

BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at
707 SE Quincy Street



Members

Commissioner Kevin Cook
Commissioner Aaron Mays
Commissioner Bill Riphahn

AGENDA

August 8, 2024 9:00 AM

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I. PRESENTATIONS

II. UNFINISHED BUSINESS

III. CONSENT AGENDA

- A. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Sue Ann Langston — Coroner.
- B. Consider approval and execution of **Contract C245-2024** with CDW-G for the renewal of Splunk Enterprise License for the 12-month period from November 2, 2024, through November 1, 2025, at a cost of \$17,755 with funding from the 2024 Court Administration budget - Court Administration.
- C. Consider approval and execution of **Contract C246-2024** with SHI International Corp. for the renewal of Red Hat Enterprise Linux Server support subscription. This renewal will be for a 12-month period from September 25, 2024, through September 24, 2025, at a cost of \$4,113.57 with funding through the 2024 Court Administration budget - Court Administration.
- D. Consider approval and execution of **Contract C248-2024** with C1 (formerly known as ConvergeOne) for renewal of an annual subscription to VMWare support for the Court's virtual servers and virtual environment. The 12-month subscription will run from October 7, 2024, through October 6, 2025, at a cost of \$4,800.00 with funding from the 2024 Court Administration budget - Court Administration.
- E. Consider approval and execution of **Contract C249-2024** with Mythics for service and maintenance for the Court's Data Center. This 12-month service renewal will run from August 31, 2024, through August 30, 2025, at a cost of \$2,105.47 with funding from the 2024 Court Administration budget - Court Administration.
- F. Consider authorization and execution of **Contract C239-2024**, the Memorandum of Understanding between Shawnee County Community Corrections and the Family Peace Initiative for services during the state fiscal year 2025. This MOU formalizes our relationship with FPI, allowing programming to commence. The costs for programming are capped at \$26,399.52, with payments made only for direct services rendered within the contract period. – Department of Corrections
- G. Consider a request to dispose of miscellaneous tools/equipment using Purple Wave, with proceeds from the sale being deposited into the Public Works Special Equipment Fund - Public Works.

- H. Request approval for out-of-state travel for one Election Office employee to attend the Election Center Annual National Conference from September 7th to September 11th, 2024, in Detroit, MI. Cost not to exceed \$3,050.00 is included in the 2024 Election Office budget. — Election Office.
- I. Acknowledge receipt of the Stormont Vail Events Center Advisory Board meeting minutes from April 10, 2024 and May 8, 2024.
- J. Acknowledge receipt and approval of Board of County Commission meeting minutes for July 11, 25, August 1, 2024 — County Clerk.
- K. Acknowledge receipt of summons for Case No: 2024CV000470 Valley Strong Credit Union vs. Board of Commissioners of Shawnee County, Kansas et. al. — County Clerk
- L. Consider authorization and execution of **Contract C247-2024**, an Independent Contractor Agreement for Services with instructor Carla Hayes to instruct pottery classes and/or workshops. Funded through the Park Services Division operating budget. - Parks + Recreation
- M. Consider authorization and execution of **Contract C250-2024** with CivicSource to extend the term of Contract No. C271-2021 to August 5, 2025, for administrative and technical services related to the Judicial Tax Foreclosure Sale - County Counselor
- N. Request approval for out-of-state travel for two Health Department staff to attend the 2024 Safe Routes to School National Conference in Fort Collins, Colorado with an approximate total cost of \$4,078.94 utilizing grant funding allocated from the departmental budget. — Health Department
- O. Consider approval of 2024/2025 Flood Insurance Coverage from Willis Towers Watson for various locations. — County Clerk
- P. Consider the approval for the Kansas Department of Corrections FY 2025 Juvenile Crime Prevention grant in the sum of \$141,811.00. — District Attorney's Office.

IV. NEW BUSINESS

- A. COUNTY CLERK – Cynthia Beck
 - 1. Consider all voucher payments.
 - 2. Consider correction orders.
- B. PUBLIC WORKS - Curt Niehaus
 - 1. Conduct Public Hearing, Pursuant to K.S.A. 19-216d, for request to issue a "Request for Qualifications" for design-build services relating to the assessment and upgrade of the Sherwood Regional Wastewater Treatment plant. If approved, the award of a design-build contract will conform to the three phase process of K.S.A. 19-216f. This is the final project of a \$7,000,000.00 KDHE loan.
- C. EMERGENCY MANAGEMENT - Dusty Nichols
 - 1. Consider approval to establish an Emergency Management Specialist position.

D. SOLID WASTE - Bill Sutton

1. Request to fill the Household Hazardous Waste Assistant Manager position in pay range 14, step 3. Funding will come from the Solid Waste Operation Budget which is user-fee funded.

E. HEALTH DEPARTMENT - Teresa Fisher

1. Consider authorization and execution of **Contract C252-2024**, Memorandum of Understanding with United Way, to serve as the fiscal agent for the Early Childhood Block Grant with an award of \$255,384.00 to the Health Department.

F. PARKS + RECREATION - Tim Laurent

1. Approval is requested on Change Orders #001-#010 for the Family Park project with MCP Build per Shawnee County Contract C317-2023. The change orders address adjustments to electrical, concrete, water, amenities, and irrigation. The total contract funding will increase by \$35,089.00, which is provided by the Department's Building Maintenance Fund.
2. Consider approval and execution to award bid Q#027-24 and the subsequent agreement, **Contract C251-2024** with Meri-Crete, for the installation of concrete sidewalks, table pad and art pads at McKinley Park at a cost of \$27,645.00 with funding from the City of Topeka Dreams Grant is requested by Shawnee County Parks and Recreation.
3. Consideration and execution for Parks + Recreation to utilize the Interlocal Purchasing System Program (TIPS) for repurposing the Crestview Community Center tennis courts at a cost of \$101,634.00 from the Summer Camp Revolving Fund.

G. AUDIT FINANCE - Jennifer Sauer

1. 2025 Capital Improvement Projects discussion.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS