

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers
707 SE Quincy Street



Members
Commissioner Bill Riphahn
Commissioner Kevin Cook
Commissioner Aaron Mays

AGENDA

July 30, 2026 9:00 AM

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- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Request approval to permanently increase the credit card limit for the Clinical Services Administrative Assistant, from \$3,000.00 to \$10,000.00 per month. — Health Department
 - B. Request approval to permanently increase the credit card limit for the Support Services Supervisor, from \$5,000.00 to \$10,000.00 per month. — Health Department
 - C. Consider approval of **Contract C2026260** to allow the assignment of the 2026 Let's Help social service contract (Contract C488-2025) from Let's Help - Emergency Services to Catholic Charities of Northeast Kansas (CCNEK). — Audit Finance
 - D. Consider **Resolution R2026063**, establishing the placement of a NO ENGINE BRAKING sign on the northbound SE Shawnee Heights Road approach to SE 45th Street. — Public Works
 - E. Consider **Resolution R2026064**, establishing the placement of ENGINE BRAKING PROHIBITED signs on the northbound and southbound approaches to the City of Rossville. — Public Works
 - F. Consider a request to hire a Road Supervisor at an annual salary, including benefits, of \$96,479.11. — Public Works
 - G. Acknowledge receipt and approval of Mission Township Treasurer's Bond. — County Clerk
 - H. Acknowledge receipt and approval of Board of County Commission meeting minutes for May 21 and May 28, 2026. — County Clerk
 - I. Consider approval of Contract **C2026261**, a budget amendment sheet for the Juvenile Detention Center KDOC Behavioral Health Grant for State Fiscal Year 2026. The amendment ensures that our grant budget reflects a zero negative balance and aligns with the county's general ledger. — Department of Corrections
 - J. Acknowledge the Commission Chair's signature on the letter of support for SNDOK to request technical assistance from the Council of State Governments Justice Center. — Department of Corrections

- K. Consider approval of the State Fiscal Year 2026 End of Year Reports for Shawnee County Adult and Juvenile Community Corrections. The Kansas Department of Corrections (KDOC) requires the reports to be approved, and signed annually, by the Community Corrections Advisory Board and the County Commission. — Department of Corrections
- L. Consider approval of the amendment sheets for Shawnee County Adult (**Contract C2026262**) and Juvenile Community Corrections (**Contract C2026263**) for State Fiscal Year 2026. The amendments ensure the Community Corrections grant budgets reflect zero negative balances and align with the county's general ledger. — Department of Corrections
- M. Acknowledge receipt of correspondence from the Sheriff's Office regarding renewing licenses and purchasing additional licenses for the RTCC Cameras. The sole source purchase totaling \$89,940.00 from REKOR Systems, Inc., **Contract C2026264**, to be paid out of budgeted funds.
- N. Consider approval to fill the vacant Office Manager 1 position at Range 13, Step 3, with a candidate of demonstrated expertise and experience. — Parks + Recreation
- O. Consider approval to pay invoices utilizing Gage Park Sales Tax Funds, \$1,065.63 to Next Generation Recreation for a Playland risk management sign, and \$2,960.00 to American Landex for excavating around tower 5 for surfacing. — Parks + Recreation
- P. Consider approval of the attached Local Funding Statement which allows Shawnee County Parks + Recreation (SCP+R) to submit a Land and Water Conservation Fund (LWCF) grant application for the replacement of Shelter #5 located at Lake Shawnee's Tinman Circle. — Parks & Recreation
- Q. Consider approval to issue a Request for Proposal (RFP) for construction services to build an open-air shelter at Gage Play Land. — Parks + Recreation
- R. Consider approval to pay Dondlinger Construction for work performed outside the purchasing policy. Dondlinger installed new diving boards at Hillcrest Pool in the amount of \$23,485.00. — Parks + Recreation
- S. Consider approval of **Contract C2026265**, an Independent Contractor Agreement for Services with instructor James Alan George, to teach art classes. — Parks + Recreation
- T. Consider approval of **Contract C2026266**, an Independent Contractor Agreement for Services with instructor Mark E. Brown of Brown's Tae Kwon Do. — Parks + Recreation
- U. Consider approval of **Contract C2026267**, an Independent Contractor Agreement for Services (ICAS) with instructor Kathy Damron, to instruct fitness classes and/or workshops. — Parks + Recreation
- V. Consider approval of **Contract C2026268**, an amendment to Contract C264-2023 with A-1 Rental, to extend agreement for portable toilet rentals and service at Shawnee County Parks + Recreation locations. — Parks + Recreation
- W. Consider approval of **Contract C2026269** with Associated Insulation, Inc. for pre-demolition asbestos inspection at the former Gage administration house using Gage Park Sales Tax Funds in the amount of \$1,150.00. — Parks + Recreation
- X. Consider approval of **Contract C2026270** with Jetz Service Co., Inc. for laundry and vending machines and service at the Shawnee County Campground. — Parks + Recreation

- Y. Consider approval of **Contract C2026271** and **Resolution R2026067** with Advisors Excel to provide an employee appreciation event at Adventure Cove on August 21, 2026. Expenses are offset by a rental event fee of \$1,800.00 plus a \$50.00 contract fee for deposit into the Department Building Maintenance Fund. The agreement and resolution meet requirements for alcohol permissions. — Parks + Recreation
- Z. Consider approval of **Contract C2026207A2**, an amendment to the Schurle Signs agreement to extend the completion date to August 31, 2026 for the new entrance sign construction at Gage Park. — Parks + Recreation
- AA. Consider approval of **Contract C2026272A1**, an amendment to Contract C371-2024 with Blakesley Lawn Care DBA Pristine Lawn LLC, to add a park parcel for park maintenance. — Parks + Recreation
- BB. Acknowledge the Shawnee County Ambulance Compliance Report that American Medical Response is in compliance for April 2026 and AMR will be charged \$1,800.00. — Emergency Management
- CC. Consider approval of **Contract C2026273** with Choice Solutions for the purchase of one additional Wi-Fi access point and license subscription at a cost of \$1,178.26. — Information Technology
- DD. Consider approval of **Contract C2026274** for the three-year renewal of telecommunication services with Uniti. — Information Technology
- EE. Consider approval of **Contract C2026275** with Alliant Insurance Services, Inc. for Shawnee County's 2026/2027 cyber insurance coverage. — Information Technology

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. BOND COUNSEL - Bob Perry

- 1. Public Hearing and consider approval of **Resolution R2026062** expressing the intent of the Board to issue Shawnee County, Kansas Taxable Industrial Revenue Bonds and enter into a base lease and lease purchase agreement with 4BSC LLC "Sports Center". — Bond Counsel
- 2. Consider approval of **Resolution R2026065** authorizing the issuance of an estimated \$13,750,000.00 aggregate principal amount of Shawnee County, Kansas, taxable senior housing revenue bonds (Cedarhurst of Topeka Real Estate, LLC Project Phase II) for an independent living facility generally located NE of the intersection of SW 17th Street and Urish Rd.

C. HEALTH DEPARTMENT - Teresa Fisher

- 1. Consider approval to accept Kansas Department of Health and Environment (KDHE) Aid-to-Local grant awards for state fiscal year 2027 and acknowledge SCHD renewal of the current Universal Agreement.

2. Consider approval of **Contract C2026258**, a contract amendment from the Kansas Department of Health and Environment (KDHE) for Shawnee County Health Department (SCHD) Immunization Action Plan Attachment No. 34 for State Fiscal Year 2027 totaling \$28,764.00.
3. Consider approval of a **Contract C2026259**, an amendment from the Kansas Department of Health and Environment (KDHE) for Shawnee County Health Department (SCHD) Maternal Child Health (MCH) program Attachment No. 17 for State Fiscal Year 2027 totaling \$262,782.00.

D. COUNTY COUNSELOR - Rich Eckert

1. Consider approval of request to issue a request for qualifications (RFQ) for a highly qualified design build team to provide services for the renovation of the Maner Conference Center.
2. Consider approval of request to issue a request for qualifications (RFQ) for an engineering firm that will provide engineering services related to the review of zoning, land use, and development applications for data centers.
3. Consider approval of **Contract C2026276**, a Facility Management Agreement with YBR Properties WG Topeka LLC to manage the Maner Conference Center.

E. PARKS + RECREATION - Tim Laurent

1. Consider approval of **Contract C2026277** with Taylormade Co. for surfacing supplies and installation at Gage Park Play Land utilizing the Greenbush Cooperative. Funding is requested from Gage Park Sales Tax Funds at a cost of \$437,238.61.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS