

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

September 13, 2021 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of request to authorize \$350.00 payments to pay for the final expenses of Shirley Brant, Karl Clark, Jesus Gonzales, Robert Edward Johnson, Rick Koehne, Suellen Murray, John Ortiz, Rodney Reekie, Richard Robans, Michael Simpson, Robert Randolph Speer, Larry J. Van Zandt, and Abraham White Weasel — Coroner.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. PUBLIC WORKS - Curt Niehaus

- 1. Consider authorization and execution of **Contract C302-2021**, Agreement No. 305-21 with the Kansas Department of Transportation for Development of a Local Road Safety Plan, with Shawnee County's share limited to 10% of the total final project cost, estimated at \$5,265.33, utilizing the Public Works Road Maintenance Fund.
- 2. Consider approval of a request to solicit bids for the removal of BNSF Railway Co. crossings on S. Topeka Blvd just south of SW University Blvd and the replacement of pavement removed for an estimated cost of \$151,000.00 with funding from the departmental operation funds.
- 3. Consider authorization and execution of **Contract C303-2021**, a "Project Programming Request" form with the Kansas Department of Transportation as part of the selection process for the NW 66th Street Bridge over Indian Creek project.

C. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider approval of a request to contract with Smithereen Pest Management for pest control services at various County buildings.

D. HUMAN RESOURCES - Angela Lewis

1. Consider approval of a request to hire an Intermittent Special Skilled employee to assist with Payroll at a rate of \$18.70 per hour to be funded from the current Human Resources budget.

E. APPRAISER'S OFFICE -Steve Bauman

1. Consider authorization and execution of **Contract C304-2021** as a Sole Source with Keller, Craig & Associates for the performance of a 2022 Capitalization Rate Study to assist in the valuation of commercial and industrial properties at a cost of \$15,000.00 with funding from the Appraiser's Office 2021 budget.

F. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval of a request to fill an Emergency Preparedness and Community Outreach Specialist position in the Community Health Outreach and Planning Program at a cost of \$64,156.30 which will be funded by a grant, and to fill any subsequent positions which may become vacant from filling this position.

G. PARKS + RECREATION - Tim Laurent

1. Consider approval of a request to fill a vacant Adult Sports Manager position at an annual salary, including benefits, of \$50,745.88, and to fill any subsequent position that becomes open as a result of filling this vacancy.
2. Consider approval of request to acknowledge "Payment Request and Partial Acceptance Certificate" and "Final Acceptance" for equipment leased through Lease Servicing Center, Inc. dba NCL Government Capital, and authorization and execution of **Contract C306-2021** for same.
3. Consider approval of the request to award bid to Jetz Service Co., Inc. for the laundry equipment and service at the Lake Shawnee Campground at a cost of \$2,915.52 annually, with Jetz to pay 85% of any overage as commission for deposit into the department's revolving fund, and authorization and execution of **Contract C305-2021** for same.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS