

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members
Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

October 27, 2025 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PRESENTATIONS

II. UNFINISHED BUSINESS

- A. Consider the request to complete the Construction Manager-at-Risk (CMAR) selection process for the Gage Park Carousel Renovation Project by selecting a firm and authorizing the department to enter into contract negotiations in accordance with K.S.A. 19-216e. — Parks + Recreation

III. CONSENT AGENDA

- A. Acknowledgment of payment for donation to LifeHouse from Diversion Fund 71DA000. — District Attorney Mike Kagay
- B. Consider approval of **Contract C402-2025** with the City of Topeka for use of the city's fitness center, which includes a \$20.00 enrollment fee and a minimum quarterly fee of \$200.00 for the first 20 employees. — Human Resources
- C. Consider approval of **Contract C404-2025**, an amendment to Contract C292-2022 with TARC for the 2025 Winter Wonderland Event held annually at the Lake Shawnee Campground. TARC will provide compensation of \$12,500.00 for deposit into the Campground Revolving Fund by January 31, 2026. — Parks + Recreation
- D. Consider out-of-state travel for three employees to attend the CentralSquare Engage 2026 Conference at an approximate cost of \$4,500.00 per employee with the registration, travel, lodging, and other miscellaneous expenses paid from the general fund. — Information Technology
- E. Consider approval to award bid #055-25 and subsequent execution of **Contract C405-2025** with Crystal Lake Fisheries to provide 7,000 pounds of rainbow trout to Lake Shawnee annually. Funding is identified from the Park Operations budget. — Park + Recreation

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

1. Consider all voucher payments.
2. Consider correction orders.

B. FACILITIES MANAGEMENT — Justin Landon

1. Consider approval of **Contract C403-2025** with DHPace utilizing a state contract, to replace the J.P. Lewis Health Department's front entry doors at a cost of \$16,922.00, to be funded from the departmental budget.
2. Consider the request to reject all responses for 008-25 Professional Services for HVAC at J.P. Lewis Health Department.

C. REGISTER OF DEEDS - Becky Nioce

1. Consider approval to fill the vacant Electronic Archiving Specialist position (RD1005B) at Range 9, Step 10 with a highly qualified candidate at a salary of \$41,662.40 annually, excluding benefits.

D. PUBLIC WORKS - Curt Niehaus

1. Consider a request to solicit bids for, or to waive bidding procedures and direct purchase, various road and culvert maintenance materials for 2026 and the winter of 2026-2027. Funding for these materials will come from various sources, but most often from the 2026 and 2027 Public Works Operating Budget.

E. PARKS + RECREATION - Tim Laurent

1. Consider approval of **Contract C406-2025** with Greencare Lawn & Landscape for the maintenance of sports fields per RFP Q#051-25 for a total of \$6,270.00 monthly from the department's operating budget.
2. Approval is requested to award bids and execute the following agreements with selected trade service vendors:
Contract C407-2025 with B&T Construction LLC for Carpentry
Contract C408-2025 with Central Mechanical Construction Co., Inc. for mechanical and HVAC
Contract C409-2025 with Central Mechanical Construction Co., Inc. for plumbing
Contract C410-2025 with DL Smith Electrical Construction for electrical

F. AUDIT FINANCE - Jennifer Sauer

1. Consider approval of **Resolution No. 2025-84** allocating 2026 Social Services Fund as appropriated by the 2026 Operating Budget - Commissioner Mays
2. Consider approval of **Resolution No. 2025-85** allocating 2026 Service Programs for the Elderly Funds as appropriated by the 2026 Operating Budget - Commissioner Mays

G. HEALTH DEPARTMENT — Teresa Fisher

1. Consider approval to renew the Women, Infants, and Children (WIC) program, **Contract C411-2025** with the estimated agreement amount of \$1,174,233.00 plus any reallocated Federal Nutrition Services Administrative Funds and any reallocated Federal Breastfeeding Peer Counselor funds. Services will be provided for Shawnee, Osage and Wabaunsee Counties to cover the period from October 1, 2025, through September 30, 2026.

H. COMMISSION

1. Consider canceling the October 30 Work Session.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS