

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

November 10, 2025 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Acknowledge receipt of correspondence from Cox Communications regarding contract negotiations with programmers / broadcasters. — County Clerk
- B. Acknowledge receipt and approval of Board of County Commission meeting minutes for October 6, 13, 20, 27, November 3, and minutes of executive session for October 23, 2025. — County Clerk
- C. Consider the request to transfer \$100,000.00 from the Register of Deeds Technology Fund to the Land Records Fund. — Register of Deeds
- D. Acknowledge receipt of correspondence from the Sheriff's Office regarding the annual software maintenance agreement, **Contract C418-2025** with Tyler Technologies, for the Record Management System. The renewal period December 1, 2025, to November 30, 2026, will be \$386,684.79. The cost will be split between the Sheriff's Office, DOC, Emergency Management, Topeka Police and Topeka Fire. The Sheriff's portion is to be paid out of budgeted funds.
- E. Acknowledge correspondence from the Sheriff's Office that the Aurelian (AI) purchase (**Contract C419-2025**), approved on the November 3, 2025, BCC Consent Agenda, will be paid for out of budgeted funds.
- F. Consider approval of **Contract C420-2025** with Quickscores LLC for youth and adult sports scheduling software, a three-year term, at a cost of \$18,500.00 funded by the Park Services Division operating budget. — Parks + Recreation
- G. Consider execution of the Shawnee County Floodplain Development Permit Application and Construction Activity Stormwater Notice of Intent (NOI) as they relate to the Kossover Tennis Center construction project. — Parks + Recreation
- H. Consider approval to spend up to \$24,500.00 on new picnic tables and trash cans, utilizing Gage Park Sales Tax Funds. SCP+R staff will follow the Shawnee County purchasing policy. — Parks + Recreation
- I. Consider approval of **Contract C421-2025** with G&C Petting Zoo to provide a mobile petting zoo at the 2025 Old Prairie Town (OPT) Christmas event to be held on Saturday, December 13. — Parks + Recreation

- J. Consider approval of **Contract C422-2025**, an Independent Contractor Agreement for Services (ICAS) with instructor Kelly Sundbye to teach wellness and fitness programs. — Parks + Recreation
- K. Consider approval of **Contract C423-2025**, an Amendment to Contract C331-2025 with O'Neill Excavating Inc., increasing the Shawnee North Sewer Replacement project by \$13,605.00 for necessary changes to the scope of work found during excavation. Funding remains through the department's 3R Fund. — Parks + Recreation

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of **Resolution No. 2025-89** authorizing a 2026 Cereal Malt Beverage License to John's Food Center located at 5812 SW Topeka Boulevard, Topeka, Kansas.

B. COUNTY COUNSELOR - Rich Eckert

- 1. Consider approval to award bid and negotiate contract with Kensinger & Associates for Lobbying Services.

C. PARKS + RECREATION - Tim Laurent

- 1. Consider approval to award dates for bid #048-25 and execution of subsequent agreements, **Contract C424-2025** with USSSA Kansas City and **Contract C425-2025** with Kansas City Sports, for the weekend leasing of baseball complexes.
- 2. Consider approval to award dates for bid #047-25 and execution of the subsequent agreement, **Contract C426-2025** with USSSA Kansas City, for the weekend leasing of softball complexes.
- 3. Consider approval to submit a Kansas Department of Wildlife and Parks (KDWP) Recreational Trails 80/20 Grant application with the Local Funding Statement. SCP+R is seeking grant assistance for the Tinman Circle Trail project estimated at \$725,786.25 with funding from the Building Maintenance Fund. The department is further requesting permission to solicit bids for the project.

D. SHERIFF'S OFFICE - Brian Hill

- 1. The Sheriff's Office requests approval for the Communications Division to add 4 new Call Take Positions. Positions will be at Range 300, step 1, plus the additional retention incentive, for total compensation of \$19.33 an hour. This will be paid for out of budgeted funds.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS