

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

September 26, 2024 9:00 AM

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- I. PRESENTATIONS
- II. UNFINISHED BUSINESS
- III. CONSENT AGENDA
 - A. Consider approval to solicit bids and / or use various cooperatives and state contracts to purchase 2025 Capital and non-Capital equipment. This equipment will be paid for using \$300,000.00 of 2025 Capital Outlay funds with the remainder coming from the Public Works Special Machinery fund — Public Works.
 - B. Consider approval of KDOT Form 1302, "Project Programming Request" for a project to replace two bridges on NW Valencia Road, one over the Silver Lake Drainage Ditch and a second over a tributary to the Silver Lake Drainage Ditch. Project costs will be paid for using a combination of FFY26 Off-System Bridge Program funds and 1/2 cent, 2017-2031 Countywide Retailers' Sales Tax Program funds — Public Works.
 - C. Consider approval for Change Order #7 with Senne Company for the Courthouse Renovation project. — Facilities Management
 - D. Reflect Commissioners' letter of support to LiveWell Shawnee County's application to become a Pathways to a Healthy Kansas community during Phase III of the grant initiative. — Commission
 - E. Letter of support for the Metropolitan Topeka Airport Authority's initiative to construct a wide-body aircraft hangar at the Topeka Regional Airport. — Commission
 - F. Acknowledge that the Sheriff's Office is sending a representative to Boerne, TX to exchange a previously purchased K9. All expenses will be paid for out of budgeted funds.
 - G. Consider authorization and execution of **Contract C298-2024**, the renewal of an agreement with Snyk, Inc. for software vulnerability scanning software services at a cost of \$3,500.00 with funding from the 2024 Information Technology budget. — Information Technology
 - H. Consider authorization and execution of **Contract C299-2024**, for the annual Idera renewal for SQL Diagnostic Management software. — Information Technology
 - I. Consider approval for payment of two items from the Land Records Fund for equipment and technological services relating to property records totaling \$14,379.75 as approved by the Land Records Committee. — Appraiser's Office

- J. Consider acceptance of a permanent right-of-way easement (Tract 2) related to a bridge replacement project on NW 35th over a tributary to Soldier Creek, and authorization to pay the settlement amount of \$1,000.00. Funding for the project will come from the County Bridges portion of the 1/2 cent, 2017-2031 Countywide Retailers' Sales Tax Program — Public Works.
- K. Consider acceptance of a permanent right-of-way easements (Tracts 3 and 4) related to a bridge replacement project on NW 35th over a tributary to Soldier Creek, and authorization to pay the combined settlement amount of \$4,517.00. Funding for the project will come from the County Bridges portion of the 1/2 cent, 2017-2031 Countywide Retailers' Sales Tax Program — Public Works.
- L. Consider approval to increase the UMB credit card control account amounts from \$5,000.00 to \$10,000.00 for the Board of County Commissioners and Human Resources departments to allow for any potential temporary increases to a cardholder's credit limit that may be needed for emergency purchases. — Audit Finance

IV. NEW BUSINESS

A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.
- 3. Consider approval of **Resolution No. 2024-63** authorizing a temporary 2024 Cereal Malt Beverage License to Happy Bassett Brewing Company to sell beer at the "Tales and Ales" event being held at Lake Shawnee on September 28, 2024.

B. DISTRICT ATTORNEY'S OFFICE - Michael Kagay

- 1. Consider authorization and execution of **Contract C303-2024**, a 123-month agreement for the Axon Justice contract, and approval to utilize the remaining Capital Outlay balance (\$79,166.67) of the Case Management System project that was completed under budget towards this contract.

C. AUDIT FINANCE - Jennifer Sauer

- 1. Acknowledge receipt of 2023 Audited Financial Statements and Single Audit Report
- 2. Consider authorization and execution of **Contract C300-2024**, amendment #2 to Contract C288-2018 with Underground Vaults & Storage, to provide document storage and shredding services for Shawnee County until August 23, 2027.

D. HUMAN RESOURCES - Angela Lewis

- 1. Consider approval of Health Savings Account Funding for the 2025 Benefits Plan Year.
- 2. Consider authorization and execution of **Contract C304-2024**, Memorandum of Understanding with the Communications Workers of America Local No. 6423, for calendar years 2025, 2026 and 2027.
- 3. Consider authorization and execution of **Contract C305-2024**, Letter of Agreement with Communications Workers of America Local No. 6423 to provide a retention bonus of three thousand dollars.

E. SHERIFF'S OFFICE - Brian Hill

1. Due to a staffing shortage, Sheriff Hill is requesting approval to do a one-time retention bonus of \$3,000.00 for most employees of the Sheriff's Office Communications Division. Approximate cost of \$94,000.00 to be paid out of 2025 budgeted funds.

F. PUBLIC WORKS - Curt Niehaus

1. Acknowledge Change Order #1 (FINAL) to Contract C440-2023 with King Construction Co., Inc., reflecting "As Bid" versus "As Constructed" quantities for a bridge replacement project on South Topeka Boulevard over the Wakarusa River. This Change Order provides for a construction cost decrease of \$11,363.12.

G. REGISTER OF DEEDS - Becky Nioce

1. Consider accepting a transfer of \$150,000.00 from the Register of Deeds Technology fund to the Land Records Fund for equipment and technological services in various county offices.
2. Consider authorization and execution of **Contract C301-2024** to extend an agreement with Fidlar Technologies for software services for four years at an average annual cost of \$38,403.00 to be paid out of the Register of Deeds Technology fund.

H. INFORMATION TECHNOLOGY - Marc Price

1. Consider authorization and execution of **Contract C302-2024**, to renew a rental agreement with Century Business Technologies for copy machine equipment and services through the State of Kansas contract.

I. PLANNING DEPARTMENT - Joni Thadani

1. Consider approval to fill the Planning and Zoning Administrator position at Range 68, Step 13, with a candidate of extensive education and experience. The annual compensation for this position will be \$108,508.23 including benefits.

J. PARKS + RECREATION - Tim Laurent

1. Approval is requested on the attached Certificate of Substantial Completion for the Oakland Pool project with Dondlinger Construction per Shawnee County Contract C238-2023.
2. Consider authorization and execution of **Contract C306-2024**, the CDBG agreement between Shawnee County and the City of Topeka which outlines the requirements and responsibilities of the selected DREAMS Project, Nellie Hogan Park, in the amount of \$42,024.00 being provided by the City of Topeka. Parks + Recreation will be responsible to administer the Sub recipient activities of this program.

K. SOLID WASTE - Bill Sutton

1. Consider approval of awarding a bid for the purchase of one-ton pickup truck to Briggs Dodge Ram Fiat in the amount of \$55,740.00 with funding from the 2024 Solid Waste Operational Fund, which is 100% user-fee funded and not tax-payer supported.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS