

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

October 24, 2024 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider authorization and execution of **Contract C332-2024**, an independent contractor agreement for services with instructor Kimberly Neill to instruct pickleball lessons and/or classes. — Parks + Recreation
 - B. Consider **Resolution No. 2024-68** authorizing the placement and maintenance of NO ENGINE BRAKING signs along northbound Croco Road between SE 6th Street and NE Seward Avenue — Public Works.
 - C. Acknowledge receipt of summons for Case No: 2024CV000570 Landmark National Bank vs. Board of Commissioners of Shawnee County, Kansas et. al.; Case No:2024CV000624 Lakeview Loan Servicing, LLC vs. Board of Commissioners of Shawnee County, Kansas et. al.-County Clerk
 - D. Acknowledge receipt of correspondence from Cox Communications regarding contract negotiations with a programmer/broadcaster. — County Clerk
 - E. Consider authorization and execution of **Contract C333-2024** with Taylor's Towing and Recovery, LLC to remove and lawfully dispose of nuisance conditions/items - County Counselor
 - F. Acknowledge receipt of an out-of-state travel report for two Shawnee County Health Department employees who attended the 2024 National Reproductive Health Conference "Revolutionizing Care: Shaping the Future of Quality Family Planning" in Philadelphia, PA from September 10-13, 2024.
 - G. Acknowledge receipt of report that signifies and certifies that the Shawnee County Ambulance Compliance Officer has found that American Medical Response (AMR) is in compliance with the response parameters and requirements as set forth in Contract C207-2016 for August 2024 and AMR will be penalized in the amount of \$4,110.00 for long responses in the four different zones as outlined in the contract. - Emergency Management
 - H. Consider authorization and execution of **Contract C338-2024**, a 60-month vehicle lease agreement with Enterprise Fleet Management for a 2025 Ford F-150 XLT 4x4— Office of the District Attorney

- I. Acknowledge that the Sheriff's Office is renewing the agreement (**Contract C344-2024**) with Free State Security to provide security staff for the courthouse for 2025. This agreement is set up to auto- renew, and will be paid for out of yearly budgeted funds.
- J. Acknowledge receipt of correspondence from Sheriff Hill that he is renewing the annual subscription with Vigilant Solutions (**Contract C342-2024**). Cost of this subscription is \$13,680.00 and will be paid for out of budgeted funds.
- K. Acknowledge that the Sheriff's Office will be renewing its subscription with Lexipol, **Contract C343-2024** for the renewal of the Lexipol Policy Manuals and Police One Training. Cost of this renewal is \$36,569.41 and will be paid for out of budgeted funds.
- L. The Sheriff's Office would like to purchase from ADS, Inc. a custom order Explosive Magazine. This purchase will be off Sourcewell Contract #90122 at a cost of \$44,023.90 and will be paid for out of budgeted funds.
- M. Letter of support for the Family Service & Guidance Center's application for operating funds from the Kansas Department of Transportation for their transportation program. — Commission
- N. Letter of support for the GraceMed Health Clinic Inc.'s competing continuation application to the Health Resources and Services Administration's HRSA-25-016 Service Area Competition funding. — Commission
- O. Approval of furniture purchase for courtroom seating, courtroom furniture for court reporters, and tables for two conference rooms through Interior Landscapes utilizing State of Kansas purchasing contract pricing PLUS additional pricing discounts pursuant to CDA #30008109 which allows for further discounts due to volume when combined with furniture purchased by the Shawnee County District Attorney. The purchase price is \$41,225.03 with funding from the 2024 Court Administration budget - Court Administration.
- P. Acknowledge receipt of the July 10, 2024, August 14, 2024, September 11, 2024, and October 9, 2024, Stormont Vail Events Center Advisory Board meeting agendas.

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of **Resolution No. 2024-69** authorizing a 2025 Cereal Malt beverage license to Forbes Golf Course located at 700 SW Capehart Road in Topeka, Kansas.

B. PUBLIC WORKS - Curt Niehaus

- 1. Consider authorization and execution of KDOT / Shawnee County Agreement 785-24. (**Contract C334-2024**), which provides up to \$90,000.00 of State / Federal funds for construction and CE services relating to a non-geometric safety improvement project on NW 42nd Street at NW Rossville and NW Carlson Roads.
- 2. Consider authorization and execution of **Contract C335-2024** with TranSystems Corporation of Wichita, KS to provide professional services relating to the development of a Comprehensive Safety Action Plan at a not-to-exceed cost of \$210,000.00. Ten percent of the cost (\$21,000.00) will be paid for using Public Works Special Road Improvement funds or 2024 through 2026 Operational Funds.

3. Consider approval of a project budget and a request to solicit construction bids for a bridge replacement project on NW 35th over a tributary to Soldier Creek. This project's construction will be funded using proceeds from the 1/2 cent 2017-2031 Countywide Retailers' Sales Tax Program.
4. Consider a request to solicit bids for, or to waive bidding procedures and direct purchase, various road & culvert maintenance materials for 2025 and the winter of 2025/2026. Funding for these materials will come from various sources, but most often from the 2025 and 2026 Public Works Operating Budget.

C. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C336-2024**, a one-year agreement with Waldinger Corporation for maintenance of HVAC controls within the Adult Detention Center for an amount of \$5,850.00 to be paid from the detention budget.

D. FACILITIES MANAGEMENT - Nelda Henning

1. Consider authorization and execution of **Contract C337-2024** with Guardian Electric to install new high bay lighting at Public Works area shops in accordance with EECBG Grant award.

E. PARKS + RECREATION - Tim Laurent

1. Consider authorization and execution of **Contract C339-2024**, lease agreements with Yamaha Motor Finance Corporation, U.S.A related to the early renewal option as provided for in C393-2021. The agreement pertains to a lease for new and used fleet golf cars and utility cars.

F. SHERIFF'S OFFICE - Brian Hill

1. Consider authorization and execution of **Contracts C340-2024** and **C341-2024**, renewal agreements with Etzel Family Limited Partnership for lease of office space and storage space for the Sherwood Outpost. Term of both leases are from 11/01/2024-10/31/2029. Both lease payments will be made out of the Sheriff's Active Reserves Account. The annual lease amount for the office space is \$2,782.03 with an annual increase of 3%, and the annual lease amount for the storage lease is \$1,248.36 with an annual increase of 3%.

G. COMMISSION

1. Consider canceling the November 7 BCC Meeting.
2. Consider the appointment of a voting delegate and alternate for the Annual KAC Conference to be held December 3-5.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS