

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members
Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

November 3, 2025 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Acknowledge receipt and approval of Shawnee County Fire District #3 Treasurer's Bond. — County Clerk
 - B. Acknowledge receipt and approval of Silver Lake Drainage District Treasurer's Bond. — County Clerk
 - C. Consider the request of the Third Judicial District and Shawnee County Court Services office to apply for a Greater Topeka Foundation Grant of \$10,000.00 to support clients on pretrial and probation supervision with costs associated with assessments, programs, and transportation needs. — Court Administration
 - D. Consider approval of **Resolution No. 2025-86** and **Resolution No. 2025-87** authorizing the issuance of credit cards for official business to the Office Manager and Lead Pesticide Applicator, with a limit of \$1,000.00. — Weed Department
 - E. Acknowledgment of payment for surveillance cameras from Diversion Fund 71DA000. — District Attorney Mike Kagay
 - F. Consider the request of the Shawnee County District Court to utilize five (5) courtrooms on the 3rd floor of the Shawnee County Courthouse to host the National Institute of Trial Advocacy (NITA) program. The events will run from 8:00 a.m. to 5:30 p.m. Thursday and Friday, November 20th and 21st, and from 8:00 a.m. to 12:15 p.m. on Saturday, November 22, 2025. — Court Administration
 - G. Letter of support for the East Topeka Senior Center's application for grant funding to the Kansas Department of Transportation. — Commission
 - H. Letter of support for the Family Service & Guidance Center's application for operating funds for their transportation program from the Kansas Department of Transportation. — Commission
 - I. Consider request to solicit bids for the construction of two rentable cabins at the Lake Shawnee Campgrounds. Funding for the project will be provided by the Campground Revolving Fund with a 50% match through the Land and Water Conservation Fund Grant. — Parks + Recreation

- J. Consider approval of **Contract C412-2025**, a Memorandum of Understanding with Oak Street Health, to provide programming opportunities for seniors at Shawnee County Parks + Recreation Community Centers. — Parks + Recreation
- K. Consider approval of **Contract C413-2025** with the Topeka Swim Association (TSA) for the lease of facility space at the Blaisdell Family Aquatic Center located in Gage Park and the Shawnee North Family Aquatic Facility. — Parks + Recreation
- L. Consider approval of 120 Day Notification of Contract Termination with Armor Health. — County Counselor
- M. Consider approval of **Resolution No. 2025-88** authorizing the issuance of a credit card for official business to an Environmental Health & Childcare Licensing employee, with a limit of \$2,000.00. — Health Department
- N. Consider approval of **Contract C414-2025**, an amendment from the Kansas Department of Health and Environment increasing the Shawnee County Health Department Aid-to-Local Family Planning grant award for State Fiscal Year 2026 by \$57,259.00. — Health Department
- O. The Sheriff's Office request approval to utilize \$60,000.00 of 2024 contracted and encumbered funds to accept a sole-source purchase agreement (**Contract C419-2025**) with Aurelian for AI Call Take and Support, that would replace the services of Moetivations, Inc.
- P. The Sheriff's Office request approval to implement a temporary pay incentive for all non-bargaining unit Emergency Communications Center (ECC) Supervisor staff (Shift Supervisors and Floor Supervisors). The temporary incentive program will automatically terminate with the pay period ending June 26, 2026.

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. PUBLIC WORKS - Curt Niehaus

- 1. Consider approval of a project budget and a request to solicit bids for construction, both relating to repairs and safety enhancements to the east parking lot at Shawnee County's North Annex.

C. DEPARTMENT OF CORRECTIONS - Brian Cole

- 1. Request approval to post and fill two Maintenance Technician I positions at a cost of \$57,997.88 each (salary & benefits) and one Facilities Line Supervisor position at a cost of \$95,260.21 (salary & benefits), to be paid from FY2026 detention budget funds.

D. HEALTH DEPARTMENT - Teresa Fisher

- 1. Consider approval of **Contract C415-2025** with Erin Locke, MD, MPH to continue serving in the capacity of Health Officer and Medical Director for the Family Planning Program from January 1, 2026, through December 31, 2026.

E. HUMAN RESOURCES - Angela Lewis

1. Consider approval of **Contract C416-2025**, a Letter of Agreement with the Communications Workers of America, Local 6423, for temporary retention incentive pay for the Communications Call Takers and Communications Specialists I and II.

F. PARKS + RECREATION - Tim Laurent

1. Consider the request for Change Order #1 to Contract C348-2025 with Multisports, LLC, to reduce lighting - related work specific to existing Kossover courts 10–18, resulting in a total contract reduction of \$226,971.00.
2. Consider approval of **Contract C417-2025** with Musco Sports Lighting for the purchase of lighting materials for courts 19–22 and courts 1–9 at the Kossover Tennis Complex. Purchase will be made through the Sourcewell Cooperative Purchasing Program, with funding provided by the Capital Project Bond Fund in the amount of \$261,000.

G. COMMISSION

1. Consider the reappointment of Brian Armstrong to the Metropolitan Topeka Airport Authority Board.
2. Cancel the November 17 Commission Meeting. Commissioners to convene as the Board of County Canvassers at the Election Office.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS