

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

August 25, 2025 9:00 AM

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I. PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Acknowledge the Shawnee County Ambulance Compliance Report that American Medical Response is in compliance for June 2025 and AMR will be charged \$2,020.00. — Emergency Management
- B. Consider approval for Emergency Management to apply for the Emergency Management Performance Grant (EMPG) for 2025. — Emergency Management
- C. Acknowledge receipt of the 2026 Benefit Cost Unemployment Rate Notice from the Kansas Department of Labor. — Human Resources
- D. Consider approval of **Contract C319-2025**, an amendment to an agreement with Bentek for developing, licensing, supporting and hosting software application for employee benefits enrollment and administration for three years, with costs payable from the insurance fund. — Human Resources
- E. Consider acceptance of permanent right-of-way easement (Tracts 1 and 2) related to a road safety improvement project on NW 42nd Street at the intersections with Rossville and Carlson Roads, and authorization to pay the settlement amount of \$9,900.00. — Public Works
- F. Consider a request to dispose of miscellaneous tools/equipment using Purple Wave, with proceeds from the sale being deposited into the Public Works Special Equipment Fund. — Public Works
- G. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Robert Coe. — Coroner
- H. Consider acceptance of the July 2025 bank reconciliation report. — Treasurer
- I. Consider approval of **Contract C309-2025** and **Resolution No. 2025-64** with Envista Credit Union to provide a private employee event at the Envista Softball Complex on September 20, 2025. — Parks + Recreation
- J. Consider approval of **Contract C312-2025**, an Advertising/Sponsorship agreement with Topeka Blueprint Company Inc., to advertise with banners and marquees at Parks + Recreation facilities. — Parks + Recreation

- K. Consider approval of **Contract C313-2025**, an advertising agreement with Brewster Place, for digital banner displays on GPS screens of golf carts at Shawnee County owned and operated Golf Courses. — Parks + Recreation
- L. Consider approval to solicit bids for the purchase and installation of a roof replacement on the Ward-Meade Mansion at Old Prairie Town. — Parks + Recreation
- M. Consider request to utilize \$3,675.20 of Gage Park Sales Tax funds for the prep work of Play Land and sand volleyball in Gage Park, by various vendors. — Parks + Recreation
- N. Consider approval to release a Request for Proposals for the replacement of the siding on the Lake Shawnee Golf Course Clubhouse located at 4141 SE East Edge Road, Topeka, KS. — Parks + Recreation
- O. Consider approval of **Contract C318-2025**, a sales order with Tarwater Farm & Home Supply, utilizing the Sourcewell Cooperative for two Stihl mowers, to be funded with departmental operating funds. — Parks + Recreation
- P. Consider approval to execute Access to Property Agreements, **Contracts C323-2025 through C325-2025** with the Kansas Department of Health and Environment (KDHE), for environmental assessments at three Shawnee County Parks + Recreation locations; Big Shunga Park, Lake Shawnee and Betty Phillips Park. — Parks + Recreation
- Q. Approval is requested on the Project Approval Letter which confirms the lighting order for the new sand volleyball courts with MUSCO Sports Lighting, LLC. Contract C291-2025 was approved on 07/21/2025. — Parks + Recreation
- R. Consider approval to surplus playground equipment through Purple Wave, including removal from Gage Park Playland, with proceeds being applied to the Parks + Rec Building Maintenance Fund. — Parks + Recreation
- S. Consider approval of Settlement Agreement. — Counselor
- T. Acknowledge receipt and approval of Board of County Commission meeting minutes for July 28, August 4, 11, and minutes of executive session for August 7, 2025. — County Clerk
- U. Consider approval of **Resolution No. 2025-65** authorizing the destruction of certain records in the County Clerk's Office. — County Clerk
- V. Acknowledge receipt of correspondence from Cox Communications regarding contract negotiations with two programmers/broadcasters. — County Clerk
- W. Acknowledge the Sheriff's Office is in agreement for Tuition Reimbursement with an employee (**Contract C322-2025**) who is currently enrolled in a degree program that is directly related to their duties and falls within the County's tuition reimbursement benefit. The total amount of \$1,480.00 is to be paid out of the Sheriff's training and education budget.
- X. Consider approval of ten Adobe Pro licenses to be paid from the Land Records Fund in the amount of \$2,160.00 in the 2025 and 2026 budget years. — Register of Deeds
- Y. Consider approval of **Contract C327-2025**, amendment to C25-2025 with Sunflower Foundation, for Kansas Fights Addiction grant funding to include extending the grant project period until 07/31/26. — Health Department

- Z. Consider approval of the attached Memoranda of Understanding (MOUs) between Shawnee County Community Corrections (ISP) and our community partners. The MOU's pertain to the Juvenile Corrections Advisory Board (JCAB) Grant awards to the Boys & Girls Club of Topeka (**Contract C328-2025**) and One Heart Project of Kansas (**Contract C329-2025**), for Fiscal Years 2026 and 2027. — Department of Corrections

AA. Acknowledge receipt of the Stormont Vail Events Center Advisory Board meeting minutes from June 11, 2025.

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

1. Consider all voucher payments.
2. Consider correction orders.

B. PUBLIC WORKS - Curt Niehaus

1. Consider approval of project budget and authorization to allow KDOT to solicit construction bids for two bridge replacements (one project) on NW Valencia Road over the Silver Lake Drainage Ditch and a tributary to same. Shawnee County's portion of the project costs will be paid for using bridge funds from the present countywide sales tax program.
2. Consider approval of **Contract C310-2025** with SBB Engineering LLC to provide professional construction engineering services for a developer-funded earthwork and storm sewer project in Timber Ridge Subdivision.
3. Consider approval of **Contract C311-2025** with SBB Engineering LLC to provide professional design and construction engineering services for a street benefit district project in Timber Ridge Subdivision.
4. Consider a request to REJECT the single bid submitted for a culvert replacement project on SE 37th Street over a tributary to Whetstone Creek (Lake Jivaro) and to re-solicit bids for construction at a yet-to-be-determined future date.
5. Acknowledge Change Order #1 FINAL (**Contract C315-2025**) to Contract C190-2025 with Bettis Asphalt & Construction, Inc., reflecting "As Bid" versus "As Constructed" quantities for a pavement replacement project on SE Croco Road near SE 21st Street. This change order provides for a construction cost increase of \$2,699.00 but keeps the total project cost well below the approved budget amount.
6. Consider awarding a construction contract (**Contract C320-2025**) to Bettis Asphalt & Construction, Inc., for a multi-culvert replacement project on SE Berryton Road over a tributary to Lynn Creek (near SE 69th Street) at a cost of \$1,820,642.00.

C. PARKS + RECREATION - Tim Laurent

1. Consider approval of **Contract C314-2025**, the Kansas Department of Wildlife and Parks (KDWP) Land and Water Conservation Fund (LWCF) 50/50 grant agreement, to proceed with the construction of cabins at the Lake Shawnee Campgrounds. KDWP will obligate up to \$148,989.50 (50%), with the County matching funds from the Campground Revolving Fund, for the \$297,979.00 project.

2. Approval requested to award bids for grass seed and execute agreements:
Contract C316-2025 with SiteOne Landscape Supply for Perennial Ryegrass seed and **Contract C317-2025** with Helena Agri-Enterprise, LLC for Turf-type Tall Fescue grass seed.

D. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider approval of **Contract C321-2025**, the sixth amendment to the agreement with Aramark Correctional Food Services, to provide adult and juvenile food services, for an additional four-year period, with two optional one-year periods, in exchange for a \$100,000.00 food service equipment investment.

E. SOLID WASTE - Bill Sutton

1. Approval requested to award a bid to Waste Innovation Systems, Inc. for a Solid Waste Management Technology System and execution of **Contract C326-2025** for same.

F. HUMAN RESOURCES - Angela Lewis

1. Consider approval of 2026 Employer/Employee Benefits Cost.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS