

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

September 29, 2025 9:00 AM

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I. PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Acknowledge receipt of correspondence from the Sheriff's Office regarding a software agreement with Flock Safety. Software works with RTCC and the national database. The cost is \$30,624.00, utilizing the national co-op Omnia contract (R250203), to be paid for out of budgeted funds.
- B. Consider approval of request to authorize payments of \$350.00 each for the final expenses of Francis Roberts and Kenneth Quick. — Coroner.
- C. Consider approval to solicit bids and / or use various cooperatives and state contracts to purchase 2026 Capital equipment. This equipment will be paid for using \$300,000.00 of 2026 Capital Outlay funds with the remainder coming from the Public Works Special Machinery Fund. — Public Works
- D. Consider a request to dispose of miscellaneous tools and equipment using Purple Wave, with proceeds from the sale being deposited into the Public Works Special Equipment Fund. — Public Works
- E. Consider request to issue a Request for Quotations for the purchase of various pieces of motorized equipment utilizing the 2026 Solid Waste operational funds, which are 100% user fee funded with no tax dollars used. — Solid Waste
- F. Consider approval to transfer \$10,000.00 of programming funds from the Sheriff's fund (10SH000-70007) to the DOC's inmate wellness fund (29JC000-213000000). — Department of Corrections
- G. Consider approval of **Contract C356-2025**, the Regional Public Health Emergency Preparedness (PHEP) contract renewal with the Kansas Department of Health and Environment, for grant funding in the amount of \$18,865.00 to be received by the Northeast Corner Regionalization Initiative (NCRI) for the SFY26 period of July 1, 2025 through June 30, 2026. — Health Department
- H. Consider approval to authorize a payment to SAMCO for an unpaid invoice for work completed in March/April 2025 at the 707 Admin Building in the amount of \$15,650.42, utilizing the departmental budget. — Facilities Management

- I. Consider approval of **Contract C357-2025**, Change Order No. 1 to Contract C284-2025 with Mammoth Sports Construction, for the addition of swing curbing, gravel and sub-surface drainage. Increases agreement by \$9,400.00, to be paid from the Gage Park Sales Tax Funds. — Parks + Recreation
- J. Consider request for granting a Right of Way Easement proposed by the Kansas Gas Service, a division of ONE Gas, Inc. for gas line improvements near the Discovery Center near SW Conservatory Drive and SW Rock Garden Drive within Gage Park. — Parks + Recreation
- K. Consider approval of **Contract C358-2025** and temporary permit **Resolution No. 2025-74** between 785 Beer Company LLC and Parks + Recreation for the Smoke on the Water Event to be held at the Lake Shawnee Campgrounds on October 10, 2025. — Parks + Recreation
- L. Consider approval of **Contract C359-2025**, Change Order No. 2 to Contract C284-2025 with Mammoth Sports Construction, for the addition of concrete for the walk. Increases agreement by \$3,540.00, to be paid from the Gage Park Sales Tax Funds. — Parks + Recreation
- M. Consider approval of **Contract C360-2025**, an amendment to Contract C309-2024 with Tyler Technologies, for the purchase of a new ExecuTime time clock at a cost of \$2,365.00 and annual maintenance fees totaling \$237.00. — Parks + Recreation
- N. Consider approval of **Contract C361-2025** with the Topeka Model Railroaders to provide the annual model train show and swap meet at Great Overland Station on October 4–5, 2025. — Parks + Recreation
- O. Consider approval of **Contract C362-2025**, an Independent Contractor Agreement for Services with instructor Kathy Damron, to instruct recreational fitness classes and/or workshops. — Parks + Recreation
- P. Consider approval of the 2026 Budget for Sewer District #2, as proposed during the RNR and Public Budget Hearing held on September 8, 2025. — Audit Finance
- Q. Consider approval of the 2026 Budget for Sewer District #6, as proposed during the RNR and Public Budget Hearing held on September 8, 2025. — Audit Finance

IV. NEW BUSINESS

- A. COUNTY CLERK – Lisa Schmitt
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
- B. AUDIT FINANCE - Jennifer Sauer
 - 1. Acknowledge receipt of 2024 Audited Financial Statements and Single Audit Report.
- C. Department of Corrections — Brian Cole
 - 1. Consider approval of **Contract C353-2025**, a new lease agreement with Enterprise Fleet Management, to lease seven 2026 Chevrolet Traverse LT AWD vehicles to Community Corrections to proceed with updating its agency vehicles. Ninety-two percent of the lease is paid through state grant funds.

2. Consider approval of **Contract C354-2025**, the fourth amendment to C236-2023 with KBS Constructors, Inc., for additional work on the 3rd floor and entry improvements to the Behavioral Health Unit. An increase of \$496,697.00 to the GMP will be paid from bond interest and the department's building maintenance fund.

D. INFORMATION TECHNOLOGY — Marc Price

1. Consider approval of **Contract C355-2025** for a three-year renewal agreement with SHI for SQL Server database licenses at a cost of \$9,097.79 paid for annually.

E. PARKS + RECREATION - Tim Laurent

1. Consider approval of **Contract C363-2025** with Landworks Studio, LLC. to award the Department-wide Master Plan Update project.
2. Consider request to award bid for RFP #049-25 and execute **Contract C364-2025** with Gardner Roofing for roof replacement on the mansion at Old Prairie Town. The \$62,600.00 project cost will be funded with the department's 3R Funds.
3. Consider request to award bid for RFP ##050-25 and execute **Contract C365-2025** with Gardner Roofing for the siding replacement and repairs to the Lake Shawnee Golf Clubhouse. The \$66,521.00 base project cost will be funded with Golf Course Revolving Funds.

F. FACILITIES MANAGEMENT — Justin Landon

1. Request approval for Emergency HVAC repairs at J.P. Lewis Health Department, **Contract C366-2025** with Samco, in the amount of \$49,640 utilizing 2025 Shawnee County Contingency Funds.
2. Consider approval of **Contract C367-2025** with MEI for Courthouse Elevator repairs, relating to annual inspection violations. Utilizing 2025 Shawnee County Contingency Funds in the amount of \$14,115.00.

G. COUNTY COUNSELOR - Rich Eckert

1. Consider approval of **Contract C368-2025** with Beacon Events, LLC to provide entertainment management services for the Great Overland Station.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS