

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

November 14, 2024 9:00 AM

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I. PRESENTATIONS

II. UNFINISHED BUSINESS

- A. Consider authorization and execution of **Contract C348-2024** with Johnson Controls, Inc. for the annual service of the department's HVAC controls system in the amount of \$14,994.00 to be paid from the detention budget. Deferred from October 31, 2024. - Department of Corrections

III. CONSENT AGENDA

- A. Acknowledge that the Sheriffs Office is entering into an agreement, **Contract C352-2024** with Dr. Denis Jimenez, to provide Medical Director Services and oversee the Tactical Emergency Support Team and NARCAN program. The annual cost will be \$9,000.00 and will be paid for out of budgeted funds.
- B. Acknowledge receipt of the Continuation Certificate for surety bond for August 31, 2024 through August 31, 2025 from Cox Communications. — County Clerk
- C. Acknowledge receipt of Summons for Case No: 2024CV000666 New Residential Mortgage Loan Trust vs. Board of Commissioners of Shawnee County, Kansas et. al. — County Clerk
- D. Consider approval of **Resolution No. 2024-70** to authorize the County Treasurer to cancel the 2019-2021 Treasurer's stale dated checks per County Resolution 2014-31 — County Treasurer.
- E. Commissioners letter of support for TARC's application for funding through the U.S.C. 49-5310 program to request operating assistance to offset the cost of their transportation program. — Commission
- F. Commissioners letter of support for SLI's application for a KDOT grant requesting \$10,000.00 and a new vehicle to serve Topekans with disabilities. — Commission
- G. Commissioners letter of support for the East Topeka Senior Center's application for grant funding to the Kansas Department of Transportation.
- H. Request approval to compensate an Intensive Supervision Probation (ISP) Officer at an hourly rate of \$23.51 (14, step 3), resulting in a total annual salary and benefits package of \$68,862.74. This position is fully funded by grant resources and does not impact budget demand. - Department of Corrections

- I. Consider authorization and execution of **Contract C353-2024** with CDW-G for the renewal of a 12-month subscription to CrowdStrike for all users on Shawnee County District Court servers with coverage from January 12, 2025, through January 11, 2026, at a cost of \$32,490 with funding from the 2024 Court Administration budget - Court Administration.
- J. Consider authorization and execution of **Contract C354-2024**, amendment to Contract C302-2024 with Century Business Technologies, Inc. for one additional copier in the amount of \$1,342.80 with funding provided by the County Clerk's office. — Facilities Management
- K. Acknowledgment of the District Attorney's Office Human Trafficking Task Force prior out-of-state travel to Annapolis, MD for approval.
- L. Consider approval for the District Attorney's Office to waive the purchasing policy and pay Senne \$64,923.00 for the painting of the District Attorney's offices in the Courthouse. Paid from the District Attorney's Budget.
- M. Consider authorization & execution of **Contract C355-2024**, Amendment No. 1 to Contract C318-2024 with SBB Engineering, for continued construction engineering services relating to the pavement replacement project on NW 46th near US-75. The contract's \$6,770.00 cost will be funded from the 2024 Public Works Operating Budget and/or the Public Works Special Road Fund — Public Works.
- N. Consider authorization and execution of **Contract C356-2024**, Amendment #2 to extend Contract C434-2019 with instructor Keith Gallaway to instruct fitness/wellness classes through 2025. - Parks + Recreation
- O. Consider authorization and execution of **Contract C357-2024**, amendment to Contract C14-2023 with Meri-Crete, LLC, to extend the agreement for an additional year to provide general concrete services. - Parks + Recreation
- P. Consider authorization and execution of **Contract C358-2024** with instructor Georgia Clark to instruct wellness and fitness classes and/or workshops. - Parks + Recreation
- Q. Consider authorization and execution of **Contract C359-2024** with instructor Chale' Turner to instruct perinatal fitness/wellness classes. - Parks + Recreation
- R. Consider authorization and execution of **Contract C360-2024** with instructor Mary Lou Gudenkauf to instruct painting classes and/or workshops. — Parks + Recreation
- S. Consider authorization and execution of **Contract C361-2024** between Shawnee County Parks + Recreation and CBS Manhattan LLC (CBS Integration) to add/remove monitoring locations and install alarm equipment at new locations. Funds are available from the SCP+R operating budgets for monthly monitoring and bond funding for equipment installation. — Parks + Recreation
- T. Consider authorization and execution of **Contract C362-2024**, Amendment #2 to extend Contract C412-2019 with Robert Beine to instruct karate classes through 2025. — Parks + Recreation
- U. Consider approval to increase the credit limit on Tabitha Pusch's county credit card to \$5,000. — County Counselor's Office

- V. Consider authorization and execution of **Contract C363-2024**, an amended contract with Westlaw Thomson Reuters to upgrade the current plan for online legal research. Joint account with the Sheriff's Office and Department of Corrections. Counselor's office monthly new cost is \$2,207.40 with 2% annual increases over the next three years — County Counselor's Office
- W. Acknowledge receipt of Public Notice from the Kansas Department of Health and Environment regarding a Kansas Water Pollution Control Permit for BNSF Railway Co., 920 SE Quincy, Topeka.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

B. DISTRICT ATTORNEY'S OFFICE - Michael Kagay

- 1. Consider the approval for transferring \$146,891.75 to the District Attorney's Office Renovation Job Ledger from the remaining balance of the District Attorney's 2024 General Fund and 2025 General Fund for renovations associated with the Courthouse Remodel Project.
- 2. Consider authorization and execution of **Contract C364-2024**, a 48-month contract (quote no. 8445823) with Enterprise Fleet management for a 2024 Chevrolet Equinox RS 4dr All-Wheel Drive.

C. PUBLIC WORKS - Curt Niehaus

- 1. Consider authorization and execution of Amendment No. 12 (**Contract C365-2024**) to Contract C372-2005 with Finney & Turnipseed Transportation & Civil Engineering LLC, which extends ongoing Shawnee County bridge inventory, inspection, appraisal, reporting, and related engineering services through 2026, and initiates the inspection and evaluation of very large culvert structures. This amendment has a not-to-exceed cost of \$128,250.00, which will be funded using Public Works Special Bridge Funds.
- 2. Consider authorization and execution of **Contract C366-2024**, with Cook, Flatt & Strobel Engineers, PA to provide professional design and construction engineering services for a bridge replacement project on NW Valencia Road over the Silver Lake Drainage Ditch (2 bridges) at a total not-to-exceed cost of \$155,000.00. Funding for this contract will be paid for using the County Bridges portion of the 1/2 cent, 2017-2031 Countywide Retailers' Sales Tax program.
- 3. Consider authorization and execution of **Contract C367-2024** with Finney & Turnipseed Transportation & Civil Engineering LLC, for professional design services related to a feasibility study establishing alternate locations and approach alignments for a possible bridge replacement near the intersection of NW 70th Street and NW Valencia Road. The \$65,800.00 cost of this contract will be paid for using the County Bridges portion of the 1/2 cent, 2017-2031 Countywide Retailers' Sales Tax program.
- 4. Consider authorization and execution of **Contract C368-2024** with Foley Equipment Co. of Wichita, KS for the 2025 purchase of a Caterpillar mini-excavator using Sourcewell, a government purchasing cooperative. Funding will come from the Public Works Special Machinery Fund.

5. Consider authorization and execution of **Contract C369-2024** with Foley Equipment Co. of Wichita, KS for the 2025 purchase of a Caterpillar backhoe using Sourcewell, a government purchasing cooperative. Funding will come from the Public Works Special Machinery Fund (\$53,851.00) and the 2025 Capital Outlay Fund (\$100,000.00).
6. Consider authorization and execution of **Contract C370-2024** with Foley Equipment Co. of Wichita, KS for the 2025 purchase of a Caterpillar compact track loader using Sourcewell, a government purchasing cooperative. Funding will come from the Public Works Special Machinery Fund.

D. SHERIFF'S OFFICE - Brian Hill

1. Acknowledge receipt of correspondence that the Sheriff's Office will be renewing the annual software maintenance agreement with Tyler Technologies for New World. This maintenance period will be from December 1, 2024 to November 30, 2025, and will cost \$342,456.26. Per agreement, this cost will be shared between the Sheriff's Office, DOC, Emergency Management, Topeka Police and Topeka Fire. The Sheriff's Office, DOC and Emergency Management share will be approximately 52% of the total cost and the Topeka Police and Fire will be approximately 48% of the cost. The Sheriff's Office will pay for their share out of budgeted funds.

E. PARKS + RECREATION - Tim Laurent

1. Consider authorization and execution of **Contract C371-2024** with Blakesley Lawn Care for the maintenance of parklands listed in "package K" per RFP #050-24 with funding from the Parks + Recreation operating budget at a total annual cost of \$184,740.00.
2. Consider authorization and execution of **Contract C372-2024** with Main Lawn & Landscape for the maintenance of parklands listed in "packages H, M N, & O" per RFP #050-24 with funding from the Parks + Recreation operating budget at a total annual cost of \$272,238.24.
3. Consider authorization and execution of **Contract C373-2024** with Supreme Green Landworks, LLC for the maintenance of parklands listed in "packages G, I, J, L, & P" per RFP #050-24 with funding from the Parks + Recreation and County Facilities operating budgets at a total annual cost of \$217,146.12.
4. Consider approval to allow the department to solicit bids and/or proposals for the purchase of supplies and equipment necessary for the operation of Parks + Recreation programs and facilities in 2025.
5. Consider approval of the request to go out for RFP utilizing Gage Park Improvement Authority funds for the purchase and installation of a sky trail at Playland in Gage Park.
6. Consider approval to issue a "Request for Qualifications" for professional design services necessary to prepare bidding plans, specification documents and cost estimates for four additional tennis courts to be built at Kossover Tennis Center.

F. NOXIOUS WEED DEPARTMENT - John Landon

1. Consider approval for the sole source purchase of one Road Side Spraying Unit from Fairbank Equipment in Wichita, KS. Acquisition will utilize the Weed Department Capital Outlay Fund.

G. HUMAN RESOURCES - Angela Lewis

1. Consider authorization and execution of **Contract C374-2024** with Blue Cross and Blue Shield of Kansas, Inc. to include increases to the High Deductible Health Plan deductible.

H. TREASURER - Larry K. Mah

1. Consider approval for the reclassification of the Treasury Accounting Specialist I to a Treasury Accountant I.

I. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C375-2024** to renew maintenance of the TimeKeeping Guard1 Plus system at the detention centers for \$40,015.00 to be paid from the detention budget.

J. INFORMATION TECHNOLOGY - Marc Price

1. Consider authorization and execution of **Contract C378-2024**, the purchase and installation of network equipment and cabling at the Parks and Rec Kansas Complex at a cost of \$42,765.00.

K. STORMONT VAIL EVENTS CENTER - Kellen Seitz

1. Consider request to issue an RFP for the replacement of the Hydra Rib Hydraulic basketball goals.
2. Consider request to issue an RFP for the resurfacing and repair of the existing Robbins wood basketball court.
3. Consider a request to issue an RFP for a modular sports flooring surface.
4. Consider a capital expenditure request for Siemens Fire Alarm Company for repairs of the fire alarm system in Domer Arena for an amount not to exceed \$35,000.00.
5. Consider request to provide additional funding subsidy for the 2024 operational year in the amount of \$552,403.57 to be funded from contingency funds.

L. COMMISSION

1. Consider authorization and execution of **Contract 377-2024**, Memorandum of Understanding with the Top City Trails Alliance for the Connector Trail Project between the Kaw River State Park and the Kansas Museum of History.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS