

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

August 5, 2021 9:00 PM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of request to pay invoices from the Diversion Fund account in a total amount of \$1,223.74 — District Attorney.
- B. Acknowledge receipt of correspondence from Sheriff Hill regarding the annual support maintenance with Tyler Technologies for CivilServe and CivilMobile at a cost of \$16,461.46 utilizing departmental 2021 budget — Sheriff's Office.
- C. Acknowledge receipt of correspondence from Sheriff Hill regarding reimbursement of an Officer's per diem expenses for travel to Denver Colorado for Human Trafficking Training with the Denver DA at the request of the Shawnee County DA, to be paid from 2021 Budget Funds — Sheriff's Office.
- D. Consider approval of request to amend an approved bid from \$10,750.00 to \$11,900.00 with Samco for the repair and replacement of an evaporator coil on the roof top AC unit at Maner Conference Center with the claim to be turned over to the County's insurance, and balance funded from the Contingency fund — Facilities Management.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. PARKS + RECREATION - Tim Laurent

- 1. Consider authorization and execution of **Contract C270-2021**, Facility Use Agreement between Parks + Recreation, Topeka Tennis Association, Genesis Health Clubs of Topeka LLC and USD 501 Topeka Public Schools, establishing a partnership to improve Kossover Tennis Center, with USD 501 to contribute \$5,200.00 annually to the Parks + Recreation Building Maintenance Fund.
- 2. Consider approval of request for out-of-state travel to Nashville for three employees to

attend the National Recreation and Park Association Annual Conference for educational opportunities at a cost not to exceed \$2,500.00 per person utilizing the departmental budget.

C. FACILITIES MANAGEMENT - Nelda Henning

1. Consider approval of requests relating to custodial services for the Courthouse, North Annex, the Health Department's 3 locations, the Elections Office, and the Sheriff's Office with costs to be paid by Facilities Management through the Facilities Management budget and budget transfers from the supported departments:

a) To contract with Kwik Staff of Topeka for temp / temp to hire custodial positions at a cost of \$16,085.76 for the remainder of the fiscal year.

b) To post and fill up to 6 new custodial positions at annual salaries, including benefits, of \$34,444.44.

D. COUNTY COUNSELOR - Jim Crowl

1. Consider the authorization and execution of **Contract C271-2021** with CivicSource for administrative and technical services related to online services for the Judicial Tax Foreclosure Sale at a cost of \$15.00 per parcel sold with all costs to be covered by the charged court costs.

E. EMERGENCY MANAGEMENT - Dusty Nichols

1. Consider approval of the request to advertise and hire for the Emergency Planner position, and to fill any subsequent position that may become vacant due to filling this position with funding from the 2021-2022 departmental budget.

F. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider approval of a request to fill a Court Technology Support Specialist position at a salary, including benefits, between \$53,626.00 and \$58,103.00, with funding from the 2021 Court Administration budget.

G. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval to submit the KDHE Local Health Department Immunization Action Plan Supplemental 3 and Supplemental 4 applications funding opportunity to assist with COVID-19 Response and Recovery efforts for a total request of \$445,000.00.

H. COMMISSION

1. Review proposed 2022 Budget.

I. AUDIT FINANCE - Betty Greiner

1. Update on revenues and expenses as of June 30, 2021.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS