

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members
Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

November 24, 2025 9:00 AM

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- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider approval of **Contract C427-2025** for the annual renewal of Progress Telerik reporting software at a cost of \$1,793.65.00. — Information Technology
 - B. Consider approval to donate several hard drives and laptops to PCs for People. These items no longer have any valuable life left for use within Shawnee County. — Information Technology
 - C. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Kenneth Blake — Coroner.
 - D. Consider approval of request to update the Department of Corrections UMB accounts' Signature Cards. — Audit Finance
 - E. Consider acceptance of the October 2025 bank reconciliation report. — Treasurer
 - F. Acknowledge receipt of Public Notice from the KDHE regarding a Kansas Water Pollution Control Permit for the City of Topeka.
 - G. Consider approval of **Contract C428-2025** with CDW-G for the annual renewal of the Court's CrowdStrike subscription to provide upgraded protection from January 12, 2026, through January 11, 2027, at a cost of \$34,432.00, with funding from the 2025 Court Administration budget. — Court Administration
 - H. Consider approval of **Contract C429-2025** with Oracle for the renewal of a Software Update License and Support Agreement for the period February 26, 2026, through February 25, 2027, at a cost of \$9,658.89, with funding through the 2025 Court Administration budget. — Court Administration
 - I. Consider approval of a request from the Shawnee County District Court and Third Judicial District to reimburse the Office of Judicial Administration \$47,956.00 for the supplemental compensation and cost of fringe benefits for two District Magistrate Judge positions for calendar year 2026, with funding from the 2025 Court Administration budget. — Court Administration
 - J. Consider approval to reject the bids (Q#057-25) for the daily janitorial services at stand-alone restrooms. — Parks + Recreation

- K. Consider approval of **Contract C430-2025**, an Independent Contractor Agreement for Services with Michael Rosencutter to perform as Santa for the Old Prairie Town Christmas event. Funded through the Park Services Division operating budget. — Parks + Recreation
- L. Consider approval of **Contract C431-2025** with North Topeka Sunrise Optimists to allow the club an area within Big Shunga Park to execute Christmas tree sales for the upcoming holiday season. — Parks + Recreation
- M. Consider approval of **Contract C432-2025**, Amendment #2 to Contract C14-2023 with Meri-Crete, LLC, a renewal through December 31, 2026, for providing general concrete services. — Parks + Recreation
- N. Consider approval for the purchase of playground equipment for the Nellie Hogan Park provided by GameTime c/o Cunningham Rec (**Contract C435-2025**), utilizing the Omnia US Communities Cooperative. The City of Topeka Dreams Grant to provide the funding in the amount of \$2,219.50. — Parks + Recreation
- O. Consider approval of **Contract C433-2025**, a Memorandum of Understanding Agreement between the Shawnee County Health Department and Stormont Vail HealthCare, for access to Electronic Health Records (EHR). — Health Department
- P. Consider approval **Contract C436-2025**, an amendment to the agreement with the Sunflower Foundation, related to grant funding for SCHD's Targeted Intervention and Prevention Strategies (TIPS) project to implement overdose prevention and harm reduction strategies in Shawnee County. — Health Department
- Q. Consider approval to reclassify the County Counselor II Position to a County Counselor III. — County Counselor
- R. Consider **Resolution No. 2025-90** authorizing the destruction of certain records in the County Clerk's Office. — County Clerk
- S. Acknowledge receipt of correspondence from the County Clerk regarding the purchase of a Zeutschel OMNISCAN OS C1 book scanner, accessories, and software for digitizing and preserving permanent county records and **Contract C434-2025** with The Crowley Company for three years of maintenance for a total cost of \$104,115.00 paid from the County Clerk Technology Fund. — County Clerk
- T. Acknowledge receipt of correspondence from the City of Topeka regarding a public hearing to be held December 9, 2025 in the City Council Chambers regarding the establishment of a Redevelopment District within the City for the Sunflower Crossing Redevelopment TIF project located in the area of SW 39th Street and SW Topeka Boulevard in the City of Topeka, Shawnee County, Kansas. — County Clerk
- U. Acknowledge receipt of correspondence from the City of Topeka regarding a public hearing to be held December 9, 2025 in the City Council Chambers regarding the advisability of creating a Community Improvement District (CID) and levying a 1.0% sales tax within the District located near SW 39th Street and SW Topeka Boulevard (Sunflower Crossing) in Topeka, Kansas. — County Clerk
- V. Acknowledge receipt of correspondence from the Sheriff's Office regarding the disposal of surplus property. The disposal of this property will be in compliance with the Shawnee County rules and guidelines.
- W. Acknowledge receipt of correspondence from the Sheriff's Office regarding the transfer of ownership of 2 Garrett PD6500 Magnascanners, to the Stormont-Vail Event Center.

- X. Acknowledge receipt of correspondence from the Sheriff's Office regarding the sale of the vehicles no longer having a service life, to be sold on GovDeals.com, and proceeds from the sales to be deposited into the Sheriff's Office Equipment and Technology Fund (33CP - 336200000).
- Y. Acknowledge receipt of correspondence from the Sheriff's Office regarding **Contract C437-2025**, a renewal of Contract C206-2024 with SecuLore Cyber, for the monitoring of the Radio Network and the Sheriff's Office Network. Purchase cost of \$60,300.00 from Zetron Inc., utilizing Sourcewell Gov Contract #042021-Zet, will be paid for out of 911 funds.
- Z. Consider approval of **Contract C441-2025**, a three-year agreement with Surency to provide flexible spending and health savings account services to Shawnee County. — Human Resources
- AA. Reflect that Commissioner Mays, as chair, signed a letter in support of TARC's application for funding through the U.S.C. 49-5310 program.
- BB. Reflect that Commissioner Mays, as chair, signed a letter in support of SLI's request for KDOT operating assistance funds.

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval to authorize 2026 Cereal Malt Beverage Licenses for the following: **Resolution No. 2025-91** with TJ's Express located at 5305 SW Topeka Boulevard, Topeka, KS; **Resolution No. 2025-92** with Viking Express located at 4700 NW Hunters Ridge Circle, Topeka, KS and **Resolution No. 2025-93** with Seaman 66 located at 4210 NW Topeka Boulevard, Topeka, Kansas.
- 4. Consider approval of **Resolution No. 2025-94** authorizing a 2026 Cereal Malt Beverage license to Croco Store LLC dba Gas Trip located at 550 SE Croco Road, Topeka, KS.

B. BOND COUNSEL - Bob Perry

- 1. Public Hearing and consider approval of **Resolution No. 2025-95** expressing the intent of the Board to issue Shawnee County, Kansas Taxable Multifamily Housing Revenue Bonds and enter into base lease and lease purchase agreement with Johnson - Betts Meadows, LP.
- 2. Consider approval of **Resolution No. 2025-96** expressing the intent of the Board to issue Shawnee County, Kansas Taxable Industrial Revenue Bonds and approving and authorizing the execution and delivery of a bond trust indenture, a base lease and lease agreement with AFAD, Inc.
- 3. Consider approval of **Resolution No. 2025-97** expressing the intent of the Board to issue Shawnee County, Kansas Taxable Industrial Revenue Bonds and approving and authorizing the execution and delivery of a bond trust indenture, a base lease and lease agreement with BHI Development, Inc.

4. Consider approval of **Resolution No. 2025-98** setting a hearing date to conduct a Public Hearing on the advisability of the Board of County Commissioners of Shawnee County, Kansas creating a Community Improvement District consisting of County land and improvements thereon known as the Kansas Expocentre.

C. PUBLIC WORKS - Curt Niehaus

1. Consider approval to issue a "Request for Qualifications" for design and construction engineering services related to a bridge replacement project on NW 78th Street over Halfday Creek (OSN-182).
2. Consider approval of **Resolution No. 2025-99** adopting a Vision Zero policy relating to the reduction of serious injury and fatality crashes in Shawnee County, and adoption of a Comprehensive Safety Action Plan that is compliant with the Safe Streets and Roads for All Program.
3. Consider approval of **Contract C438-2025** with Foley Equipment of Topeka for the sole source purchase of a 30" bucket (w/thumb) for an existing excavator. Funding will come from the Public Works Special Machinery fund.
4. Consider approval of **Contract C439-2025** with Trail King Industries, Inc., covering the purchase of two tilt trailers using a government purchasing cooperative. Funding will come from the Public Works Special Machinery fund.

D. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval of **Contract C442-2025** for the renewal of the annual maintenance and licensing fee agreement of \$36,646.88 with Tyler Technologies for Advanced Scheduling, Time and Attendance, and Mobile access software.
2. Consider approval of **Contract C443-2025** for the renewal of licensing fees with SHI for several cloud-based software components provided by Atlassian at a cost of \$12,987.26.

E. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Request approval to select the lowest responsive bidder, SAMCO, Inc. for purchase and installation of HVAC systems within the Corrections Annex and Work Crew building, at a bid price of \$66,500.00 to be paid from the department's building maintenance fund.
2. Consider approval of **Contract C444-2025** with VitalCore Health Strategies, LLC for the provision of medical and mental health care services at the detention centers, beginning March 1, 2026, for a prorated base compensation of \$4,884,815.50 to be paid from FY2026 detention budget.
3. Consider approval of **Contract C445-2025**, a 3-year agreement with Tech Electronics for the annual inspection of detention center smoke detection and alarm systems, at an annual rate of \$8,925.00 to be paid from the detention budget.

4. Consider approval of **Contract C446-2025**, an annual maintenance and support renewal with Guard1 Plus tracking system for the detention centers. Cost of \$40,015.00 to be paid from the detention budget.

F. PARKS + RECREATION - Tim Laurent

1. Consider approval to award the bid for RFP #053-25 and execute **Contract C447-2025** with Meri-Crete LLC for miscellaneous concrete construction at Gage Park's Play Land. The \$194,736.50 project cost will be funded with Gage Park Sales Tax Funds.

G. SHERIFF'S OFFICE - Brian Hill

1. Consider request to pre-order eight 2026 Ford All-Wheel Drive sport utility vehicles from Olathe Ford Sales, including the installation of emergency equipment for Law Enforcement. Utilizing the Metro Vehicle Bid, a contract that is open to members of any chapter affiliate of the NIGP, the total cost will be approximately \$521,003.04 to be funded with 2026 Capital Outlay Funds.

H. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval of **Contract C448-2025**, a new agreement to lease 5 vehicles from Enterprise Fleet Management for the Shawnee County Health Department at a total annual cost of \$24,603.84, to be paid out of the departmental budget.
2. Consider approval of **Contract C449-2025** with Dr. Vlad Dimitriu for professional medical and health care services for patients of the Shawnee County Health Department with active Tuberculosis and/or Tuberculosis infection and to serve as the back-up Local Health Officer for the period of January 1, 2026 – December 31, 2026, at an annual estimated cost of \$4,575.00 per year, to be paid from the departmental budget.

I. COUNTY COUNSELOR - Rich Eckert

1. 1st Reading. Consider approval of **Home Rule Resolution HR-2025-3** establishing the official policy and procedures for granting tax exemptions and tax incentives for economic development purposes.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS