BOARD OF COUNTY COMMISSIONERS

COMMISSION CHAMBERS,
200 SE 7th Street, Room B-11

Members
Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA
July 8, 2021 9:00 AM
Watch LIVE meetings at
https://www.youtube.com/user/ShawneeCountyKS

I. PROCLAMATIONS/PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

A. Acknowledge receipt and consider approval of Commission meeting minutes of May 3, 17, 20, 24 and 27, 2021 — County Clerk's Office.

B. Acknowledge receipt of correspondence from Cox Communications regarding negotiations for renewal of agreements with various programmers and broadcasters — County Clerk's Office.

C. Consider approval of **Resolution No. 2021-50** authorizing the issuance of a Shawnee County credit card for official business for Cassandra Duer, Audit-Finance Office, with a credit limit of $5,000.00.

D. Consider approval to issue a Sam's Club Credit Card to Cassandra Duer, Audit-Finance Office, in the amount of $40,000.00, to be used as the primary backup for the Purchasing Department.

E. Consider approval of request to pay invoices from the Diversion Fund account in the total amount of $2,474.07 — District Attorney.

F. Consider authorization and execution of Contract **C237-202**1 with Michelle Kerr to instruct wellness/ fitness classes or workshops at $15.00/ hour with funding from the Park Services Division operating budget — Parks + Recreation.

G. Consider approval of **Resolution No. 2021-51** authorizing the issuance of a Shawnee County credit card for official business for Nelda Henning, Director of Facilities Management, with a credit limit of $5,000.00 — Audit-Finance Office.

H. Consider authorization and execution of **Contract C238-2021** with Jesse Schmidt to serve as liaison between Parks + Rec and SCABA for the 6U league to include coordinating registration, schedules, and attending board and coaches meetings, at a one-time amount of $300.00 with funding from the Park Services Division.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.

2. Consider correction orders.

B. ELECTION OFFICE - Andrew Howell

1. Acknowledge receipt of communication to fill the unclassified Assistant Election Commissioner position at a salary between $75,000.00 to $85,000.00 per year plus benefits.

C. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C239-2021**, a re-accreditation agreement with the American Correctional Association, to undertake an audit of the Juvenile Detention Center at a cost of $15,000.00 to be funded from the Detention budget.

D. COUNTY COUNSELOR - Jim Crowl

1. Consider authorization and execution of **Contract C240-2021** with Architect One, Inc. for architectural design services related to the 707 SE Quincy Renovation Project with Phase One not to exceed the estimated fee of $19,750.00 and the Phase Two fees and scope of work to be agreed upon before execution.

E. AUDIT FINANCE - Betty Greiner

1. Consider authorization and execution of **Contract C241-2021**, a master agreement with Information Network of Kansas, for electronic commerce transactions to ensure conformity throughout all County departments.

F. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval to reject all bids for roof replacement to the JP Lewis Building and request approval to use the services of a contract vendor of the TIPS Government Purchasing Cooperative for the roof replacement at an estimated cost of $88,000.00 included in the 2021 budget, with overages to be paid using the Health Department Reserve Funds.

G. PARKS + RECREATION - Tim Laurent

1. Consider approval of request to advertise and fill the following vacant position of a Volunteer Services Coordinator at an annual salary, including benefits, of $57,017.60, and to fill any subsequent position that becomes vacant as a result of filling this position.

2. Consider approval of request to award bid and execute **Contract C242-2021** with Altec Industries, Inc. for the purchase of a new aerial lift truck at a cost of $192,278.00 utilizing 2021 CIP Capital Outlay Funds.

3. Consider approval of request to award bid and execute **Contract C243-2021** with Knox Signs & Graphics LLC for the purchase and installation of a LED electronic message board at the Hillcrest Community Park at a cost of $20,743.79 utilizing $13,243.79 from the Building Maintenance (3R) Fund and the remaining $7,500.00 from a previous grant.

V. ADMINISTRATIVE COMMUNICATIONS

VI. EXECUTIVE SESSIONS