

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Aaron Mays
Commissioner Bill Riphahn
Commissioner Kevin Cook

AGENDA

February 6, 2025 9:00 AM

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I. PRESENTATIONS

II. UNFINISHED BUSINESS

- A. Consider approval to purchase Kubota utility vehicle on state contract from KanEquip Inc., for \$54,090.53 to be paid from Inmate Benefit fund and Detention Facility Projects fund. (Deferred from Jan. 30)

III. CONSENT AGENDA

- A. Acknowledge receipt of correspondence from the Sheriff's Office requesting approval of the 2024 Federal Equitable Shared Agreement and Certification for the 2024 submission.
- B. Consider approval of **Contract C46-2025**, an independent contractor agreement for services with instructor L'Erin Allen, for aquatic fitness/wellness classes. — Parks + Recreation
- C. Consider approval of **Contract C47-2025**, a Wildlife Services Agreement with the United States Department of Agriculture. USDA and SCP+R will cooperate in a wildlife damage management project at a cost not to exceed \$7,633.96 with funding from the building maintenance budget. — Parks + Recreation
- D. Acknowledge that the Sheriff's Office will be sending a representative to the Tactical Breaching Instructor Training being held in Warrensburg, MO.
- E. Reflect the change in the employer rate of contribution for the Kansas Public Employees Retirement Systems, KP&F, and Working after Retirement rates effective January 1, 2026. — Human Resources
- F. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Kendall Brown — Coroner.
- G. Request approval to accept from the Kansas Department of Health and Environment the Injury Prevention Mini-Grant in the amount of \$2,400.00. — Health Department
- H. Request approval for out-of-state travel for one Shawnee County Health Department staff member to attend the 2025 National WIC Association (NWA) Annual Education and Training Conference in Las Vegas, Nevada at an approximate cost of \$1,996.21, funded by the Women, Infant and Children (WIC) Supplemental Nutrition, Assistance Program. — Health Department

- I. Request approval for out-of-state travel for one Election Office employee to attend the Election Center Special Workshop from February 26th to March 1st, in Little Rock, AR. — Election Office
- J. Request approval to accept updated signature card agreements for the Department of Corrections UMB Accounts to reflect changes in personnel.
- K. Consider acceptance of a permanent right-of-way easement (Tract 1) related to a bridge replacement project on SW Jordan Road over a tributary to the Wakarusa River, and authorization to pay the settlement amount of \$2,953.00 — Public Works.
- L. Consider approval to pay a subscription for 2 years for StormWind Studio training courses, which provides self-paced and instructor-led courses, at a cost of \$5,620.00 billed annually — Information Technology
- M. Consider approval of a request for out-of-state travel for one employee to attend the Checkpoint CPX 2025 Conference for training at a cost not to exceed \$2,000.00. — Information Technology
- N. Consider approval of **Resolution No. 2025-7** authorizing the issuance of a Shawnee County credit card for official business to Michael (Mikki) Thurlow with the District Attorney's Office for a credit limit of \$10,000.00 — District Attorney's Office.

IV. NEW BUSINESS

A. COUNTY CLERK – Lisa Schmitt

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of the following renewals for tax exemption incentives for economic development for year 2025:
 - 1. Torgeson Electric Company for a tax exemption-incentive for year 2 of 10 years.
 - 2. Hill's Pet Nutrition Inc. (Small Paws) for a tax exemption-incentive for year 4 of 10 years.
 - 3. Fairview Corn LLC for a tax exemption-incentive for year 4 of 10 years.
 - 4. Mars Wrigley Confectionary US, LLC (fka Mars Chocolate North America, LLC) for a tax exemption-incentive for year 8 of 10 years.
 - 5. Big Heart Pet Brands (formerly Del Monte Foods Inc.) for a tax exemption-incentive for year 9 of 10 years.
 - 6. Frito-Lay, Inc's Expansion for a tax exemption-incentive for year 6 of 10 years.
 - 7. Global Grain LLC for a tax exemption-incentive for year 5 of 10 years.
 - 8. HME, Inc. Expansion #3 for a tax exemption-incentive for year 10 of 10 years.
 - 9. Reser's Fine Foods, Inc. (Baked Plant Project) for a tax exemption-incentive for year 6 of 10 years.
 - 10. Reser's Fine Foods, Inc. (Salad Plant) for a tax exemption-incentive for year 7 of 10 years.
 - 11. Fairview Petfood LLC (formerly Fairview Grain LLC) for a tax exemption-incentive for year 3 of 10 years.

B. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider approval to issue an Request for Qualifications (RFQ) for MEP design services for a new HVAC system at the JP Lewis Health Department building.

C. PARKS + RECREATION - Tim Laurent

1. Consider approval to close one vacant 20-29 hrs/week Park Maintenance Worker - Shelters Cleaning Crew position and reclassify five 30-39 hrs/week part-time Park Maintenance Worker - Shelters Cleaning Crew positions to full-time, with one elevated to Lead Worker. The proposed move will result in an estimated annual savings of \$13,000.00-\$14,000.00 for the department.

D. PUBLIC WORKS - Curt Niehaus

1. Consider approval of **Contract C44-2025** with SBB Engineering LLC to provide Professional Design and Construction Engineering services for a pavement replacement project on SE Croco Road near SE 21st Street (south end of KTA's I- 335/I-470 bridge) at a total lump sum cost of \$67,120.00.

E. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider approval of **Contract C45-2025** with Valeo Behavioral Health Care to provide on-site competency restoration services within the Adult Detention Center, at no cost to the department.

F. SOLID WASTE - Bill Sutton

1. Consider approval of awarding a bid for the purchase of commercial containers to Wastequip Manufacturing Company, LLC with funding from the 2025 Solid Waste Operational Fund, which is 100% user-fee funded and not taxpayer supported.
2. Consider approval of awarding a bid for the purchase of Roll Off containers to FleetGenius of NC, Inc with funding from the 2025 Solid Waste Operational Fund, which is 100% user-fee funded and not taxpayer supported.
3. Consider request to provide funding to Keep America Beautiful (KAB) utilizing the Solid Waste operational budget which is not taxpayer funded.

G. AUDIT FINANCE - Jennifer Sauer

1. Consider approval to issue a Request for Proposals for county-wide uniform services to replace the existing contract that expires on June 30, 2025.

H. COUNTY COUNSELOR - Rich Eckert

1. Consider approval of **Home Rule Resolution HR-2025-1** to establish the Shawnee County Property and Vehicle Insurance Committee. 1st Reading.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS