

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quinct Street



Members
Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

December 1, 2025 9:00 AM

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- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider approval of an emergency vehicle permit for Brandon Weyand from the Mission Township Fire Department. — Emergency Management
 - B. Acknowledge the Shawnee County Ambulance Compliance Report that American Medical Response is in compliance for September 2025 and AMR will be charged \$2,610.00. — Emergency Management
 - C. Request approval to increase the Tax Administrative and Procurement Officer's credit card limit from \$3,000.00 to \$7,000.00. — County Treasurer
 - D. Acknowledgment of payment for the Justice Speaks event venue from Diversion Fund 71DA000. — District Attorney Mike Kagay
 - E. Reflect that Commissioner Mays, as chair, signed a letter in support of the Capper Foundation's application for funding through the 5310 Kansas Department of Transportation program.
 - F. Consider **Resolution No. 2025-100** approving the 2025 Lake Region Solid Waste Authority's Solid Waste Management Plan update. — Solid Waste
 - G. Acknowledge receipt of correspondence from the Sheriff's Office regarding **Contract C450-2025**, renewal of Contract C342-2024 with Motorola, for their Vigilant Solutions Investigative Data Platform Software subscription. The cost of the renewal is \$14,225.00, and will be paid for out of budgeted funds.
 - H. Acknowledge the Sheriff's Office's sole source purchase with TFM Comm Inc. for the purchase of twelve used radio consolettes, eleven used MCC 5500 dispatch radio consoles, and technical labor needed to install them for the new 911 Backup Center. Total approximate cost of \$94,740.00 to be paid out of 911 funds.
 - I. Acknowledge that the Sheriff's Office will be renewing with Lexipol, **Contract C452-2025**, for the annual Law Enforcement Policy Manual, Training Bulletins, Supplemental Manuals and PoliceOne Academy with OLL Services. Cost of \$38,839.60 to be paid out of budgeted funds.
 - J. Consider approval of request to authorize payments of \$350.00 each for the final expenses of Thomas Reed and Donald Hughes. — Coroner

- K. Consider accepting the attached report regarding Community Corrections attendance at the American Probation and Parole (APPA) conference in New York, NY. Five staff members attended the conference in August 2025. — Department of Corrections
- L. Consider approval of **Contract C455-2025**, first amendment to Contract C444-2025 with VitalCore, for a modified start date to provide medical and mental health services for detention centers. — Department of Corrections
- M. Request approval to apply for the KDHE Injury Prevention Mini-Grant in the amount of \$3,474.95. — Health Department
- N. Consider approval of **Contract C456-2025**, a consultant agreement with TeamTech, Inc., to provide facilitation services for Strategic Planning and Implementation services. Total cost of \$11,390.00 to be paid from the Public Health Infrastructure Grant. — Health Department
- O. Request out-of-state travel for 4 employees to attend the Election Center Joint Election Officials Liaison Conference in Arlington, VA from January 6th to January 10th. Cost not to exceed \$9,100.00, utilizing departmental budget. — Election Office
- P. Consider approval of **Contract C457-2025**, an Independent Contractor Agreement for Services with James Faelske, to provide music entertainment at Shawnee County Parks + Recreation events and programs. — Parks + Recreation
- Q. Consider approval of **Contract C458-2025**, an Independent Contractor Agreement for Services with instructor Keith Gallaway, to instruct wellness and fitness programming. — Parks + Recreation
- R. Consider approval of **Contract C459-2025**, an Independent Contractor Agreement for Services with instructor Cathy Ramirez DBA Ghost Tours of Kansas LLC, to instruct history programs and workshops. — Parks + Recreation
- S. Consider approval of **Contract C460-2025**, an Independent Contractor Agreement for Services with instructor Georgia Clark, to teach wellness and fitness programs. — Parks + Recreation
- T. Consider approval of **Contract C461-2025**, an Independent Contractor Agreement for Services with instructor Robert Beine, to instruct karate classes and workshops. — Parks + Recreation
- U. Consider approval of **Contract C462-2025**, an Independent Contractor Agreement for Services with instructor Caitlyn Spencer, to instruct fitness and wellness, preschool and youth classes. — Parks + Recreation
- V. Consider approval of **Contract C463-2025**, an amendment between the Boys and Girls Club Topeka and Shawnee County Parks + Recreation, for a three-year extension and lease increase of the Velma K. Paris contract. — Parks + Recreation
- W. Consider approval to reclassify a current Recreation Leader position to a Shelters & Campground Manager position within the shelters / campground division. — Parks + Recreation
- X. Consider approval of **Contract C464-2025**, a Memorandum of Understanding with the Topeka & Shawnee County Public Library, to provide ongoing technical support for the computer labs located in Shawnee County Parks + Recreation community centers. — Parks + Recreation

- Y. Consider approval of **Contract C454-2025**, a one-year agreement with the City of Topeka for the housing of city inmates at a new rate of \$4.17 an hour and all off-site medical expenses paid by the City. — Department of Corrections

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

1. Consider all voucher payments.
2. Consider correction orders.

B. HUMAN RESOURCES - Angela Lewis

1. Consider approval of **Contract C440-2025** with Blue Cross Blue Shield for the Preferred Provider Organization health plan and the High Deductible Health Plan.

C. SOLID WASTE - Bill Sutton

1. Consider approval to award bid to Laird Noller Ford for the purchase of a ½ ton pickup truck in the amount of \$36,000.00, including trade-in allowance, utilizing the Solid Waste Fund.
2. Consider approval to award bid to Shawnee Mission Ford for the purchase of a Class 5 truck with a mini-OTR bed in the amount of \$184,763.00, including trade-in allowance, utilizing the Solid Waste Fund.
3. Consider approval to award bid to Truck Component Services for the purchase of three Front Loader Trash Trucks in the amount of \$572,937.00, including trade-in allowance, utilizing the Solid Waste Fund.
4. Consider approval to award bid to Truck Component Services for the purchase of two Rear Loader Trash Trucks in the amount of \$422,196.00, including trade-in allowance, utilizing the Solid Waste Fund.
5. Consider approval to award bid to Elliot Equipment Company for the purchase of two Roll Off Trucks in the amount of \$357,604.00, including trade-in allowance, utilizing the Solid Waste Fund.

D. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider approving the upgrade of six existing door locks to electronic access control systems for Community Corrections. Total cost for installation is \$16,340.00, to be paid with grant and county funds.
2. Consider approval of **Contract C453-2025** for the Corrections portion of the annual New World Software Maintenance Agreement. Cost of \$20,160.92 to be paid from the detention budget.
3. Consider approval of **Contract C451-2025** with SAMCO Mechanical for an emergency purchase to repair a water line break. Cost of \$76,999.40 to be paid from the FY2025 Contingency Fund.

E. COUNTY COUNSELOR - Rich Eckert

1. Second Reading. Consider approval of **Home Rule Resolution HR-2025-3** establishing the official policy and procedures for granting tax exemptions and tax incentives for economic development purposes.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS