

BOARD OF COUNTY COMMISSIONERS



In Commission Chambers at
707 SE Quincy Street

Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

December 29, 2025 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

I. PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of **Contract C526-2025** for an annual subscription with Smartsheet at the cost of \$1,392.00. – Information Technology
- B. Consider approval of ten Shawnee County Sheriff's Office 2026 Non-Preference Tow Service Provider Agreements (**Contracts C527-2025** through **C536-2025**). — County Counselor
- C. Consider approval to send seven staff members from the Shawnee County Department of Corrections, Community Corrections to the American Probation and Parole Association 2026 Winter Training Institute in Atlanta, GA. March 1-4, 2026. Estimated costs for the conference are approximately \$13,000.00 for the seven attendees (KDOC funds will cover \$3,780.00 of the \$13,000.00), and approval of Education and Training Expense Agreements (**Contracts C537-2025 through C543-2025**). — Department of Corrections
- D. Consider approval of **Contract C544-2025**, a 3-year extension with Municipal Media Corp dba Recycle Coach for online notifications and text messaging communication services beginning January 1, 2026. This request is funded from the Solid Waste operational budget, which is user-fee funded and not tax-payer supported. — Solid Waste
- E. Consider approval of **Resolutions No. 2025-112** through **No. 2025-120** for the issuance of credit cards for official business to Parks + Recreation employees. — Parks + Recreation
- F. Consider approval to increase the credit limits of credit cards for Parks + Recreation employees to accommodate typical departmental spending needs. — Parks + Recreation
- G. Consider approval of **Contract C546-2025** with Blue Cross Blue Shield for the Preferred Provider Organization health plan and the High Deductible Health Plan. — Human Resources

IV. NEW BUSINESS

- A. COUNTY CLERK – Lisa Schmitt
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.

3. Consider approval of **Resolution No. 2025-121** authorizing a 2026 Cereal Malt Beverage License to Glory Days Pizza located at 4745 NW Hunters Ridge Circle, Topeka, Kansas.
 4. Consider the request to establish a Process Automation Project Fund and transfer the remaining 2025 Clerk's Office funds.
- B. AUDIT FINANCE - Jennifer Sauer
1. Consider the request to transfer the remaining balance of the 2025 Contingency Fund to the Election's Electronic Poll Books project ledger (3095EL009).
- C. PUBLIC WORKS - Curt Niehaus
1. Consider approval of **Contract C545-2025** with Finney & Turnipseed Transportation and Civil Engineering LLC of Topeka to provide professional design services for a bridge re-decking and repainting project on NW Maple Hill Road over the Kansas River, at a total lump sum cost of \$243,000.00. Funding for this project will come from the County Bridges portion of the 2015-2031, 1/2 cent, Countywide Sale Tax Program.
- D. FACILITIES MANAGEMENT - Justin Landon
1. Consider the request to transfer 2025 Facilities Management funds to three project funds.
- E. PARKS + RECREATION - Tim Laurent
1. Consider the request to transfer unobligated operating funds up to 1% of the Parks + Recreation 2025 operating budget to the Parks + Recreation Building Maintenance (3R) Fund. These funds will be designated exclusively for the Park Improvement projects.
- F. DEPARTMENT OF CORRECTIONS - Brian Cole
1. Consider the request to transfer FY2025 unexpended funds from detention budget to fund for off-site medical expenditures.
- G. COUNTY COUNSELOR - Rich Eckert
1. Second Reading. Consider approval of **Home Rule Resolution 2025-4** that will repeal and replace select portions of the Open Burning Code.
- H. HUMAN RESOURCES - Angela Lewis
1. Consider the request to transfer \$5,000.00 from the 2025 Human Resources budget to the wellness fund.
- I. COURT ADMINISTRATION - Lea Welch
1. Consider approval of **Contract C547-2025** with Cytek Media Systems Incorporated for the design, purchase, and installation of audio video technology in the Jury Assembly Room, Room 100 in the amount of \$54,152.00 with funding from the 2025 Court Administration budget.
- J. INFORMATION TECHNOLOGY - Marc Price
1. Consider the request to transfer \$150,000.00 from the 2025 Information Technology budget to an IT Project Fund.

2. Consider the request to transfer the balance of the 2025 Information Technology budget to the IT Retirement Fund.
3. Consider approval of **Contract C548-2025** with Logicalis for the annual Cisco SmartNet support for network switches and DNA Licenses utilizing State of Kansas contract pricing at a cost of \$38,307.02.
4. Consider approval of **Contract C549-2025** with SHI for the renewal of Microsoft ExchangeOnline and Azure Prepayment for the Microsoft Azure Platform services at a cost of \$206,865.19.

K. TREASURER'S OFFICE - Susan Duffy

1. Consider approval of **Contract C550-2025** with PayIt taking the place of KanPay.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS