

# BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at  
707 SE Quincy Street



## Members

Commissioner Kevin Cook  
Commissioner Aaron Mays  
Commissioner Bill Riphahn

## AGENDA

August 15, 2024 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

### I. PRESENTATION

- A. City of Topeka Neighborhood Revitalization Plan

### II. UNFINISHED BUSINESS

### III. CONSENT AGENDA

- A. Acknowledge receipt of correspondence regarding the Sheriff's Office sending a representative to attend a Court Security Officer Certification Training to be held in Las Vegas, NV. All expenses to be paid out of budgeted funds.
- B. Acknowledge receipt of correspondence regarding the Sheriff's Office sending two representatives to Boerne, TX to purchase two new dual-purpose K9's from Hill Country Dog Center, a sole source purchase. Approximate cost of \$22,000.00 to be paid out of budgeted funds.
- C. Consider acceptance of a temporary right-of-way easement (Tract 5) related to the road improvement project on NW 46th Street between Fielding Road and Rochester Road, and authorization to pay the settlement amount of \$1,800.00. Payment will come from the 2017-2031 Countywide Sales Tax Program — Public Works.
- D. Consider acceptance of a temporary right-of-way easement (Tract 6) related to the road improvement project on NW 46th Street between Fielding Road and Rochester Road, and authorization to pay the settlement amount of \$1,000.00. Payment will come from the 2017-2031 Countywide Sales Tax Program — Public Works.
- E. Consider acceptance of a temporary right-of-way easement (Tract 7) related to the road improvement project on NW 46th Street between Fielding Road and Rochester Road, and authorization to pay the settlement amount of \$820.00. Payment will come from the 2017-2031 Countywide Sales Tax Program — Public Works.
- F. Consider authorization and execution of **Contract C253-2024**, an agreement between the Shawnee County District Attorney's Office and Imaging Office Systems, Inc. — County Counselor
- G. Consider authorization and execution of **Contract C254-2024** and temporary permit **Resolution No. 2024-55** between 785 Beer Company and Parks + Recreation for the Zombie Prom Event at Great Overland Station on October 26, 2024. — Parks + Recreation

- H. Request approval to submit an application for the Federal Edward Byrne Memorial Justice Assistance Grant (JAG) for the Community Corrections program. The grant application is for a total requested funding amount of \$75,000.00 for the 2025 fiscal year. — Department of Corrections.
- I. Approval requested to renew the Regional Public Health Emergency Preparedness Contract with KDHE (**Contract C257-2024**) for grant funding in the amount of \$37,730.00 to be received by the Northeast Corner Regionalization Initiative for the SFY25 period of July 1, 2024 through June 30, 2025. — Health Department
- J. Request approval for out-of-state travel for one staff member to attend the 2024 Midwest Regional Child Passenger Safety Conference on Sept. 9-10, 2024 in West Des Moines, Iowa at an approximate cost of \$733.72, funded by the Maternal Child Health Grant (60%) and the required match from departmental budget (40%). — Health Department.

#### IV. NEW BUSINESS

##### A. COUNTY CLERK – Cynthia Beck

- 1. Consider all voucher payments.
- 2. Consider correction orders.

##### B. PUBLIC WORKS - Curt Niehaus

- 1. Consider a request to issue a RFQ for professional design services relating to a FFY26 High Risk Rural Roads project to improve the curves on NW 42nd Street at NW Carlson and NW Rossville Roads. Although the project has federal fund participation, the design services will be funded 100% by Shawnee County Public Works.

##### C. PARKS + RECREATION - Tim Laurent

- 1. Consider approval and execution to award bid Q#028-24 and the subsequent agreement, **Contract C255-2024** with Greencare, for the installation of concrete sidewalks and ADA ramps at Veteran's Park at a cost of \$51,544.50 with funding of \$50,000.00 from the City of Topeka Dreams Grant and \$1,544.50 utilizing the Parks and Recreation Building Maintenance fund.

##### D. FACILITIES MANAGEMENT - Nelda Henning

- 1. Consider authorization and execution of **Contract C256-2024** with HTK for schematic design and preliminary project budget for the restroom renovations at the Shawnee County Courthouse.
- 2. Consider authorization to issue a "Request for Pricing" for Electrical Services to install new lighting per EECBG grant.
- 3. Consider authorization to issue a "Request for Pricing" for Trade Services.

##### E. COMMISSION

- 1. Consider approval of **Resolution No. 2024-54** establishing the 2025 holidays.

2. Consider approval of the appointment of Daniel Martin to the Parks + Rec Advisory/ Advocate Board at the recommendation of Commissioner Cook to fill a County District 2 position.
3. Consider approval of the appointment of Dawn Gomez to the Parks + Rec Advisory/Advocate Board at the recommendation of City Councilwoman Christina Valdivia-Alcala to fill the vacant City District 2 position.
4. Consider approval of the reappointment of Terri Roberts to the Parks + Rec Advisory/Advocate Board at the recommendation of City Councilwoman Michelle Hoferer to fill the City District 9 position.
5. Consider approval of the reappointment of Judy Gatewood to the Parks + Rec Advisory/Advocate Board at the recommendation of City Councilwoman Karen Hiller to fill the City District 1 position.

F. AUDIT FINANCE - Jennifer Sauer

1. 2025 Budget Discussion

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS