

BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th, Room B-11



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

July 19, 2021 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Acknowledge receipt of a Public Notice from the Ambulance Advisory Board holding a meeting Wednesday July 28th at AMR Headquarters, 401 SW Jackson Street, from 1500-1900 — Emergency Management.
- B. Consider acceptance of a right-of-way easement (#2) for the SE Laurel Road Bridge project and authorization to pay the property owner the agreed settlement amount — Public Works.
- C. Consider approval of request to pay invoices from the Diversion Fund account in a total amount of \$9,453.14 — District Attorney.
- D. Consider authorization and execution of **Contract C246-2021** with James Mosher (The Castle & Cross Consort) for live music during the 2021 Holiday Happenings with funds in the amount of \$750.00 being paid by the Parks For All Foundation - Parks + Recreation.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider authorization and execution of **Contract C247-2021**, amendment and extension of Contract C78-2019 with Green Touch Lawn and Tree for one year, for the mowing, fertilizing and weed control at the Courthouse, Health Dept. (two locations) and Elections Office (mowing only) at an annual cost of \$13,726.00 to be funded through the department's operating budgets.
- 2. Consider approval of request to reclassify the Building Supervisor position to Facilities Manager - Courthouse and County Administration Building at a salary, including benefits, of \$84,763.78 with funding from the Facilities Management budget.

C. SOLID WASTE - Bill Sutton

1. Consider approval of request to post and fill an Account Clerk III position at an annual salary, including benefits, of \$46,747.94, and to fill any subsequent position that becomes vacant as a result of filling this position.
2. Consider approval of request to award bid of \$33,683.14 to Furniture by William Webb for the purchase of 123 employee gear lockers with funding from the 2021 Solid Waste Collections Operational Budget.

D. COUNTY COUNSELOR - Jim Crowl

1. Consider request to award bid and negotiate contract with CivicSource for Online Tax Foreclosure Sale Services.
2. Consider authorization and execution of **Contract C255-2021**, a professional services agreement with Witt O'Brien's LLC, as a Consultant for Shawnee County in regards to the American Rescue Plan Act Funds.

E. PUBLIC WORKS - Curt Niehaus

1. Consider approval of request to issue "Request for Qualifications" for "ON-CALL" Emergency Wastewater Collection System Repair Services.
2. Consider approval of Change Order No. 1 FINAL to Contract No. C211-2021 with Bettis Asphalt & Construction Co., Inc. reflecting final "As Bid" verses "As Construction" quantities which results in a price decrease in the amount of \$68,850.60 for a road maintenance project - mill and overlay S. Topeka Blvd.

F. PARKS + RECREATION - Tim Laurent

1. Consider approval of request for a Project Budget estimated at \$134,055.00 for the men's restroom renovation at the Lake Shawnee Girls Softball Complex utilizing Building Maintenance (3R) funds.
2. Consider approval of request to fill the position of Parks Supervisor with a candidate at a salary, including benefits, of \$73,098.30, with funding from the departmental budget.
3. Consider approval of request to send two employees in October to attend the National Alliance of Youth Sports Congress in San Antonio for an opportunity to earn recertification as a Certified Youth Sports Administrator, at a cost not to exceed \$2,250.00 per person utilizing the department operating budget.
4. Consider approval of a quote for the replacement of a shade structure fabric from All Inclusive Rec in the amount of \$2,880.00 utilizing the Building Maintenance (3R) Fund
5. Consider authorization and execution of **Contract C248-2021** with Shirley Construction for the renovation of the Kossover Tennis Center ADA restroom upgrade in Felker Park with \$156,406.53 in funding from an awarded Land and Water Conservation Grant and \$189,027.47 utilizing the Department's Building Maintenance Fund.
6. Consider approval of request to award bid of \$37,450.00 to Neale Painting & Special

Coatings Inc. for the painting of the pool basin at Midwest Health Aquatic Center in Family Park with funding from the Capital Maintenance (3R) Fund, and authorization and execution of **Contract C249-2021** for same.

7. Consider approval of request to purchase a set of bleachers from Heartland Seating Inc. to be placed in the Shawnee South Community Park at a cost of \$12,504.00 through the Greenbush Purchasing Cooperative with funding from the Building Maintenance (3R) Fund, and authorization and execution of **Contract C250-2021** for same.
8. Consider approval of request to purchase a set of bleachers from Heartland Seating Inc. to be placed at Felker Park - Kossover Tennis site in the amount of \$2,483.00, with funding from the Building Maintenance (3R) Fund, and authorization and execution of **Contract C251-2021** for same.

G. INFORMATION TECHNOLOGY - Pat Oblander

1. Consider approval of request to send two employees in August to attend the 2021 GMIS Meets conference in Orlando, focusing on information for the public sector, at a cost not to exceed \$5,000.00 utilizing the departmental 2021 budget.

H. COURT ADMINISTRATION - Lea Dawn Welch

1. Consider authorization and execution of **Contract C252-2021** with ConvergeOne for annual renewal of services to support the court's core network hardware as well as the Cisco Email Security Inbound Essentials Bundle at a cost of \$8,702.67 with funding from the 2021 departmental budget.
2. Consider authorization and execution of **Contract C253-2021** with SHI International Corp. for annual renewal of services to maintain the operating systems of the web server, document management, development, and data storage systems at a cost of \$3,094.00 with funding from the 2021 departmental budget.
3. Consider authorization and execution of **Contract C254-2021** with ConvergeOne for annual renewal of support services for the data storage systems at a cost of \$11,230.87 with funding from the 2021 departmental budget.

I. AUDIT FINANCE - Betty Greiner

1. Discussion of Capital Improvement Plan with continuation on July 22nd.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS