

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members
Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

September 9, 2021 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Acknowledge receipt of correspondence from Sheriff Hill requesting Lt Todd Stallbauer's county credit card be permanently increased to \$5,000.00 due to additional duties of booking travel, training, and accommodations for the Sheriff's Office — Sheriff's Office.
- B. Acknowledge receipt of correspondence from Cox Communications regarding negotiations for renewal of agreement with TV One.
- C. Consider approval of request to pay invoices from the Diversion Fund account for a total amount of \$1,276.75 — District Attorney.
- D. Acknowledge receipt of the September 13, 2021 Shawnee County Planning Commission agenda and minutes of the July 12th meeting.

IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
- B. DISTRICT ATTORNEY - Michael Kagay
 - 1. Consider approval of the request to designate ARPA funds for the hiring and training of three new Legal Assistants at an annual cost, with benefits, of \$57,703.20 per position, as well as sufficient funding to maintain the positions for the next three years.
- C. PUBLIC WORKS - Curt Niehaus
 - 1. Consider approval of the following:
 - a. Sole source authorization request to hire Bartlet & West, Inc. to update plans created for BNSF Railway Co. in 2017.

b. **Contract C293-2021** for design services with Bartlett & West, Inc. for the rail crossing removal and pavement replacement on South Topeka Blvd, just south of SW University Blvd., at a lump sum cost of \$15,000.00 utilizing operation funds.

2. Consider authorization and execution of **Contracts C294-2021 thru C296-2021**, three agreements with Foley Equipment to purchase two Caterpillar Motor Graders and one Caterpillar Excavator using a Government Purchasing Cooperative at a cost of \$678,858.00 minus value of trade-ins of no less than \$200,000.00.
3. Consider authorization and execution of **Contract C297-2021** with EMCON Inc., Berryton, Kansas for "On Call" Emergency Wastewater Collection System Repair Services from September 1, 2021 to August 31, 2024.

D. PARKS + RECREATION - Tim Laurent

1. Consider authorization and execution of **Contract C300-2021** with HR Partners, LLC for staff training on workplace etiquette and boundaries at a cost of \$1,800.00 with funding from the department's operations budget.
2. Consider approval of a request to solicit bids to repair a light pole at the Lake Shawnee tennis courts at an estimated cost of \$15,604.00 with funding from the department's operating budget.

E. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider approval of an emergency purchase for Drug Treatment Court for two female clients at a cost of \$5,346.00 each utilizing the 2021 Court Administration budget.

F. INFORMATION TECHNOLOGY - Pat Oblander

1. Consider approval of request to advertise and fill an open Information Technology Specialist I position at a starting salary, including benefits, of \$57,299.80.
2. Consider authorization and execution of **Contract C298-2021**, renewal of the annual maintenance agreement with Mark Andy Inc., for two Folder Sealers used to prepare vendor and voucher checks for mailing and for folding W2's and 1099's at year end at a cost of \$3,052.92 with funding from 2021 departmental budget.
3. Consider authorization and execution of **Contract C299-2021** with Vertiv Corporation to renew the annual maintenance agreement (reference C354-2020) for two Liebert Uninterruptable Power Supplies to support the VBlock virtual computing environment at a cost of \$6,510.07 from the IT 2021 budget

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS