

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

October 3, 2024 9:00 AM

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<https://www.youtube.com/user/ShawneeCountyKS>

- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Acknowledge that the Sheriff's Office will be sending representatives to Annapolis, Maryland to attend the Berla Vehicle System Forensics Chip Off Course. All expenses will be paid for with budgeted funds.
 - B. Acknowledge that the Sheriff's Office is entering into an agreement with Cellebrite, **(Contract C324-2024)** for an annual Cellebrite Inseyetes subscription. This will be a sole source purchase that will cost \$27,700.45 and will be paid for out of budgeted funds.
 - C. Consider acceptance of the August 2024 bank reconciliation report — Treasurer
 - D. Consider acceptance of a permanent right-of-way easement related to a culvert replacement project on SE 37th Street over a tributary to Whetstone Creek (Lake Jivaro), and authorization to accept the settlement amount of \$0.00 (donation) — Public Works.
 - E. Consider approval of **Resolution No. 2024-64** assessing annual delinquent sewer fees from October 1, 2023 through September 30, 2024, which includes allowing a statutory lien to be placed upon property of delinquent property owners. — Public Works.
 - F. Acknowledge receipt of Public Notice from the Kansas Department of Health and Environment regarding a Kansas Water Pollution Control Permit for Shawnee County Consolidated RWD #4.
 - G. Approval for Shawnee County Emergency Management to apply for the Emergency Management Performance Grant (EMPG) for 2024, in accordance with our longstanding processes and in cooperation with the Kansas Division of Emergency Management. — Emergency Management
 - H. Consider authorization and execution of **Contract C314-2024**, Amendment to extend Contract C285-2022 with Ghost Tours of Kansas LLC, to instruct history programs and/or workshops. — Parks + Recreation

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.
2. Consider correction orders.
3. Consider approval of **Resolution No. 2024-67** authorizing a 2024 Cereal Malt beverage license to Corner21 Co Sports located at 7523 SW 21st Street in Topeka, Kansas.

B. HUMAN RESOURCES - Angela Lewis

1. Consider authorization and execution of **Contract C315-2024**, Memorandum of Understanding with the Fraternal Order of Police, Topeka, Lodge 3 for Calendar Years 2025, 2026, and 2027.

C. PUBLIC WORKS - Curt Niehaus

1. Consider authorization and execution of **Contract C307-2024** with KanEquip, Inc. of Wamego, KS for the 2025 purchase of a pull-behind type mower tractor using Sourcewell, a government purchasing cooperative. Funding will come from the Public Works Special Machinery Fund.
2. Consider approval of **Resolution No. 2024-65** authorizing the implementation of a Public Works CDL Training Program.

D. INFORMATION TECHNOLOGY - Marc Price

1. Consider authorization and execution of **Contract C309-2024** to renew an annual maintenance and licensing fee agreement with Tyler Technologies for Advanced Scheduling, Time and Attendance, and Mobile access software. The funding for this request of \$35,048.46 is contained in the Information Technology 2024 budget.
2. Consider authorization and execution of **Contract C311-2024**, to renew an annual maintenance contract with Imaging Office Systems, Inc. for the Application Xtender document imaging software application suite. The funding for this request of \$47,375.00 is contained in the Information Technology 2024 budget.

E. FACILITIES MANAGEMENT - Nelda Henning

1. Consider authorization and execution of **Contract C310-2024** with Shirley Construction for the restroom refresh at the North Annex for a total amount of \$177,626.00.

F. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C308-2024**, a Memorandum of Understanding with the City of Topeka, to share the proceeds of FY2024 Justice Assistant Grant program. Shawnee County to receive \$45,810.00 to be utilized for 22 officer radios.
2. Request permission to accept FY2024 Second Chance Act Grant award for \$725,948.00 over three years to support expanded behavioral health services within the Community Corrections operation.

G. AUDIT FINANCE - Jennifer Sauer

1. Presentation of the Special Alcohol and Drug Committee funding recommendations and consider approval of **Resolution No. 2024-66** allocating 2025 Special Alcohol-Drug Program Funds.

H. HEALTH DEPARTMENT - Teresa Fisher

1. Consider authorization and execution of **Contract C313-2024**, renewal of the Women, Infants, and Children (WIC)/Breastfeeding Peer Counselor Contract for a total allocation of \$1,384,373.00 to provide WIC services in Shawnee, Osage, and Wabaunsee counties from October 1, 2024 to September 30, 2025.
2. Consider approval to offer a candidate the position of Health Services Team Leader (MCH-Outreach) in the Shawnee County Health Department at Range 17 Step 6. The annual salary and benefits will be \$87,486.80 and will be paid out of the 2024 grant funds and departmental budget.

I. SHERIFF'S OFFICE - Brian Hill

1. Acknowledge that the Sheriff's Office Communications Dept intends to apply for a 2024 NG911 Smart Transcription Grant. If approved and awarded, the grant would pay for the PSAP's one-time system implementation cost and 70% of the licensing cost for a 5-year period. That would leave a matching amount of \$20,670.00 upfront payment and will be paid out of 911 Funds. The upfront payment would be a sole source payment to Kansas 911 Coordinating Council.
2. Acknowledge receipt of correspondence from Sheriff Hill that he would like to repurpose the \$63,000.00 from capital outlay funds project #194 and use the monies to buy an Animal Control Officer truck instead.
3. The Sheriff's Office is providing an update regarding the 2024 COPS Technology Community Project Funding Grant that was presented to the BCC on June 15, 2023. Application was approved and an award letter in the amount of \$1,054,000.00 was received. Acknowledge intent to accept and finalize this grant.
4. The Sheriff's Office is entering into a contract with Moetivations, Inc., Shawnee County **Contract C316-2024**, for Dispatch on Demand Services. Payment of this service will be paid for out of the 911 Maintenance & Repairs fund and/or budgeted funds.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS