Tower, 4910 NW Jennings Road — Public Works.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. APPRAISER'S OFFICE -Steve Bauman

- 1. Consider approval of request to post and fill a vacant Appraiser I position at a starting annual salary, including benefits, of \$50,624.80, and to fill any position that becomes open as a result of filling this vacancy.

C. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider authorization and execution of **Contract C321- 2021**, final agreement approval with Smithereen Pest Management for pest control services at various County buildings.
- 2. Consider approval of request to contract with the following for repairs needed to a truck wash bay at the North Annex with associated costs to be paid by Solid Waste:

a) **Contract C336-2021** with Omega Construction Services to replace a damaged overhead door at a cost of \$10,086.97

b) **Contract C337-2021** with Lower Inc. for the replacement of existing tube heaters and associated gas piping at a cost of \$18,147.00

3. Consider approval of request to issue a Request for Pricing for stage curtains at the Stormont Vail Events Center with funding from the Shuttered Venue Operators Grant.
4. Consider approval of request to issue a Request for Pricing for roof replacements at the Stormont Vail Events Center, Heritage Hall and Ag Hall with funding from the Shuttered Venue Operators Grant.

D. HUMAN RESOURCES - Angela Lewis

1. Consider approval of the Insurance Committee's request to have the insurance rates remain unchanged for the 2022 plan year.
2. Consider authorization and execution of **Contract C338-2021**, amendment to contract with Minnesota Life Insurance Company adding accidental death and dismemberment for all employees and a Line of Duty Benefit for Public Safety Officers, from January 1, 2022 to January 31, 2024.

E. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C339-2021** with KanEquip Inc. to purchase two new Holland mower tractors using Sourcewell, a government purchasing cooperative, at a cost of \$95,798.00 each with funding to come from the 2022 Special Machinery Fund and/or the 2022 Operational Fund.
2. Consider approval of a request to dispose of wheeled equipment using Purple Wave, with the proceeds from the sale being deposited into the Public Works Special Equipment Fund.
3. Consider approval of **Resolution No. 2021-70** authorizing the placement and maintenance of certain traffic control devices, speed limits, Westbound SE 45th Street- SE McMahan Court to SE Anno Drive.

F. PARKS + RECREATION - Tim Laurent

1. Consider authorization and execution of **Contract C340-2021**, a facility and lease agreement with Heartland BMX Inc., for the establishment of a parkland lease and rights allowing the club to utilize the track area at Crestview Park through December 31, 2024 with the club agreeing to contribute \$750.00 annually to the Parks + Recreation Building Maintenance Fund.

G. COMMISSION

1. Acknowledge receipt of the resignation of James E. Gardner from the Office of Treasurer of Mission Township.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS