

# BOARD OF COUNTY COMMISSIONERS

In Commission Chambers at  
707 SE Quincy Street



## Members

Commissioner Kevin Cook  
Commissioner Aaron Mays  
Commissioner Bill Riphahn

## AGENDA

July 11, 2024 9:00 AM

Watch LIVE meetings at

<https://www.youtube.com/user/ShawneeCountyKS>

### I. PRESENTATIONS

- A. Fair Announcement - Shawnee County 4-H Fair King and Queen

### II. UNFINISHED BUSINESS

### III. CONSENT AGENDA

- A. Consider acceptance of a permanent right-of-way easement (Tract 20) related to the road improvement project on NW 46th Street between Fielding Road and Rochester Road, and authorization to pay the settlement amount of \$2,000.00. Payment will come from the 2017-2031 Countywide Sales Tax Program — Public Works.
- B. Consider acceptance of a permanent and a temporary right-of-way easement (Tract 2) related to the road improvement project on SW Auburn Road between SW 29th Street and K-4 Highway, and authorization to pay the settlement amount of \$2,500.00. Funding for the project's costs will come from various sources — Public Works.
- C. Consider acceptance of a temporary right-of-way easement (Tract 3) related to the road improvement project on SW Auburn Road between SW 29th Street and K-4 Highway, and authorization to pay the settlement amount of \$500.00. Funding for the project's costs will come from various sources — Public Works.
- D. Consider acceptance of a permanent right-of-way easement (Tract 5) related to the road improvement project on SW Auburn Road between SW 29th Street and K-4 Highway, and authorization to pay the settlement amount of \$500.00. Funding for the project's costs will come from various sources — Public Works.
- E. Consider acceptance of a permanent right-of-way easement (Tract 6) related to the road improvement project on SW Auburn Road between SW 29th Street and K-4 Highway, and authorization to pay the settlement amount of \$40,000.00. Funding for the project's costs will come from various sources — Public Works.
- F. Consider acceptance of a permanent and a temporary right-of-way easement (Tract 7) related to the road improvement project on SW Auburn Road between SW 29th Street and K-4 Highway, and authorization to pay the settlement amount of \$5,700.00. Funding for the project's costs will come from various sources — Public Works.
- G. Consider approval and acknowledgment of prior out-of-state travel by District Attorney Office investigators and a SNSO Deputy for training in Nashville, TN from June 3 - 6, 2024. - District Attorney's Office.

- H. Consider approval of **Resolution No. 2024-46** authorizing the issuance of a Shawnee County credit card for official business to Kyle Wahl, Shawnee County District Attorney's Office, with a credit limit of \$10,000.00 - District Attorney's Office.
- I. Consider approval of a request to authorize a payment of \$350.00 for the final expenses of Kenneth Coffman — Coroner.
- J. Acknowledge receipt of the legal advertising rate for The Topeka Metro News effective July 1, 2024.-County Clerk
- K. Acknowledge receipt of correspondence from Cox Communications regarding contract negotiations with programmers/ broadcasters-County Clerk.
- L. Acknowledge receipt and approval of Board of County Commission meeting minutes for April 4, 11, 18, 25, May 2, 9, 16, 23, 30, June 6, 13, 20, 27, 2024 -County Clerk.
- M. Consider adoption of the attached Findings and Conclusions by the Board of County Commissioners in support of Home Rule Resolution 2024-5 that prohibited Limited and Commercial Wind Energy Conversion Systems and Projects - County Counselor
- N. Acknowledge that the Sheriff's Office will be sending representatives to Orlando, FL to attend the 2024 APCO Annual Conference. All expenses will be paid with budgeted funds.
- O. Consider approval to increase the credit limit for Jennifer Augustine and Steve Willis to \$10,000.00. The current limit is insufficient to cover our monthly purchases, which are essential for Community Corrections operations. These purchases, funded by grants, include items necessary for both adult and juvenile services, such as probation incentives, training registration and office equipment. - Department of Corrections
- P. Request approval for out-of-state travel for two Shawnee County Health Department staff to attend the 2024 National Reproductive Health Conference in Philadelphia, Pennsylvania at an approximate total cost of \$4,500.00 to be reimbursed by the Kansas Department of Health and Environment. - Health Department
- Q. Consider acceptance of the Treasurer's idle funds investment quarterly report ending June 30, 2024 - Treasurer
- R. Acknowledge receipt of report that signifies and certifies that the Shawnee County Ambulance Compliance Officer has found that American Medical Response (AMR) is in compliance with the response parameters and requirements as set forth in Contract C207-2016 for April 2024 and AMR will be penalized in the amount of \$5,770.00 for long responses in the four different zones as outlined in the contract. - Emergency Management
- S. Consider approval and execution of **Contract C228-2024** with Imperva to renew software subscription to protect court data from various cyber-incidents. This renewal will run from October 16, 2024, through October 15, 2025, at a cost of \$17,784.03 with funding from the 2024 Court Administration budget - Court Administration.
- T. Consider Appointment of Grievance Committee, Grievance G2024-0005. – Human Resources
- U. File Shawnee County Extension Council's 2025 Budget. - Extension Office

#### IV. NEW BUSINESS

##### A. COUNTY CLERK – Cynthia Beck

1. Consider all voucher payments.
2. Consider correction orders.

##### B. PLANNING DEPARTMENT - Joni Thadani

1. Public Hearing and consider approval of **Resolution No. 2024-47**, a Conditional Use Permit to establish a bed and breakfast home on property zoned "RR-1" Residential Reserve District and located at 2739 SE 41st Street in Topeka Township.
2. Public Hearing and consider approval of **Resolution No. 2024-48**, to amend the District Zoning Classification from "C-2" Commercial District to "RR-1" Residential Reserve District on property located one-half mile south of 69th Street and SE Berryton Road in Williamsport Township.
3. Public Hearing and consider approval of **Resolution No. 2024-49**, to amend the District Zoning Classification from "RR-1" Residential Reserve District to "PUD" Planned Unit Development and "M-1" Two-Family Dwelling District on property located 1,000 feet north of the intersection of NW Rochester Road and NW Page Lane in Soldier Township.

##### C. PUBLIC WORKS - Curt Niehaus

1. Consider a request to schedule a public meeting concerning the use of the design-build alternate project delivery process for an assessment of and updates to the Sherwood Wastewater Treatment Plant.

##### D. DEPARTMENT OF CORRECTIONS - Brian Cole

1. Consider authorization and execution of **Contract C226-2024**, a three-year agreement with Thomson Reuters to provide inmate law library services at a cost of \$1,751.48 for year one and 5% increases for years two and three, to be paid from the inmate benefit fund.
2. Request approval to negotiate a final contract with Smart Communications for telecommunications services within the adult and juvenile detention centers.
3. Request approval to resubmit the FY 2025 adult services budget for Community Corrections, to include the increased amount of \$301,127.65.
4. Consider authorization and execution of **Contract C227-2024**, a Memorandum of Understanding between Shawnee County Community Corrections and The Mirror Inc. for services during state FY2025. Cost of \$65,630.00 to be paid out of state grant funds. No county dollars will be used.
5. Consider approval for the creation of an additional Intensive Supervision Officer position within Community Corrections. This position will be compensated at an hourly rate of \$22.38, resulting in an annual salary and benefits package totaling \$66,041.79.

E. COUNTY COUNSELOR - Rich Eckert

1. Request for approval of **Resolution No. 2024-50** which is notification of intent to exceed Revenue Neutral Rate and set the Revenue Neutral Rate Public Hearing.

F. HEALTH DEPARTMENT - Teresa Fisher

1. Consider authorization and execution of **Contract C229-2024**, Amendment Two to the Agreement with the Kansas Department of Health and Environmental Division of Health Care Finance to provide outreach, prevention, and early intervention services through the Shawnee County Health Department for grant funding in the amount of \$437,734.00 with dollar for dollar matching funds from the Early Childhood Block Grant.

G. PARKS + RECREATION - Tim Laurent

1. Consider request to fill the vacant Recreation Programmer Position R002188 in Range 13, Step 3, with a candidate of exceptional experience at a cost of \$65,416.00 annually, including benefits.

V. PUBLIC COMMENT

VI. ADMINISTRATIVE COMMUNICATIONS

VII. EXECUTIVE SESSIONS