

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

December 15, 2025 9:00 AM

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- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Acknowledge receipt of summons for Case No: SN2025CV000872 Kaw Valley Bank vs. Board of Commissioners of Shawnee County, Kansas et. al. —County Clerk
 - B. Acknowledge receipt of correspondence from Cox Communications regarding contract negotiations with several programmers / broadcasters. — County Clerk
 - C. Consider approval to enter into a Collaborative Agreement, **Contract C469-2025**, between United Way of Kaw Valley and Shawnee County Health Department (SCHD) Nurse-Family Partnership (NFP) program for State Fiscal Year 2027. The agreement is required to apply for the collaborative Early Childhood Block Grant. There is a required 15% match for the NFP budget portion. The grant period runs from July 1, 2026-June 30, 2027. — Health Department
 - D. Acknowledge the Sheriff's Office request to enter into a Master Service Agreement, **Contract C470-2025** with Needl, Inc. dba Aurelian, for the implementation of the Aurelian Platform. This cloud-based system is designed to handle non-emergency and administrative calls for the dispatch division. The cost will be \$60,000.00 for the first year and \$70,000.00 annually thereafter, utilizing budgeted funds.
 - E. Request consideration and execution of **Contract C471-2025**, a one-year extension of a no-cost contract with Teknix Solutions for E-waste disposal and recycling. — Solid Waste
 - F. Consider approval of **Contract C472-2025** with Interior Landscapes for the purchase of office furniture for FM staff using a State contract in the amount of \$35,113.59, funded from the Facilities Management departmental budget. — Facilities Management
 - G. Consider and approve Washburn University School of Law to use multiple courtrooms in the Shawnee County Courthouse for the Texas Young Lawyers National Trial Competition, Regional Event Friday through Sunday, February 20-22, 2026. — Court Administration
 - H. Consider approval to renew the annual subscription for 26 licenses to Westlaw online legal research for one-year from July 1, 2025, through June 30, 2026, in the amount of \$14,632.80 payable as a reimbursement to the Office of Judicial Administration with funding from the 2025 Court Administration budget. — Court Administration
 - I. Consider acceptance of the November 2025 bank reconciliation report. — Treasurer

- J. Consider approval of **Contract C473-2025** with FORVIS Mazars, LLP and TheReporting Solution for audit services and financial reporting services to be paid from the County's General Expenses Budget. — Audit Finance
- K. Consider approval of **Contract C474-2025** with Choice Solutions for a detention Wi-Fi system upgrade on TIPS vendor agreement at a cost of \$36,782.73 to be paid from detention facility projects fund. — Department of Corrections
- L. Consider approval of **Resolution No. 2025-108** authorizing the issuance of a Shawnee County credit card for official business to employee Jason Fisher with a limit of \$5,000.00. — Elections Office
- M. Consider approval of **Contract C475-2025** with Kensinger & Associates for professional state and federal lobbying services. — County Counselor
- N. Consider approval to surplus 54 pieces of equipment utilizing Purple Wave, with proceeds being applied to the Parks + Rec Equipment fund. — Parks + Recreation
- O. Consider approval to purchase and install access control hardware from CBS Door & Hardware LLC for the Kansas Avenue Complex. Cost of \$10,167.00 funded through the Parks + Recreation operating budget. — Parks + Recreation
- P. Consider approval to submit an application to the Youth Volunteer Corps to become an affiliate to offer youth service volunteer programs and opportunities utilizing Commissioner Mays as a reference. All costs associated with the application and program will be funded through the Summer Camp Revolving Funds. — Parks + Recreation
- Q. Consider the request to reject the bids (Q#058-25) for Shawnee County Parks + Recreation's Aquatic Chemicals RFQ. — Parks + Recreation
- R. Consider approval of **Contract C476-2025**, an amendment with Edwards Chemicals for the extension of Contract C91-2025, for the supply and delivery of aquatic chemicals. Funding will continue from the departmental budget. — Parks + Recreation
- S. Consider approval to utilize Gage Park Sales Tax funds to pay a Kansas Gas Service invoice, totaling \$8,215.15, for the relocation of a gas line related to the Gage Park Playland project. — Parks + Recreation

IV. NEW BUSINESS

- A. COUNTY CLERK – Lisa Schmitt
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
 - 3. Consider approval of **Resolution No. 2025-106** authorizing a 2026 Cereal Malt Beverage License to Shakti Energy LLC dba Fuel Espresso #51 located at 3603 NW 46th Street, Topeka, Kansas.
 - 4. Consider approval of **Resolution No. 2025-107** authorizing a 2026 Cereal Malt Beverage License to The Shack, Inc. located at 2842 SE 29th Street, Topeka, Kansas.

B. DISTRICT ATTORNEY - Michael Kagay

1. Request approval to transfer excess budget funds to DA Technology Fund 2350DA002.

C. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Request approval to solicit bids for FY2026 inmates' clothing and supplies purchases to lock in the lowest pricing options.

D. SOLID WASTE - Bill Sutton

1. Consider approval to issue a Request for Quotations for Solid Waste commercial containers with funding from the Collections Operational Budget.
2. Consider approval to issue a Request for Quotations for Solid Waste industrial containers with funding from the Collections Operational Budget.
3. Consider request to create and fill six additional positions within the Solid Waste department. Funding will come from the Solid Waste Operational fund, which is user-fee funded with no taxpayer assistance.

E. EMERGENCY MANAGEMENT - Dusty Nichols

1. Consider approval of Shawnee County Emergency Management transferring FY25 unexpended monies at the end of the year to a Job Ledger as identified by Audit Finance for projects.

F. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval of **Contract C477-2025** with Choice Solutions for the renewal of Nutanix support and licensing using State of Kansas contract pricing at a cost of \$29,719.44.
2. Consider approval of **Contract C478-2025** for the purchase of N-able from Choice Solutions for the amount of \$25,833.00.

G. TREASURER'S OFFICE - Susan Duffy

1. Acknowledge receipt of correspondence from the Treasurer regarding **Contract C508-2025**, an amendment of C373-2025 extending the lease agreement for the Motor Vehicle Annex from July 1, 2026 through December 31, 2026.

H. HUMAN RESOURCES - Angela Lewis

1. Consider approval of **Resolution No. 2025-109** renaming the Shawnee County Planning Department as the Shawnee County Land Use & Development Department and amending Resolution No. 2014-110 reorganizing the reporting structure of certain departments.
2. Consider approval of **Resolution No. 2025-110** appointing the Shawnee County Director of Land Use & Development.

I. AUDIT FINANCE - Jennifer Sauer

1. Consider approval of **Contract C479-2025** with the Community Resources Council - Administration, allocating \$40,000 to provide certain specified social services to the residents of Shawnee County in 2026.

2. Consider approval of contracts for the 2026 Social Services Fund allocations, as previously approved by Resolution 2025-84.

Contract C480-2025 with Be Filled of South Topeka for \$20,000
Contract C481-2025 with Catholic Charities of NE Kansas for \$8,000
Contract C482-2025 with Community Action, Inc for \$31,000
Contract C483-2025 with Doorstep Inc for \$25,000
Contract C484-2025 with GT Youth Foundation for \$20,000
Contract C485-2025 with Housing & Credit Counseling for \$26,000
Contract C486-2025 with Kansas Legal Services - Protection Order Advocacy for \$18,200
Contract C487-2025 with Kansas Legal Services - Social Security Advocacy for \$15,300
Contract C488-2025 with Let's Help, Inc. for \$20,000
Contract C489-2025 with Positive Connections - Medical HIV Case Management for \$15,000
Contract C490-2025 with Positive Connections - Prevention & Testing for \$30,000
Contract C491-2025 with YWCA/Center for Safety and Empowerment for \$30,000

3. Consider approval of contracts for the 2026 Services Programs for the Elderly fund allocations, as previously approved by Resolution 2025-85.

Contract C492-2025 with Community Action, Inc. for \$29,000
Contract C493-2025 with Community Resources Council - SCACA Admin for \$45,000
Contract C494-2025 with East Topeka Senior Center for \$80,764
Contract C495-2025 with Habitat for Humanity for \$73,000
Contract C496-2025 with Jayhawk Area Agency on Aging for \$50,000
Contract C497-2025 with Kansas Legal Services for \$60,000
Contract C498-2025 with Meals on Wheels - Friendship Meals for \$75,000
Contract C499-2025 with Meals on Wheels - Home Delivered Meals for \$161,000
Contract C500-2025 with Papan's Landing Senior Citizens Center for \$82,000
Contract C501-2025 with Rossville Senior Center for \$10,000
Contract C502-2025 with Silver Lake Senior Center for \$3,000
Contract C503-2025 with Topeka LULAC Multipurpose Senior Center for \$105,000

4. Consider approval of **Contract C504-2025** with Shawnee County Fair Association, allocating \$102,600 to be used to pay for the costs of conducting the County Fair in 2026.
5. Consider approval of **Contract C505-2025** with Helping Hands Humane Society, allocating \$151,806 to shelter, feed and to the extent necessary, dispose of stray dogs, cats and other small animals, as well as dangerous animals at large in Shawnee County for the year 2026.
6. Consider approval of **Contract C506-2025** with TARC, Inc., allocating \$1,059,951 for the provision of certain specified social services to the residents of Shawnee County in 2026.
7. Consider approval of **Contract C507-2025** with Prevention & Resiliency Services - Safe Streets, allocating \$20,000 for the provision of certain specified social services in Shawnee County in 2026.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS