

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members
Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

October 13, 2025 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

I. PRESENTATIONS

II. UNFINISHED BUSINESS

- A. Consider approval of **Contract C363-2025** with Landworks Studio, LLC. to award the Department-wide Master Plan Update project. (Deferred from Sept. 29, 2025) — Parks + Recreation

III. CONSENT AGENDA

- A. Acknowledge payment to YWCA from DA Diversion Fund. — District Attorney Mike Kagay
- B. Consider acceptance of the Treasurer's quarterly investment performance statistics report ending September 30, 2025. — Treasurer
- C. Consider approval of **Contract C379-2025**, amendments to the Optum Rx benefits contract. — Human Resources
- D. Acknowledge receipt of correspondence from Cox Communications regarding rate increases to video and internet services effective November 6, 2025. — County Clerk
- E. Acknowledge receipt and approval of Board of County Commission meeting minutes for August 25th and September 29, 2025. — County Clerk
- F. Acknowledge the Shawnee County Ambulance Compliance Report that American Medical Response is in compliance for August 2025 and AMR will be charged \$2,550.00. — Emergency Management
- G. Request acceptance of updates to authorized signers on Sheriff UMB Account. - Audit Finance
- H. Consider approval of **Contract C380-2025** to update the County's Organization Resolution and Agreement for the UMB Credit Card Program. — Audit Finance
- I. Consider request to reject a single bid for the District 3 shop's overhead door widening and to re-advertise at a future, yet to be determined, date. — Public Works
- J. Acknowledge that the Sheriff's Office is entering into **Contract C381-2025** with the Animal Clinic of North Topeka to provide quarantine services, and reduced rates for services required. Expenses incurred will be paid for out of budgeted funds.

- K. Consider approval to reclassify a currently filled Outside Services Manager permanent part-time position into a full-time Golf Shop Manager position and eliminate a vacant permanent part-time position in the Golf Division. The change will result in savings of \$1,216.70 to the revolving fund within the Golf Division. — Parks + Recreation
- L. Consider approval of **Contract C382-2025**, an Independent Contractor Agreement for Services with instructor Victoria Gonzalez, to teach line dance programs. — Parks + Recreation
- M. Consider approval to allow the department to solicit bids and/or proposals for the purchase of supplies and equipment necessary for the operation of Parks + Recreation programs and facilities in 2026. — Parks + Recreation
- N. Consider approval to utilize Gage Park Sales Tax funds for various maintenance and improvements in Gage Park for the Play Land reconstruction project, to include removal of excavated materials and tree trimming and removal. — Parks + Recreation
- O. Consider approval of **Contract C383-2025**, an amendment to Contract C28-2024 with US Foods, for the renewal of the agreement through December 31, 2026, to purchase food items and supplies. — Parks + Recreation
- P. Consider approval to collaborate with Racquet & Paddle (C#74-2024) to submit a grant application for up to \$35,000 per new court through the United States Tennis Association (USTA) not to exceed \$140,000.00. — Parks + Recreation
- Q. Consider approval of a settlement agreement and release. — Counselor's Office.
- R. Consider out-of-state travel for an employee to attend the 2025 RTM Winter Government IT Congress at an approximate cost of \$1,500.00 for travel and other miscellaneous expenses. — Information Technology
- S. Acknowledge receipt of Out-of-State Travel Report for the National Association Regulators Administration (Norfolk, VA), September 14-17, 2025. — Health Department
- T. Consider approval of **Contract C384-2025** with Lamar Advertising for billboard messaging campaign related to the dangers of smoking/vaping while pregnant at a cost of \$983.00 to be paid with grant funds. — Health Department

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of **Resolution No. 2025-78** authorizing a 2026 Cereal Malt Beverage license to Dillons Store #37 located at 6829 SW 29th Street, Topeka, KS.

B. PLANNING DEPARTMENT - Joni Thadani

- 1. Public Hearing and consider approval of **Resolution No. 2025-79**, a Conditional Use Permit to construct an electrical substation on property zoned “RR-1” (Residential Reserve District), located on SW Murray Hill Road in Mission Township.
- 2. Public Hearing and consider approval of **Resolution No. 2025-80**, to establish an RV Park and Short-Term Cabin Rental on property zoned “RA-1” (Rural Agriculture District), located on SE Woodring Road in Monmouth Township.

C. PUBLIC WORKS - Curt Niehaus

1. Consider approval of **Contract C385-2025** with EZ Liner of Orange City, Iowa for the 2026 purchase of a Pavement Striping Truck using Sourcewell, a government purchasing cooperative. Funding will come from the 2026 Capital Outlay Fund and the Public Works Special Machinery Fund.
2. Consider approval of **Contract C386-2025** with Shawnee Mission Ford of Shawnee, KS for the 2026 purchase of a 1-ton, F-350, 4x4, single rear wheel, extended cab and chassis (no bed) using State of Kansas Contract 5600Q. Funding will come from the Public Works Special Machinery Fund.
3. Consider approval of **Contract C387-2025** with Rush Truck Center of KC, MO for the 2026 purchase of a tandem axle dump truck and plow using Sourcewell, a government purchasing cooperative. Funding will come from the Public Works Special Machinery Fund.

D. APPRAISER - Steve Bauman

1. Consider approval of **Contract C388-2025** in conjunction with Douglas County, Jefferson County, City of Topeka, and the City of Lawrence for the purchase of digital color orthophotography provided by the Surdex Corporation at a cost of \$19,385.00 (after a 50% split with the City of Topeka) with funding from the Land Records Fund.

E. HUMAN RESOURCES - Angela Lewis

1. Consider approval of **Contract C389-2025**, Memorandum of Understanding with the Communications Workers of America, Topeka, Kansas, Local 6401 affiliated with AFL-CIO, for Calendar Years 2025, 2026, and 2027.

F. INFORMATION TECHNOLOGY - Marc Price

1. Consider approval of **Contract C390-2025** with Interior Landscapes for the purchase of furniture at a cost of \$35,585.89 utilizing the State of Kansas contract pricing with funding through two project budget funds.

G. HEALTH DEPARTMENT - Teresa Fisher

1. Consider approval of **Contract C391-2025**, renewal of C344-2018 and C345-2018 with Custom Data Processing (CDP for ezEMRx) Electronic Health Record (EHR) Software in the estimated amount of \$49,046.76 to be paid by program revenue, grants and the departmental budget.

H. COUNTY COUNSELOR - Rich Eckert

1. Consider approval to issue an RFQ for Lobbying Services.

I. COMMISSION

1. Consider canceling the November 6th Work Session.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS